The University of Edinburgh

Student Success - Awarding Gap Task Group
Terms of Reference

1. Purpose and Role

1.1 To pilot interventions, working with Schools and Colleges, and make recommendations to Senate Quality Assurance Committee (SQAC) for a new systematic approach to monitoring and addressing awarding gaps at University level.

1.2 To ensure that the new approach will also address the Enhancement Led Institutional Review (ELIR) 2021 and the Quality Enhancement and Standards Review (QESR) 2023 recommendations regarding equality, diversity and inclusion (EDI) in the student population.

2 Remit

2.1 To benchmark sector approaches to monitoring awarding gaps within the undergraduate cohort, informed by student data, and sharing associated good practice.

2.2 To identify the different student groups and the key stages in the student lifecycle that should be overseen at University level based on the progression and awards data available to Schools and Colleges.

2.3 To guide the working groups within Schools who are tasked with addressing awarding gaps. The group should have oversight across the Colleges to ensure that consistent efforts are made to engage with, and address, awarding gaps.

2.4 To examine existing datasets (e.g. data supporting annual monitoring processes and EDI Data reports) to identify any gaps affecting particular groups of students.

2.5 To make recommendations for a comprehensive baseline set of data and reports that SQAC and the wider University will use to monitor different student groups at key stages in the student lifecycle, up to and including outcomes and awards. This includes informing the format and availability of data for meaningful, multivariate analysis.

2.6 To identify good practice (either internal or from across the sector) that has been effectively used to address awarding gaps for different student groups and determine how best to share it with staff and students.

2.7 To inform institutional policy on student success and outcomes.

3 Operation

3.1 The Group will report to SQAC and make recommendations where formal Committee approval is required (for example, for a change to institutional policy).

3.2 The Group will link to the University Equality, Diversity & Inclusion Committee (EDIC) via shared membership.

4 Composition

Student Success (Awarding Gap) Oversight Group

Role	Member	Name
Co-Convenor	Convenor of SQAC Deputy Vice-Principal Students (Enhancement)	Professor Tina Harrison
Co-Convenor and Student Representative	Vice President Education, Edinburgh University Students' Association	Joana Mends -Ex officio
Student Representative	Vice President Welfare, Edinburgh University Students' Association	Syjil Ramjuthan
EDI Leads	University Lead for EDI Co-lead of the Race Review Response Group, chairs the University's anti-racism group and has expertise in inclusive education	Fiona McClement Dr Omolabake Fakunle (MHSES)
College Representatives	Deans of Quality	CAHSS – Professor Steve Loughnan CMVM – Dr Michael Daw CSE – Professor James Hopgood
School Representatives	Representative(s) from within each College with particular interest/experience of EDI/WP activities	Susan Morrow (CMVM) Victoria Bennett (CMVM) Morag Fairlie (CSE)
University Equality, Diversity & Inclusion Committee (EDIC) Representative	Head of the Centre for Open Learning and CAHSS Dean of Equality, Diversity and Inclusion	Jenny Hoy

WP Implementation and Edinburgh Cares Representative	Head of Academic and Student Administration (CAHSS)	Lynsey Dinwoodie
Academic Quality & Standards Representative & Group Secretary	Academic Quality and Standards Manager, Registry Services	Sinéad Docherty
Student Analytics, Insights and Modelling Representative	SAIM Senior Analyst, Registry Services	Dr Vivian So, SAIM Senior Analyst
Support to Succeed & Progress Representative	Head of Student Support Operations, Registry Services	Sarah McAllister