THE UNIVERSITY *of* EDINBURGH

The University of Edinburgh

Electronic Senate

8 – 16 May 2018

Agenda

Electronic Senate will commence on Tuesday 8 May 2018 and close at noon on Wednesday 16 May 2018

FORMAL BUSINESS

1. Minutes of the meeting held on 7 February 2018   e-S 17/18 3 A

2. New Members:
   Professor E Riley, Chair of Immunology and Infection Diseases
   Professor R Semple, Chair of Translational Molecular Medicine
   Professor S Cunningham, Personal Chair of Paediatric Medicine
   Professor J Devaney, Centenary Chair of Social Work
   Professor W Wood, Personal Chair of Tissue Regeneration
   and Repair
   Professor D Moran, Chair of Agriculture and Resource Economics
   Professor Y Crow, Chair of Genomic and Experimental Medicine

3. Conferment of Emeritus Professor:
   Professor R Bhopal, School of Clinical Sciences
   Professor S Murray, School of Molecular, Genetic and Population
   Health Sciences
   Professor A R Wallace, School of Engineering

MATTERS ARISING

4. Special Minutes   e-S 17/18 3 B

COMMUNICATIONS AND REPORTS

5. Communications from the University Court   e-S 17/18 3 C

6. Resolutions   e-S 17/18 3 D

7. Senate Standing Committees: Amended Terms of Reference   e-S 17/18 3 E

8. College Academic Management Structures 2018/19   e-S 17/18 3 F

9. Knowledge Strategy Committee Report   e-S 17/18 3 G

10. Dates of Meetings of Senate 2018/19   e-S 17/18 3 H

CLOSED

11. Report of the Senate Exception Committee   e-S 17/18 3 I

The University of Edinburgh

Electronic Senate

8 – 16 May 2018

Minutes of Senate meeting held on 7 February 2018

Executive Summary
The paper provides the minutes of the Senate meeting held on 7 February 2018.

How does this align with the University/Committee's strategic plans and priorities?
Not Applicable

Action requested
The Senatus is invited to approve the minutes.

How will any action agreed be implemented and communicated?
Decisions were communicated via the Senate Committees' Newsletter to stakeholders on the distribution list: www.ed.ac.uk/academic-services/committees/newsletter

Resource/Risk/Compliance

1. Resource implications
   This paper does not have resource implications.

2. Risk assessment
   This paper does not include a risk assessment.

3. Equality and Diversity
   Not relevant.

4. Freedom of Information
   Open paper.

Any other relevant information, including keywords

A comment need only be submitted to raise an objection/suggest corrections. If no comments are received the minutes will be deemed approved. In this context any comments on this paper should be e-mailed to Senate.Support@ed.ac.uk quoting "comment on e-S 17/18 3 A." These comments will be added verbatim at http://edin.ac/18tbekG

Originator of the paper
Senate Secretariat
May 2018

SENATUS ACADEMICUS

UNCONFIRMED MINUTES OF AN ORDINARY MEETING OF THE SENATUS ACADEMICUS held in the Informatics Forum, Wednesday 7 February 2018

Present: The Principal, Professors C Abbott, J Amis, D Argyle, D Arnot, T Bates, S Bayne, L Bradley, H Branigan, S Brown, J Cairns, R Cann, C Carr, C Clarke, H Critchley, S Cunningham-Burley, T Fawcett, R Fisher, K Forbes, P Foster, C French, N Gaul, J Gentz, N Gentz, I Gordon, N Gisborne, L Grant, J Hearn, A Holloway, M Hogg, G Jarvie, C Jeffery, S Kelley, A Kerr, T Lim, A Lawrence, W Loretto, C Lyall, L McKie, W McLeod, H MacQueen, M Massimi, D Miell, A Murray, P Nienow, J Norman, R Pedreschi, P Phemister, C Pulham, J Ravenscroft, D Reay, G Reid, S Rhind, S Rolle, M Schwannauer, J Smith, A Sorace, J Thomas, A Thompson, A Trew, A Tudhope, C Weir; M Highton, T Bak, S Benjamin, L Cariola, C da Costa, G Duursma, K Goodall, L Hamilton, J Harrison, D Jones, L Kendall, S Kheria, F Kristmundsdottir, G MacDougall, C Moran, S O'Hanlon, P Norris, G Palattiyil, E Quaia, S Riley, E Stevenson, S Stock, P Taylor, J Turner, S Woodman

Associate Members: P Kilduff, B Archer, E Dominy, E Glenny, L Green, V Ho, K Knudson, K Liu, C Mathers, K O'Doherty

In Attendance: S Ali, L Allan, B Auyeung, H Baker, L Baird, E Barlow, S Bennett, H Bjordal, C Brady, F Breuer, J Broadhurst, M Brooks, M Brown, A Bunnni, L Camus, K Castle, R Chisholm, H Cornell, H Cornish, A Craig, A Cross, F Cuthill, K Darling, G Donoghue, R Donnelly, K Douglas, P Erskine, A Frantzana, J Fruehwald, S Ford-Hutchinson, M Gibson, D Gorman, C Graham, P Hayakawa, A Henry, J Hoy, J Hume, F Iezzi, J Jarvis, Z Kelly, R Kerr, C Lennie, A Lovett, Dale Lyon (Concrete Scotland), G MacDonald, M MacKenzie, C Magill, E Martin, J Miller, B Morgan, R Morris, S Nur Fitri, J O'Donoghue, L Pedreschi, D Pokras, A Pooley, J Pringle, K Przybycien, L Reilly, I Simmons, K Sharkey (Edinburgh Libraries), P Sheail, T Sheppard, S Smith, H Rea, E Takala, P Ward, T Ward, L Webb, F Wight, R Wignall, C Wilson, C Yeomans

The moment of reflection was delivered by Oliver Glick, Students' Association Vice President Community, who offered reflections on the University's place in the community.

PRESENTATION AND DISCUSSION: The University and its City: Partnering to Support Inclusion

Principal Professor Peter Mathieson presided over Senate for the first time. In his introductory remarks, the Principal briefly introduced himself, talked about his first impressions of the University and his immediate priorities for the first months of his tenure.

The focus of the presentation and discussion session was on different models of community engagement and how they intersect with core University business (research; learning and teaching; and knowledge exchange, public engagement and outreach).

Introduction: What 'Contributing Locally' means for the University and its Communities
Professor Lesley McAra (Assistant Principal, Community Relations)

Professor McAra noted that the Strategic Plan highlighted the University's role in contributing locally, with strategic imperatives as follows:
- Delivering impact for society
- Contributing locally
- Putting research and teaching in the service of the local community
- Building and strengthening relationships with the City region and its communities

'Contributing locally' has benefits for the community in that the University co-produces research and services to solve real-life problems, and communities can access information about services provided (in-reach). For the University, 'contributing locally' has benefits for the student experience, research, learning and teaching, and alumni relations.

In the City of Edinburgh, there are particularly challenges associated with the spatial distribution of social disadvantage and inequalities which are concentrated in certain areas. The University's research, staff and students can support the knowledge base, critical thinking and multidisciplinary outlook to transform this situation. A key challenge for the University is to ensure that inclusive growth can benefit the city as a whole.

Professor McAra noted that University infrastructure developments, projects and events would contribute solutions to these issues, including the following:
- New 'Local' component of University website (launched Sept 2017)
- Mapping extant relationships and outreach activity and social impact survey (on-going)
- Community of practice (experiential learning) (launching Feb 2018)
- Co-curricular pathways linked to social responsibility and sustainability (soft launch Sept 2017)
- First set of Social Impact Pledges delivered (Oct 2017)
- Community events on critical issues
- The University's flagship projects (e.g. its contribution to the City Deal), which will have a transformative impact on the community and student experience.

Homeless Health and Inclusion Centre
Dr Fiona Cuthill (School of Health in Social Science)

Dr Cuthill provided an overview of the University's work with the Homeless Health and Inclusion Centre. The Centre was set up in response to the removal from its premises of the Edinburgh Access GP Practice for the homeless. The University worked with the local authority, NHS and third sector in Edinburgh, as well as those who have experienced homelessness themselves, to create the Homeless Health and Inclusion Centre which is now based at the new Edinburgh Access Practice.

The Centre, as well as being a focal point for the GP Practice, is being developed as a hub for teaching and learning for students from a variety of disciplines, from which research will also be developed, allowing students to become involved in social action.

The School of Health in Social Science is also involved in developing international collaborations in Canada and Singapore with those who work in similar situations to bring University expertise to those who are homeless.

The Edinburgh Gateway Project
Professor Remo Pedreschi (Edinburgh College of Art)

Professor Pedreschi provided an overview of the Edinburgh Gateway Project, which has its origin in initiatives by ECA students to develop new ways of producing concrete, and these innovations have led to community engagement. The School has engaged in a number of projects prior to the Edinburgh Gateway Project, including working with Castleview Primary School, Whitburn Housing, the Chelsea Flower Show and Dorrator Bridge Falkirk.

The aim of the Edinburgh Gateway Project, the largest project to date, was to inaugurate a new transport hub constructed by Network Rail with Balfour Beatty. The brief involved ECA students working with two local schools and, through a series of workshops, designing a series of panels and a concrete tree for the hub.

The Mastercard Foundation Scholars Programme
Johanna Holtan (Programme Manager) and Porai Gwendere (Student Representative)

Johanna Holtan introduced the Programme, from which the University has received funds to offer 200 scholarships over seven years to African students with academic and leadership potential, but few educational opportunities, and to operate a Transformative Leadership Programme.

The Programme allows students to identify their values, take part in classes around leadership, and take advantage of experiential learning opportunities. Undergraduate scholars then take part in the Edinburgh summer school after their first year. The summer school involves community partners based in Gorgie, Broomhouse, Leith and Portobello, which pitch the challenges that their communities face, to which the scholars are invited to find solutions. Porai Gwendere described his valuable experiences on the summer school and highlighted the importance of empowering students through engagement with their communities.

The Hunter Square Project
Vivian Ho, Emma Martin, Lara Pedreschi (Student Representatives)

Vivian Ho, Emma Martin and Lara Pedreschi described their involvement in the Hunter's Square Project. The project comprised a three-day workshop aimed at tackling antisocial behaviour and transforming Hunter's Square for residents and tourists through innovative ideas.

Briefs were provided by the local stakeholders - Police Scotland, Edinburgh Heritage, local business owners and residents - and a multidisciplinary approach was applied to find solutions to the issues they raised, with one team's work being chosen to represent the Square. The Project allowed a diversity of students to share and develop ideas to benefit Hunter's Square, and this project will be extended to other parts of Edinburgh.

Building Local Innovation Hubs, Ecosystems and Platforms
Professor Andy Kerr (Edinburgh Centre for Carbon Innovation)

Professor Kerr reflected on the experience of setting up Innovation Hubs in Edinburgh. These hubs focus on residents' ambitions for the city of Edinburgh in 2050, and give them agency to deliver them. The City Deal is the economic development strand of this initiative.

One challenge for the city as a whole is to provide affordable homes to residents without adding to the city's congestion and also, for the Council, maintaining these homes and delivering social care costs. The University has engaged groups across the University to

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address these issues, including the Department for Social Responsibility and Sustainability and the Edinburgh Living Lab.

The innovation hubs, ecosystems and platforms are valuable in securing future research funds and providing opportunities for students to solve problems, while large funds for innovation ecosystems provide major opportunities to have a positive impact on locality and on students and staff. The organisation and running of the hubs are significantly different from models which exist in academia, however, which can be challenging.

Discussion

In discussion, the following points and questions were raised:

- In order to ensure that community engagement efforts across the University are not duplicated and the correct balance of activity is achieved, a current priority is to map activity across the University, to record impact and to make strategic decisions about where to employ resources.
- In response to a query as to whether the University were sufficiently well placed to identify and understand social issues in the wider community, it was noted that the University staff and students comprised a diverse group which had made efforts to engage with and understand the community around it.
- The University has a responsibility to adopt models of learning which are appropriate for students at all stages in life. The University's lifelong learning provision could be particularly valuable for members of the community wanting to adapt to different roles throughout their careers.
- Work by academics in delivering outreach to communities is not always sufficiently recognised and rewarded, other than through prizes, , meaning that there is currently insufficient incentive for the academic staff to become involved. Work in community engagement should therefore be embedded into academic workload.
- Innovation is vital as part of the University's relational engagement with the city; the University should see its role in the community as one of co-production, in that it will work to find solutions on behalf of those in the city whose responsibility it is to put them into place.

Professor McAra thanked the presenters and attendees for their contributions.

PRESIDENT'S COMMUNICATIONS

The Principal raised the proposed industrial action by the University and College Union (UCU) on pensions, recognising and understanding the strength of feeling on the issues, and respecting the statutory right of UCU members to take industrial action. The Principal noted that the University had a moral obligation to minimise the disruption to its students and that the impact of the planned action would vary from one part of the University to the other. The root cause of the industrial action concerned a sector-wide pension scheme, and negotiations were taking place at UK level between Universities UK and UCU. The University would continue to keep close to these negotiations in the hope that they would provide a way of settling the dispute.

FORMAL BUSINESS

1. Report of E-Business conducted 16 – 24 January 2018 (S 17/18 2 A)

The report of e-business conducted between 16 and 24 January 2018 was noted.

2. Higher Education Governance (Scotland) Act 2016: Outcome of Senate Consultation and Next Steps (S 17/18 2 B)

The University Secretary presented the outcome and results of the University-wide consultation on the recommended model for Senate to comply with the Higher Education Governance (Scotland) Act 2016. The consultation took place in Semester 1 2017/18 and the vast majority of respondents supported the recommended model of a Senate of circa 300 members.

Senate endorsed the recommended model without modification, and agreed an ordinance should be drafted to be submitted to Court and Senate. It was noted that this ordinance would contain the same high level of detail set out in the wording of the Act, and that the Senate Task Group on the Higher Education Governance (Scotland) Act would prepare specific proposals for the practical implementation of the model, for future agreement by Senate.

Senate noted that, under the Scottish Code of Good Higher Education Governance, periodic internal and external reviews of Senate would be conducted, which would enable the operation of the new model to be reviewed.

3. Higher Education Governance (Scotland) Act 2016: Composition of Court (S 17/18 2 C)

Senate noted the proposed changes to the composition of Court to comply with the Higher Education Governance (Scotland) Act 2016, including to the Senate Assessors on Court.

4. Laigh Year Regulations: terms of office for student sabbatical officers (S 17/18 2 D)

Senate approved the proposed amendment to the Laigh Year Regulations to allow student sabbatical officers to serve for a second one-year term of office, if re-elected by the student body.

5. Special Minute (S 17/18 2 E)

Senate adopted the Special Minute for Professor S Howie.

COMMUNICATIONS

6. Investment in Student Facing Buildings and Facilities (S 17/18 2 F)

The Deputy Secretary, Student Experience updated Senate on a major programme of investment agreed for student-facing buildings and facilities over the medium term. These included expanded and improved teaching and study spaces, a new Student Centre, a Health & Wellbeing Centre and enhanced sports facilities.

In discussion, the following points were noted:
- Students should be involved at the early development of plans for student-facing buildings by being represented on project boards.
- While an extensive long-term plan of building work was ongoing, in the shorter-term the University had a group exploring options for enhancing teaching space in order to protect the student experience in the short-term term.
- The Space Strategy Group is carrying out an ongoing programme of work to understand the implications of the building developments for staff and to raise

any issues. Further comments from staff were welcomed by email to Professor Cunningham-Burley who convened the Group.

7. Resolutions (S 17/18 2 G)

Court presented to Senate draft Resolutions in accordance with procedures for the creation of new chairs, renaming of existing chairs, and the process for personal chairs. Senate, having considered the draft Resolutions below, offered no observations.

Draft Resolution No. 4/2018: Foundation of a Chair of Brain Inflammation and Repair
Draft Resolution No. 5/2018: Foundation of a Chair of Translational Molecular Medicine
Draft Resolution No. 6/2018: Foundation of a Chair of Immunology and Infectious Diseases Draft
Resolution No. 7/2018: Foundation of a Chair of Forest Ecology Draft
Resolution No. 8/2018: Foundation of a Chair of Antimicrobial Resistance Draft
Resolution No. 9/2018: Foundation of a Chair of Immunology

CLOSED

8. Report from the Honorary Degrees Committee (S 17/18 2 H)

Senate approved the recommendation for the award of an Honorary Degree.

e-S 17/18 3 B

The University of Edinburgh

Electronic Senate

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Special Minutes

Executive Summary

The paper provides the Special Minutes for Professors G Findlater, W MacNee, M Northcott, and R Rodger.

How does this align with the University/Committee's strategic plans and priorities?

Not applicable.

Action requested

The Senatus is invited to adopt the Special Minutes.

How will any action agreed be implemented and communicated?

Emeritus Professor procedures for communication will be followed.

Resource/Risk/Compliance

1. Resource Implications
   None

2. Risk Assessment
   This paper does not include a risk assessment.

3. Equality and Diversity
   Not applicable.

4. Freedom of Information
   Open paper.

Any other relevant information, including keywords

A comment need only be submitted to raise an objection/suggest corrections. If no comments are received the minutes will be deemed approved. In this context any comments on this paper should be e-mailed to Senate.Support@ed.ac.uk quoting "comment on e-S 17/18 3 B." These comments will be added verbatim at http://edin.ac/18tbekG

Originator of the paper

Senate Secretariat
May 2018

Gordon Sydney Findlater BSc PhD HonFRCS(Ed)
Emeritus Professor of Translational Anatomy

Gordon was born in Nairn in 1951. He left school at 16 with only a handful of 'O' levels, finding employment for 10 years as an engineer with British Telecom. However, Gordon's desire to pursue higher education never diminished, so he studied for Highers in his kitchen at night after his children had gone to bed, using books borrowed from the local high school. This gained him a place at the University of Aberdeen in 1977, graduating with a BSc Honours Degree in Anatomy and the Struthers Prize in Anatomy in 1981. Gordon went on to study for a PhD in the Department of Veterinary Physiology at the Royal (Dick) School of Veterinary Studies (University of Edinburgh) under the supervision of Professor Ainsley Iggo. He graduated in 1985 with a thesis entitled 'The Role of Merkel Cells in Mechanotransduction'. Gordon was appointed to a Lectureship in Anatomy in the Department of Anatomy at the University of Edinburgh in 1984, was promoted to Senior Lecturer in 1993, and was awarded a Personal Chair in Translational Anatomy in 2012. He was elected as an Honorary Fellow of the Royal College of Surgeons of Edinburgh in 2013 and as a Trustee of the Royal Medical Society in 2014.

In his long and distinguished academic career, Gordon has had a direct influence on the health of the nation by providing inspiring and memorable anatomy teaching to the many thousands of medical students who have trained at the University of Edinburgh. Notably, he developed a range of innovative new undergraduate and postgraduate courses that served as the basis for anatomy training across Scotland (and beyond). His legacy includes an MSc program in Human Anatomy that is training the next generation of anatomy educators, as well as the first online distance-learning course in Anatomical Sciences, successfully reaching out beyond the traditional student community to make anatomy accessible, regardless of an individual's location or background.

Gordon has demonstrated a long-term commitment to widening public access to anatomy and medicine. For example, he led the project that re-established the long-dormant Anatomy Museum at the University of Edinburgh, providing regular and free access to the general public for the first time in over 40 years. He also played a major role in facilitating the recent Leonardo da Vinci: The Mechanics of Man exhibition at Holyrood Palace, in collaboration with the Royal Collection Trust. Moreover, he regularly gives his time to make anatomy accessible to school children from disadvantaged socioeconomic backgrounds. Gordon developed the first ever life-size human body 3D hologram (featured widely in the international media) and has driven forward the global reputation of the Scottish digital sector, working with a leading Scottish company (Luma) to develop augmented reality tools to allow 'virtual' access to anatomy objects and historical buildings of national importance.

Now formally retired from the University, Gordon has more time to explore his passion for the natural world (with a bit of motorcycling thrown in for good measure). Fortunately for us, however, Gordon remains active in anatomy teaching at Edinburgh, with continued contributions to undergraduate and postgraduate courses, as well as professional training courses at the Royal College of Surgeons of Edinburgh. Gordon lives in Fife with his wife, Edith, and has three sons (Craig, Andrew, and Scott).

Special Minute
William MacNee MBChB (Glasgow), MD with Honours (Glasgow), MRCP (UK),FRCP (Glasgow), FRCP (Edinburgh)
Emeritus Professor of Respiratory and Environmental Medicine

Professor William MacNee is an expert in the pathogenic mechanisms of chronic obstructive pulmonary disease (COPD), a disease that will soon be the third commonest cause of death worldwide. His research has focussed on the systemic effects of COPD, both the mechanisms related to the increased cardiovascular risk to patients who have COPD and also the muscle dysfunction that is associated with this condition. His studies have involved both *in vivo* studies in COPD patients, assessing endothelial function and changes in muscle function, and also *in vitro* studies using cells obtained from COPD subjects.

His other major research contribution has been to understanding of the effects of environmental pollution on lung health. He was one of the early investigators in this field and his work with Professor Ken Donaldson has been truly influential in the area, demonstrating that environmental particulate matter can produce inflammatory changes in the lung.

Professor MacNee received his medical training at the University of Glasgow and was the recipient of an MRC Travelling Fellowship to the University of British Columbia. He was appointed to a Senior Lecturer in Respiratory Medicine at the University of Edinburgh in 1987, was promoted to Reader in 1993 and appointed to his Chair in 1997, serving the University of Edinburgh for 30 years before his retirement.

Professor MacNee has received a large number of external markers of esteem in his career. He is a past Chair of the Scientific Committee of the European Respiratory Society (ERS) and served as ERS President, a notable distinction in his field. He was a Foundation Fellow of the European Respiratory Society. He served on the British Thoracic Society COPD guidelines committee, was co-Chair of the ERS/American Thoracic Society COPD guidelines committee and was a past member of the Gold Executive Committee, the international authority on the diagnosis and treatment of this condition. He has been an associate editor of the European Respiratory Journal and of the American Journal of Respiratory and Critical Care Medicine. He published over 280 peer-reviewed papers and edited several books on COPD. He raised substantial grant funding over the years, including from Medical Research Council and the British Heart Foundation.

Throughout his time at the University of Edinburgh he remained active in teaching undergraduate medical students.

Special Minute
Michael Northcott, PhD
Emeritus Professor of Theology & Ethics

Michael Northcott is an internationally recognised researcher in environmental theology and ethics. He lead *Caring For The Future Through Ancestral Time,* an AHRC and ESRC funded project whose aim is to better understand how past visions of the future have shaped present understandings of western heritage. The research involved extensive fieldwork engagements with faith-based environmental activists in Scotland, the UK and North America, and from which he and his co-investigators are still publishing their results. He was a co-investigator on the Human-Business at Edinburgh Initiative with Paolo Quattrone (Business School) and Paul Crossthwaite (English), 2014-16, in which they investigated, through a series of interdisciplinary seminars and workshops, current modes of representing economic value through financial accounts, and ways to improve their ethical, ecological, and financial transparency.

Michael was born in Kent. He studied at Durham University, where he gained a B.A in Theology and an M.A. in Systematic Theology. He received a PhD from the Council for National Academic Awards (CNAA) and Sunderland Polytechnic (now Sunderland University) in 1982. He began his academic career as a research assistant at Sunderland Polytechnic from 1977 to 1980. He was appointed Lecturer in Practical Theology at the Seminari Theologi Malaysia in Kuala Lumpur in 1984 and as Associate Professor at the South East Asia Graduate School of Theology in 1986. He joined the University of Edinburgh in 1989 as Lecturer in Christian Ethics and Practical Theology; he became Professor in 2007.

Throughout his time at Edinburgh, Michael maintained a productive record of scholarly and impact-related publications including 8 monographs, 32 chapters in edited collections, and 56 papers in peer reviewed journals, as well as comment articles in The Church Times, The Tablet, and The Times. His monographs include: The Environment and Christian Ethics (1996); An Angel Directs the Storm: Apocalyptic Religion and American Empire (2004); A Moral Climate: The Ethics of Global Warming (2007), A Political Theology of Climate Change (2013) and Place Ecology and the Sacred: The Moral Geography of Sustainable Communities (2015). He has edited four books including Theology After Darwin (2009) and Systematic Theology and Climate Change (Routledge 2015). He has successfully supervised 29 doctoral students since coming to Edinburgh in 1989.

Michael has held appointments as Head of Christian Ethics and Practical Theology from (1998-2000) and (2003-2005), Quality Audit and Enhancement Convenor (2008 – 2011), Research Director (2011-2014) and Theology and Religious Studies REF (2014) Unit of Assessment Coordinator (2011-2014). He has also been a visiting professor at Dartmouth College, Claremont School of Theology, the Nicholas School of Earth Sciences, Duke University, Flinders University Adelaide and the University of Malaya. He is much in demand as a public speaker, has lectured worldwide and is widely respected for his groundbreaking work on the environment and theology.

He was ordained to the diaconate of the Church of England in 1981, and to the priesthood in 1982. He served as an Anglican curate in St Clements. Chorlton-cum-Hardy from 1981 to 1984. Michael supports the ministry of the Church of Scotland parish of Durisdeer, Dumfrieshire where he maintains with Jill Northcott a large cottage garden. Jill Northcott is Lecturer, and Head of English for Special Purposes, at the University's English Language Teaching Centre. They have three children and three grandchildren who all live in and around Edinburgh.

Special Minute
Richard Rodger MA, PhD, FRHistS, FAccSS
Emeritus Professor of Economic and Social History; Urban History

Richard returned to Edinburgh in 2007 to take up the established chair in Economic and Social History. This was a return to home, both personally and intellectually. After school education in the city, Richard studied at the University of Edinburgh for his MA and PhD in the Department of Economic and Social History, then in the Faculty of Social Science. His 1976 doctoral thesis, entitled 'Scottish urban housebuilding' was the foundation for a lifetime of research in urban history, a field in which he made a distinguished contribution and acquired an international reputation. The early part of Richard's teaching career was at the University of Liverpool. Prior to his return to Edinburgh he spent over twenty years at the University of Leicester, where he rose to become Professor of Urban History and Director of the East Midlands Oral History Archive (and was a successful club cricketer!). During his time at Leicester he began his twenty-year editorship of Ashgate's Historical Urban Studies series, which ran to over forty titles in that period.

Between 1987 and 2007 he was editor of *Urban History*, working to secure its position as the leading journal in the field. Richard has been very successful in raising research grants, securing over £1million of funding in the years since 2000. His most recent success in this area was Mapping Edinburgh's Social History. This AHRC-funded project has involved innovative methodology to develop the means by which historians can uses addresses to develop a spatial awareness of the city.

Through Richard's sixteen books and almost 100 articles and papers he has made an immense contribution to the literature on social, economic and urban history. Particularly important was his *The Transformation of Edinburgh: Land, Property and Trust in the Nineteenth Century* (Cambridge University Press, 2001), this work of massive and detailed scholarship was awarded the Frank Watson Prize in Scottish History for books published in 2001 and 2002.

Throughout his career Richard has been an innovative teacher, he was at the forefront of developing computing for historians in the 1980s and has remained at the cutting edge of that field. Since his return to Edinburgh his honours course on Edinburgh since 1750 took the students out of the formal classroom to examine the urban landscape of the city and was a vehicle for sharing his vast knowledge of the buildings and builders of Edinburgh. To take even a short walk in Edinburgh with Richard was an education as he pointed out distinctive architecture and encouraged one to look up to notice builders' marks and other features which could illuminate the history of the city.

Aside from his undergraduate teaching, Richard was a dedicated and successful PhD supervisor in Leicester and Edinburgh, inspiring an army of PhD students to complete their thesis and to go on to make their own contributions on topics as diverse as the history of nineteenth-century Edinburgh and conservation and heritage in Iran and Europe. Richard will continue to work on publications arising from MESH, notably an Atlas of Scottish Urban History. His colleagues wish him well in retirement.

e-S 17/18 3 C

The University of Edinburgh

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Communications from the University Court

Executive Summary

To update Senate on certain matters considered by the University Court at its meeting on 5 February 2018.

How does this align with the University/Committee's strategic plans and priorities?

Not applicable.

Action requested

Senate is invited to note the report.

How will any action agreed be implemented and communicated?

Not applicable.

Resource / Risk / Compliance

1. Resource implications (including staffing)
   Where applicable, as covered in the report.

2. Risk assessment
   Where applicable, as covered in the report.

3. Equality and Diversity
   Where applicable, as covered in the report.

4. Freedom of Information
   This paper is open.

Any other relevant information, including keywords

University Court

A comment need only be submitted to raise an objection/suggest corrections. If no comments are received the minutes will be deemed approved. In this context any comments on this paper should be e-mailed to Senate.Support@ed.ac.uk quoting "comment on e-S 17/18 3 C." These comments will be added verbatim at http://edin.ac/18tbekG

Originator of the paper
Dr Lewis Allan, Head of Court Services, May 2018

COMMUNICATIONS FROM THE UNIVERSITY COURT

5 February 2018

1   Professor Peter Mathieson – Welcome

On behalf of Court, the Rector welcomed Professor Peter Mathieson to his first meeting. The Principal thanked Court and commented on the University's strong position and his interest in further improving the student and staff experience and enhancing widening participation. Further potential for internationalisation and the distinctiveness of the University in its ability to integrate world-leading research activities into distance learning and on-campus teaching was noted.

2   Principal's Communications

Court noted the final report from Professor Sir Timothy O'Shea, including the report of the memorial service held for Assistant Principal Professor Jon Oberlander on 12 January and formally recorded its condolences to the family of Professor Oberlander, a greatly valued friend and colleague.

3   Student Experience Update

The Senior Vice-Principal introduced an update on the University's student experience enhancement activities. The introduction of mid-course feedback and improved institutional communications was welcomed, with the 2018 National Student Survey opening to final year undergraduates on 5 February.

The Head of College of Science & Engineering summarised a metrics-and-narrative based report focused on the College of Science & Engineering, including key student survey findings, Students' Association feedback and work underway in response.

The Students' Association Vice-President Education provided an overview of planned changes to the system of student class representatives to create a smaller cohort at degree-programme level with personalised training and support from the Students' Association.

Court welcomed the report and discussed improvements to non-academic facilities at King's Buildings, learning from successful examples before undertaking a programme of change, variance in Personal Tutor practices between Schools and the University's improving student/staff ratio.

4   Outcome Agreement 2018-19

The broad approach and content for the draft single year Outcome Agreement 2018-19 was agreed, with authority delegated to the Deputy Secretary, Strategic Planning, to refine the detail of the document prior to the presentation of a final version at the 23 April Court meeting.

5   City Deal Update

A summary update on progress towards a detailed City Deal agreement with the UK and Scottish Governments was received. It was noted that the Court City Deal Sub-Group had reviewed the financial modelling for the University's data driven innovation programme and that the Exception Committee may be utilised should any decisions be required outside of the scheduled Court meeting cycle.

6   'Zero by 2040' Investments

The Senior Vice-Principal presented a proposal to complete the transitioning of the University's investment portfolio out of investment in fossil fuel companies within the next three years, taking account of the institutional 'Zero by 2040' carbon neutral goal. The support of the Students' Association, Investment Committee and Policy & Resources Committee was noted and the intention to continue to engage with fossil fuel companies around climate change welcomed. It was noted that the University would continue to research, teach and work with fossil fuel companies in line with normal processes and the principle of academic freedom. Members discussed opportunities to invest in low carbon industries, stakeholder communications and plans to exit from affected investments – representing less than one percent of the University's investments – at an appropriate time.

The commitment to cease to invest in fossil fuel companies as soon as practicable in the next three years was approved.

7   Estates

- **Strathclyde Rowing Centre and Boat Centre**

Court approved entering into a 30 year ground lease with North Lanarkshire Council in order to build a new rowing centre and boat store at Strathclyde Country Park.

- **Disability Access Improvements Programme**

Court approved expenditure over the five year period 2018-19 to 2022-23 from University Corporate Resources to implement the recommendations of the Disabled Go access audits of the University's core buildings and teaching spaces.

8   Development & Alumni

- **Development & Alumni Office Annual Report 2016/17**

The Annual Report was noted and the implementation of an alumni mentoring scheme following a successful trial welcomed.

- **Governance of Alumni Clubs**

Proposals for the official recognition of alumni clubs were approved as set out in the paper.

9   Rosalind Franklin Institute – Joint Venture

A summary of the legal arrangements relating to the University's proposed involvement in the Rosalind Franklin Institute – a new national research centre at the interface between the physical, engineering and life sciences – to be established at Harwell, near Oxford, were reviewed. On the basis that the final legal agreements reflect the principles described in the paper, Court agreed to delegate authority to the Director of Corporate Services to conclude the legal agreements, with signing authority granted to the University Secretary.

10   Resolutions

The following resolutions were approved:
Resolution No. 1/2018:   Degree of Doctor of Veterinary Medicine (DVetMed)
Resolution No. 2/2018:   Alteration of the title of the Chair of Languages and Classroom
                         Education
Resolution No. 3/2018:   Foundation of a Chair of Biochemical Engineering

11   Final meeting for the Rector, Steve Morrison

On behalf of Court, the Student President thanked the Rector for his service to Court and
the University.

e-S 17/18 3 D

<u>The University of Edinburgh</u>

Electronic Senate

8 – 16 May 2018

Resolutions

<u>Executive Summary</u>
This report is presented to Senate in accordance with the procedures for the creation of new chairs, renaming of existing chairs and alteration of Resolutions.

<u>How does this align with the University/Committee's strategic plans and priorities?</u>
Not applicable.

<u>Action requested</u>
Senate is invited to make observations on the attached draft Resolutions.

<u>How will any action agreed be implemented and communicated?</u>

Via Senate's report to University Court.

<u>Resource / Risk / Compliance</u>

1. <u>Resource implications (including staffing)</u>
   There are no resource implications. Part of the approval process involved confirmation of the funding in place to support new Chairs.

2. <u>Risk assessment</u>
   The paper does not include a risk analysis. There are reputational considerations in establishing and renaming Chairs and updating regulations, which are considered as part of the University's approval processes.

3. <u>Equality and Diversity</u>
   There are no specific equality and diversity issues associated with this paper. However equality and diversity best practice and agreed procedures are adopted in appointing individuals to chairs.

4. <u>Freedom of information</u>
   Open paper.

<u>Any Other Relevant Information including key words</u>

Court, Resolutions, Chairs

A comment need only be submitted to raise an objection/suggest corrections. If no comments are received the paper will be deemed approved. In this context any comments on this paper should be e-mailed to Senate.Support@ed.ac.uk quoting "comment on e-S 17/18 3 D." These comments will be added verbatim at http://edin.ac/18tbekG

<u>Originator of the paper</u>

Ms K Graham, Deputy Head of Court Services, 26 April 2018

Changes to Degree Programme Regulations
The Curriculum and Student Progression Committee (CSPC) carried out its annual review of the undergraduate, postgraduate and higher degree regulations and recommended changes. Draft Resolutions have been formulated to deal with the recommended changes:

Draft Resolution No. 10/2018: Undergraduate Degree Programme Regulations
Draft Resolution No. 11/2018: Postgraduate Degree Programme Regulations
Draft Resolution No. 12/2018: Higher Degree Programme Regulations

The key changes to the Undergraduate Degree Programme Regulations 2018/19 are as follows:

Regulation	What has changed
49 Conflicting Studies	This regulation has been brought further into line with the equivalent postgraduate degree regulation, so that students registered on a programme of study at this University may not undertake any other concurrent credit bearing studies in this (or any other) institution unless the College has granted permission. Any concurrent study must not restrict a student's ability to complete their existing programme of study.
31-34 Optional Study Abroad	Content added to reflect the anticipated establishment in early 2019 of a Work and Study Away Service. This Service will assume many of the responsibilities currently held by School Exchange Co-ordinators. Senate Curriculum and Student Progression Committee will confirm the date that the Service formally assumes these responsibilities.
60 Use of General or Ordinary Degree to apply for Honours admission	Clarification that candidates who already hold a General or Ordinary degree may be permitted by the Head of College to apply for Honours if not more than **three** years has elapsed between their first graduation and acceptance as an Honours candidate. This regulation previously referred to a period of five years between graduation and acceptance for Honours, but has been updated to be in line with admissions requirements for recent study. www.ed.ac.uk/studying/undergraduate/entry-requirements/our-requirements. Clarification that candidates who have exited the University with a General or Ordinary degree due to failure to meet relevant requirements for an Honours degree are not eligible to apply for readmission on this basis.

The key changes to the Postgraduate Degree Programme Regulations 2018/19 are as follows:

Regulation	What has changed
Updated **12 Conflicting Studies**	Clarification that College may grant permission for students to take concurrent, credit-bearing studies, but any concurrent study must not restrict the student's ability to complete their existing programme of study.
Updated **16 & 18 Recognition of Prior Learning (RPL)**	Clarified to separate points on recognition of previously-gained credit at admission and consideration of prior learning at admission, and that College must be satisfied prior learning provides adequate current basis for the programme of study.
Updated **19 Permissible Credit Loads**	Clarification that, where students are permitted to take additional credit beyond that required by their Degree Programme Table, this is not considered when determining progression or award status.
Updated **34 Extensions of Study**	Clarification that students may request an extension of study of up to 12 months at any one time, and are permitted no more than 24 months of extensions in total.
Updated **36 Supervision**	Clarification that supervision continues until the final version of the thesis is submitted (i.e. following any required corrections).
Updated **37 Changes to supervision**	Colleges will ensure students are provided with alternative supervision if their supervisor is absent for more than six consecutive weeks.
Updated **46 PhD by Research Publications**	Clarification that applicants holding a doctoral degree are not eligible to apply for a PhD by Research Publications and update for consistent terminology (PhD thesis).
Updated **82 Master of Clinical Dentistry**	Clarification provided by College of Medicine and Veterinary Medicine regarding non-standard programme requirements.

The Higher Degree Regulations have been amended to note that the College is responsible for oversight of the admissions process

Establishment of Chairs
University Executive approved the creation of the following new Chair:

Draft Resolution No. 13/2018: Foundation of a Chair of Agricultural and Resource Economics

Establishment of Personal Chairs
Draft Resolution No. 14/2018: Foundation of a Personal Chair of Tissue Regeneration and Repair

UNIVERSITY OF EDINBURGH

Draft Resolution of the University Court No. 10/2018

Undergraduate Degree Programme Regulations

At Edinburgh, the Eighteenth day of June, Two thousand and eighteen.

WHEREAS the University Court deems it desirable to produce one comprehensive set of Undergraduate Degree Regulations, including Assessment Regulations (2018/2019);

AND WHEREAS the University Court considers it expedient to promulgate this Resolution to set out these Regulations in full to give effect to the essential elements contained within these Regulations including Assessment Regulations (2018/2019):

THEREFORE the University Court, on the recommendation of the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act 1966, with special reference to paragraphs 2 and 8 of Part II of Schedule 2 to that Act, hereby resolves:

1. The Undergraduate Degree Regulations are hereby set out:

A.   General Undergraduate Degree Regulations

Compliance

1   Compliance and concessions

2   Head of College authority for concessions

3   Compliance with requirements

4   Fitness to practise

5   Disclosure of criminal offences

6   Undergraduate degrees, diplomas and certificates

7   Compliance with Degree Programme Tables

8   Pre-requisites, co-requisites and prohibited combinations

9   Timing of admittance onto degree programmes and courses

Mode of Study

10   Full-time and part-time

11   Changing mode of study

Study Period

Recognition of Prior Learning (RPL)

Attendance and Participation

Optional Study Abroad

Withdrawal and Exclusion

Progression and Permissible Credit Loads

A   General Undergraduate Degree Regulations

Compliance

1.   These regulations apply to all categories of undergraduate study at the University of Edinburgh, except for those qualified by a Senatus approved Memorandum of Agreement or Understanding for joint or collaborative awards. Every undergraduate student must comply with these regulations. In exceptional circumstances a concession to allow relaxation of a specific regulation may be granted by the appropriate Head of College. Where the Head of College does not have authority to award a particular concession then the Curriculum and Student Progression Committee may award the concession.

2.   Where the Head of College has the authority to grant permissions and concessions, this authority may be delegated to appropriate nominees in the College or Schools. Students must consult their Personal Tutor or Student Support Team as to the appropriate point of contact, and must not approach the Head of College directly.

3.   Students must comply with any requirements specific to their degree programme as set out in the Degree Programme Tables, the relevant College Regulations specified in sections B, C and D below and the University's Taught Assessment Regulations for the current academic session: www.ed.ac.uk/schools-departments/academic-services/staff/assessment/assessment-regulations

4.   Where a student's degree programme is subject to Fitness to Practise requirements, the relevant College Committee must be satisfied at all times that in respect of health, conduct and any other matters which the Committee may reasonably deem relevant, whether such matters relate to the student's University programme or are unrelated to it, the student will not constitute a risk to the public, vulnerable children or adults or to patients and is a suitable person to become a registered member of the relevant professional body. Students are subject to the Fitness to Practise regulations both while actively studying and while on an interruption of study. Any student who fails to satisfy the relevant College Committee, irrespective of their performance in assessment, will be reported to the Head of College who has power to recommend exclusion from further studies and assessments or Professional Examinations, or to recommend the award of the degree be withheld, or other penalty set out in College procedures. An appeal against this decision may be submitted to the Student Fitness to Practise Appeal Committee. See the Student Appeal Regulations at: www.ed.ac.uk/files/atoms/files/studentappealregulations.pdf

5.   Students must inform their Personal Tutor if they have been charged or convicted of a relevant criminal offence since matriculating at the University. 'Relevant' offences are as defined in the University's Policy and procedure for the admission of applicants who disclose criminal convictions or who require Protecting Vulnerable Groups Scheme membership .The Student Support Team (or equivalent) will refer the case to the relevant College which will decide whether the University should take action under the Code of Student Conduct or (where a student's degree programme is subject to Fitness to Practise requirements) the College Fitness to Practice procedures.

6.   The University awards the following types of undergraduate degrees, diplomas and certificates. The University's undergraduate awards and degree programmes are consistent with the Scottish Credit and Qualifications Framework (SCQF, www.scqf.org.uk/), unless an

exemption has been approved by the Curriculum and Student Progression Committee. The credit levels required for each programme are specified within the appropriate Degree Programme Table (DPT).

I	Undergraduate Certificate of Higher Education	At least 120 credits of which a minimum of 90 are at level 7 or higher.
Ii	Undergraduate Diploma of Higher Education	At least 240 credits of which a minimum of 90 are at level 8 or higher
A.	Single Honours (in a named subject/discipline)	At least 480 credits of which a minimum of 180 is at levels 9 and 10, including at least 90 at level 10.
B.	Single Honours (with a subsidiary subject)	At least 480 credits of which a minimum of 180 is at levels 9 and 10, including at least 90 at level 10.
C.	Combined Honours (in two disciplines)	At least 480 credits of which a minimum of 180 is at levels 9 and 10, including at least 90 at level 10.
D.	Group Honours (more than two disciplines)	At least 480 credits of which a minimum of 180 is at levels 9 and 10, including at least 90 at level 10.
E.	Non-Honours Degrees	At least 360 credits of which a minimum of 60 is at level 9.
F.	General and Ordinary	At least 360 credits of which a minimum of 60 is at level 9.
G.	Intercalated Honours Degrees	See appropriate Degree Programme Table
H.	Integrated Masters with Honours (in named subject/discipline)	At least 600 credits of which a minimum of 120 is at level 11.
	Integrated Masters (with a subsidiary subject)	At least 600 credits of which a minimum of 120 is at level 11.
	Integrated Masters (with combined honours in two disciplines)	At least 600 credits of which a minimum of 120 is at level 11.
I.	MBChB (5 year programme)	720 credits
	MBChB (6 year programme)	780 credits
J.	BVM&S Graduate Entry Programme	560 credits
	BVM&S 5 Year Programme	640 credits

7.   Every student must comply with the detailed requirements of the curriculum for the degree as set out in the appropriate Degree Programme Table, the programme handbook, the course handbook, the order in which courses are attended and the assessment for the programme, which are published in the University Degree Regulations and Programmes of Study.

8.   When selecting courses, students must comply with the pre-requisite, co-requisite and prohibited combination requirements for the degree programme, unless a concession is approved by the relevant Head of College.

9.   Students should commence their degree programme at the start of the academic year, and should commence the courses that they are enrolled on at the start of semester in which the courses are taught. No student will be admitted to a degree programme more than two weeks after the start of the academic year without the permission of the Head of

College. No student will be enrolled on a course that is part of their degree programme more than two weeks after the start of semester in which the course is taught without the permission of the Head of College. A student who leaves a course after six weeks from the start of the relevant semester will be deemed to have withdrawn from the course and the course enrolment remains on the student's record.

Mode of Study

10.   Programmes are offered on a full-time or part-time basis. Students' mode of study is defined when they are admitted to the degree programme.

11.   Only in exceptional circumstances, and with the permission of the Head of College, is a student allowed to change mode of study. For academic reasons, the University may require a student to change their mode of study.

Study Period

12.   A student must complete the requirements of the degree programme within the period of study specified in the Degree Programme Table, unless given a concession with the approval of the Head of College.

13.   The maximum period for completion of an Ordinary or General degree programme is 8 years. The maximum period for completion of an Honours degree programme is 10 years. This maximum period includes any concessions and any authorised interruptions of study.

14.   With the annual permission of the Head of College, a student may take longer than the study period specified in the Degree Programme Table to undertake an Ordinary, General or Honours degree programme, provided that a minimum of 40 credit points are undertaken in each year of study.

15   Where a student needs to meet specific progression requirements, the Head of College may approve a student taking fewer than 40 credit points.

16.   Certain elements of a degree programme may require full-time attendance. Students given permission to undertake study over an extended period must comply with any requirements specified for a particular degree programme.

17.   For the award of a University of Edinburgh degree a student must study University of Edinburgh courses for a minimum period of two years and obtain 240 credits or the pro-rata equivalent in the case of part-time study (for part-time study, the period of study will be longer but the same minimum credit levels must be achieved). This regulation does not apply to intercalating medicine and veterinary medicine students. In exceptional circumstances, the Head of College may approve a concession to allow the award of a University of Edinburgh degree to a student who has studied University of Edinburgh courses for a minimum of one year (obtaining 120 credits or the pro-rata in the case of part-time study). This may include students studying at the University of Edinburgh on 2+2 arrangements, or students entering the University directly into year 3 of study.

18.   A student studying for an Honours degree is not allowed to substitute study at another institution for the final year of their Honours programme.

19.   A student may apply for an authorised interruption of study and it may be authorised by the Head of College if there is good reason for approving the interruption. Students may be required to provide evidence to support their applications. Interruptions of study will not be applied retrospectively. Any one period of authorised interruption of study will not exceed one academic year, unless authorised by the Head of College. The total period of authorised interruption of study is the same for full-time and part-time students and will not exceed 100% of the prescribed period of full-time study**.**

20.   Study undertaken at another institution during a period of authorised interruption of study will not be credited to a student's programme of study at the University of Edinburgh.

21.   Students registered for the 5-year MBChB programme or the BVM&S may elect to take an intercalated Honours year, or undertake a postgraduate degree programme during their period of enrolment. This is not categorised as interruption of study.

Recognition of Prior Learning (RPL)

22.   RPL can only be recognised at the point of admission to the University. The Head of College has the power to recognise the transfer of up to 240 credits of prior learning and on this basis to admit a student to the second or later years of a programme of study. RPL can potentially be granted for programmes taken at the University of Edinburgh, as well as those from elsewhere. Before approval is granted the College must be satisfied that the learning to be recognised and transferred provides an adequate basis for the programme or courses as set out in the appropriate Degree Programme Table. University of Edinburgh courses which have a substantial curriculum overlap with any of the courses that contributed to a student's admission on the basis of RPL will not count towards the student's degree programme.

23.   The University can also consider prior learning for admissions purposes. University RPL policy for admissions.

Attendance and Participation

24.   Students must attend and participate as required in all aspects of their programme of study. This includes being available for teaching sessions, assessment, examination and meeting Personal Tutors face to face and electronically. The Degree Programme Table and programme handbook sets out programme requirements for engagement. Certain students' visa requirements may require the University to monitor attendance and engagement in specific ways.

25.   It is a student's responsibility to provide a current postal contact address and to ensure that any legal requirements, including those imposed by their funding or grant authority, are met. All students are required to check their MyEd and University email account frequently for communications from the University and respond where appropriate. University policy on contacting students by email: www.ed.ac.uk/files/atoms/files/contacting_students_by_email.pdf

26.   Leave of absence is required for compulsory and optional activities related to the programme of study that are not undertaken on campus in Edinburgh. Students must have the formal approval of the College for any leave of absence to study away from Edinburgh that is 30 calendar days' duration or longer. Study location changes of less than 30 calendar

days must be agreed with the Supervisor or Personal Tutor. Where the activity is a compulsory part of the programme of study and is organised by the School or College, permission may be given by the College for a cohort of students without individual applications being made. Colleges and Schools must maintain records of all leaves of absence. This regulation does not apply to students on a recognised distance learning programme.

Optional Study Abroad

27.   Students may be eligible to undertake Optional Study Abroad as part of their undergraduate degree programme, providing they meet the selection criteria. Periods of Optional Study Abroad must only be undertaken at a higher education institution with which the University of Edinburgh has a formal exchange agreement. Students are not permitted to arrange their own opportunities to study at another higher education institution. Periods of Optional Study Abroad may be for one academic year, or one semester depending on the exchanges offered in each discipline.

28.   Students must have achieved 240 credits before participating in Optional Study Abroad in year 3. All year 2 courses must be passed at the first attempt; resits during the summer diet are not permitted. Students must have achieved 360 credits before participating in Optional Study Abroad in year 4 of a 5 year programme.

29.   Students undertaking Optional Study Abroad are required to complete a Learning Agreement in consultation with their School Exchange Coordinator prior to departure. Learning Agreements must be agreed and signed by the student, their School Exchange Coordinator, and, for Erasmus students only, the partner university. In the case of joint degree programmes, the Learning Agreement must be approved by both Schools, but the School which owns the programme is ultimately responsible for the Learning Agreement. If any amendments are required to the Learning Agreement at any time, including on arrival at the partner university, students must agree these changes with the School Exchange Coordinator. The Exchange Coordinator is responsible for confirming that the amended Learning Agreement corresponds appropriately with the University of Edinburgh degree curriculum for the relevant year of study.

30.   Students who undertake Optional Study Abroad must undertake the equivalent volume of credits and level of courses at the partner university to that which they would study if they were remaining in Edinburgh. Credit achieved at a partner university is converted to University of Edinburgh credit, and counts towards the total credit required for the award of an Edinburgh degree. Individual marks/grades achieved at a partner university are not converted to University of Edinburgh marks/grades.

- Students studying abroad for one semester must enrol in the equivalent of 60 University of Edinburgh credits;
- Students studying abroad for an academic year must enrol in the equivalent of 120 University of Edinburgh credits.
- For students studying at European institutions, 60 Edinburgh credits are equivalent to 30 ECTS (European Credit Transfer System) credits and 120 Edinburgh credits are equivalent to 60 ECTS.
- For students studying at non-European institutions, the credit load and level required to be undertaken at the chosen partner university will be as approved by Senate

Curriculum and Student Progression Committee, in consultation with Edinburgh Global.

31.   Students who attempt but do not achieve the required credit at the partner university may be eligible for the award of Credit on Aggregate (CA). CA can only be awarded when the student has enrolled in and attempted assessment for the equivalent to a full University of Edinburgh credit load at an appropriate level, and in accordance with the regulations and guidance available in the Taught Assessment Regulations for awarding credit on aggregate. Progression decisions for students returning from Optional Study Abroad in 2018-19 are the responsibility of the appropriate College Study Abroad Progression Board. Progression decisions for students returning in 2019-20 and in subsequent sessions will be undertaken by a University Progression Board. Terms of Reference for the College Study Abroad Progression Boards are available here:

www.ed.ac.uk/files/atoms/files/studyabroadcollegeboards-termsofreference.pdf

32.   In cases where assessment is optional at a partner university, students are required to undertake assessment. Credit awarded on a "pass/fail" basis will only be accepted in exceptional circumstances or where the partner institution confirms there is no alternative, and with advance approval of the appropriate College.

33.   During 2018-19 the University plans to establish a Work and Study Away Service. Once established, the Service will take on the responsibilities currently held by School Exchange Co-ordinators for advising on and agreeing Learning Agreements with individual students (see para 29), and advising the Senate Curriculum and Student Progression Committee on the credit load and level required to be undertaken at non-European institutions (see para 30). Once established, the Service will also take on the Colleges' responsibility for agreeing to students taking credit on a "pass/fail" basis (see para 32). The Senate Curriculum and Student Progression Committee will confirm the date that the Service formally takes on these responsibilities, on the advice of the Service Excellence Programme Board.

34.   Once the Work and Study Away Service has taken on these responsibilities, School Exchange Co-ordinators will be responsible for advising the Service on the academic requirements for Optional Study Abroad for their programmes. The Service will be responsible for ensuring that individual Learning Agreements adhere to these specified academic requirements.

Withdrawal and Exclusion

35.   Any student may withdraw permanently from their programme of study at any point in the year. Students may be excluded for reasons outlined within the procedure for Withdrawal and Exclusion from Studies:
www.ed.ac.uk/files/atoms/files/withdrawal_exclusion_from_study.pdf

Progression and Permissible Credit Loads

36.   To gain a specific degree award, students must achieve the Scottish Credit and Qualifications Framework (SCQF, www.scqf.org.uk/) credit point and level requirements of the particular programme, as set out in the appropriate Degree Programme Table.

37.   Full-time undergraduate study comprises 120 credit points in each year of study. Part-time study is defined on a pro-rata basis in the relevant Degree Programme Table.

38.   Students must attain the credits and other requirements for each stage of study, as outlined in the relevant Degree Programme Table and Programme Handbook. In addition, students must meet any other requirements set out in their Programme and/or Course Handbook.

39.   Any student who has not attained the full volume of credit points for their year of programme by the end of the relevant session (e.g. 120 credits for full-time students) may be required to take resit exams, supplementary or alternative assessments, or additional courses to make good the deficit.

40.   In order to progress to the next year of programme, a student must attain the following minimum number of credits:

- 80 credit points by the end of Year 1 of programme;
- 200 credit points by the end of Year 2 of programme;
- 360 credit points by the end of Year 3 of programme;
- 480 credit points by the end of Year 4 of programme;
- 600 credit points by the end of Year 5 of programme for Integrated Masters

41.   Where a programme requires students to attain more than the minimum number of credits in order to progress, this will be specified in the relevant Degree Programme Table and Programme Handbook.

42.   Where students are allowed to progress with a credit deficit, they will be required to obtain the missing credits in order to qualify for the relevant award.

43.   Students who do not attain sufficient credits to progress within the specified period may be excluded for unsatisfactory academic progress. The College will follow the procedure for Withdrawal and Exclusion from Studies: www.ed.ac.uk/files/atoms/files/withdrawal_exclusion_from_study.pdf

44.   The College may offer students who are unable to progress due to a credit deficit the opportunity to return to study the following year in order to seek to address this deficit. Such a return to study without progression may be offered on a full-time, part-time, or assessment-only basis.

45.   In pre-Honours years, a student may be allowed to take up to 40 credits of additional Scottish Credit and Qualifications Framework (SCQF, www.scqf.org.uk/) level 7 and 8 courses (in addition to the normal 120 credits), subject to the approval of the student's Personal Tutor.

46.   Exceptionally, students in their honours years, with College approval, may take up to 40 credits of additional Scottish Credit and Qualifications Framework (SCQF, www.scqf.org.uk/) level 7 or 8 credit and, more rarely, up to 10 credits at levels 9-11 in the Honours years.

47.   Students may attend courses on a class-only basis (i.e. not for credit), with the agreement of the Course Organiser and the approval of the Personal Tutor. Decisions will be

based on the overall load (credit and non-credit bearing) on the student, which must not exceed 160 credits.

48. A student who has previously submitted work for one course at the University must not submit the same work to attempt to achieve academic credit at the University through another course.

49. Students registered on a programme of study at this University may not undertake any other concurrent credit bearing studies in this (or in any other) institution, unless the College has granted permission. The College must be satisfied that any additional credit-bearing studies will not restrict the student's ability to complete their existing programme of study.

Transfer to Different Degree Programme

50. A student may be allowed to transfer to a different degree programme in the University by permission of the receiving College.

51. Unless granted a concession by the Head of the receiving College, students must comply with the pre-requisite and co-requisite requirements of the new programme shown in the Degree Programme Table.

Awards and Qualifications

52. In order to achieve the award of the Undergraduate Certificate of Higher Education students must have attained a minimum of 120 credit points (of which a minimum of 90 are at level 7 or higher) gained from passes in courses of this University which count towards graduation.

53. In order to achieve the award of the Undergraduate Diploma of Higher Education students must have attained a minimum of 240 credit points. At least 120 credit points must be gained from passes in courses of this University counting towards graduation and at least 90 of the 120 credit points gained from courses passed at this University must be in courses at level 8 or above.

54. The attainment requirements for students for General and Ordinary degrees are specified in the relevant College regulations below.

55. The attainment requirements for students for MBChB and BVM&S degrees and the BSc in Oral Health Sciences are specified in the College of Medicine and Veterinary Medicine regulations below (Section C).

56. The award of Honours is based on the student's performance in assessment in the Honours year(s). For information on the award of Honours see the Taught Assessment Regulations for the current academic session: www.ed.ac.uk/schools-departments/academic-services/staff/assessment/assessment-regulations

57. A student who satisfies the examiners in the Honours assessment shall be awarded Honours in one of following classifications: First Class, Second Class Division I, Second Class Division II and Third Class.

58.   Students who have been assessed, classed or failed for Honours may not present themselves for re-assessment in the same programme, or assessment in a closely related programme. The Head of College determines whether a programme is closely related.

59.   During a single period of continuous registration, a student may be awarded only the University qualification with the highest status for which they have attained the required credits.

60.   A candidate who already holds a General or Ordinary degree may be permitted by the appropriate Head of College to apply for the degree with Honours, provided that not more than three years have elapsed between their first graduation and acceptance as a candidate for the subsequent degree with Honours. Such a candidate will normally be required to achieve a further 240 credit points, or credit points as deemed appropriate by the Head of the receiving College, at the levels stipulated in the appropriate Degree Programme Table. Candidates who have exited the University with a General or Ordinary degree due to failure to meet relevant requirements for an Honours degree are not eligible to apply for readmission on this basis.

61.   In exceptional circumstances, notwithstanding any existing Resolutions to the contrary, the University may confer all existing Honours degrees with unclassified Honours if insufficient information is available to the relevant Board of Examiners to classify those degrees. Where a Board of Examiners has insufficient information to enable an unclassified Honours degree to be conferred on a candidate for Honours, a General or Ordinary degree may be awarded to that candidate where they are qualified for such a degree under the existing Regulations. Conferment of an unclassified Honours degree or General or Ordinary degree in these cases is an interim measure: final awards will be confirmed when sufficient information is available to the relevant Board of Examiners.

62.   Senatus may authorise the conferment of posthumous degrees, diplomas and certificates if proposed by the College and approved by the Curriculum and Student Progression Committee. A posthumous award is conferred where the student has significantly completed the relevant year of study at the time of death.

63.   In exceptional circumstances Senatus may authorise the conferment of aegrotat degrees, which are unclassified. Each such conferment requires a proposal from the College concerned to be approved by the Curriculum and Student Progression Committee. An aegrotat degree is conferred only where the student was nearly qualified to receive the degree and was unable to complete it due to circumstances beyond their control. Before any proposal is referred to Senatus, the College must check that the student is willing to receive the degree aegrotat.

B   College of Arts, Humanities and Social Sciences Undergraduate Degree Regulations: Degree Specific Regulations

64.   These degree programme requirements relate to undergraduate programmes in the College of Arts, Humanities and Social Sciences. They are additional to, and should be read in conjunction with, the General Undergraduate Degree Regulations above, which apply to all undergraduate programmes, unless otherwise stated.

65.   The College Fitness to Practise policy is available at: www.ed.ac.uk/arts-humanities-soc-sci/taught-students/student-conduct/fitness-to-practise

General and Ordinary Degrees

66.   <u>BA (Arts, Humanities and Social Sciences)</u>

To qualify for the award of the degree of BA (Arts, Humanities and Social Sciences) students must have obtained 360 credit points from passes (or accreditation of prior learning) normally at the rate of 120 credit points per year.

The overall curriculum must include at least:

360 credit points, of which at least 240 credit points should be at SCQF level 8, 9 or 10, comprising:

- A minimum of 200 credit points from courses in Arts, Humanities and Social Sciences.
- 140 credit points in a major subject of study in Arts, Humanities and Social Sciences (which may be part of the 200 credit points listed in the point above) comprising related and consecutive courses in this subject over three years of which 60 credit points must be at SCQF level 9 or 10.

In addition, there must be at least two other subjects of study defined as 40 credits at SCQF levels 7-10.

Students have a free choice of the remaining credits at SCQF levels 7-10.

     <u>BA (Arts, Humanities and Social Sciences) in a designated discipline</u>:

To qualify for the award of the BA (Arts, Humanities and Social Sciences) in a designated discipline students must have obtained 360 credit points (or accreditation of prior learning) normally at the rate of 120 credit points per year.

The overall curriculum must include at least:

360 credit points, of which at least 240 credit points should be at SCQF level 8, 9 or 10, comprising:

- A minimum of 200 credit points from courses in Arts, Humanities and Social Sciences.
- 160 credit points in a major subject of study in Arts, Humanities and Social Sciences (which may be part of the 200 credits listed in the point above) comprising related and consecutive courses in this subject over three years of which 80 credit points must be at SCQF level 9 or 10.

In addition there must be at least two other subjects of study defined as 40 credits at SCQF levels 7-10.

Students have a free choice of the remaining credits at SCQF levels 7-10.

Merit and Distinction

67.   General and Ordinary degrees may be awarded with Merit or Distinction.

For Merit a student must achieve grade B or above at first attempt, in courses totalling 180 credit points, of which at least 40 credits points must be at level 9 or 10, and at least 80 of the remaining credit points must be at level 8 or higher.

For Distinction, a student must achieve grade A at first attempt, in courses totalling at least 160 credit points, of which at least 40 credit points must be at level 9 or 10, and at least 80 of the remaining credit points must be at level 8 or higher.

68.   The LLB Ordinary, Graduate Entry degree may be awarded with Merit or Distinction.

For Merit a student must achieve grade B or above at first attempt, in courses totalling 120 credit points.

For Distinction, a student must achieve grade A at first attempt, in courses totalling at least 100 credit points.

69.   Students of the MA Fine Art with Honours degree will be awarded a Distinction in either Art or History of Art if their performance in the subject is of first class standard but their overall degree result is lower than first class. Students are eligible for distinction in History of Art or Art Practice.

Distinction in Oral Language

70.   Students of the MA with Honours which includes an Honours oral examination in any one of the following languages will be awarded a Distinction in Oral Language if their performance at the oral examination is of first-class standard: Arabic, Chinese, Danish, French, Gaelic, German, Italian, Japanese, Norwegian, Persian, Portuguese, Russian, Spanish and Swedish.

Degree of Bachelor of Medical Sciences and Bachelor of Science in Veterinary Science with Honours

71.   The degree programme requirements of the Bachelor of Medical Sciences and Bachelor of Science in Veterinary Science are in the College Undergraduate Degree Regulations of the College of Medicine and Veterinary Medicine (Section C).

C   College of Medicine and Veterinary Medicine Undergraduate Degree Regulations: Degree Specific Regulations

72.   These degree programme requirements relate to undergraduate programmes in the College of Medicine and Veterinary Medicine. They are additional to, and should be read in conjunction with, the General Undergraduate Degree Regulations above, which apply to all undergraduate programmes, unless otherwise stated.

73.   The College Fitness to Practise policy is available at www.ed.ac.uk/files/atoms/files/cmvm_ftp_regulations_2017.pdf

MBChB

Compliance

74.   Students should refer to the Programme Handbook and appropriate Course Handbooks on the Virtual Learning Environment for detailed curriculum and assessment information.

75.   Students entering the first year of the MBChB programme are subject to a check, carried out by Disclosure Scotland, under the Protection of Vulnerable Groups legislation. Admission to the medical profession is excepted from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendments) Order 1986. Students on the MBChB programme are therefore not entitled to withhold information about any conviction on the grounds that it is, for other purposes, spent under the Act. Subject to the provisions of the Rehabilitation of Offenders Act 1974, failure to disclose a relevant conviction may result in the withdrawal of an offer of admission or exclusion from a programme of studies.

76.   Students are subject to blood borne virus checks as they are admitted to the MBChB programme. Students declining testing or found to be infected by a blood borne virus will be allowed to continue on their degree programme leading to full Medical Registration, provided that they formally accept the requirement they will not be allowed to perform Exposure Prone Procedures (EPPs), and recognise that careers in some specialties may not be open to them if their infection persists.

Attendance and Participation

77.   Students on the MBChB programme are required to attend compulsory teaching throughout the year. Students should consult Course Handbooks on the Virtual Learning Environment for detailed attendance and timetable information.

78.   Students in the final three years of study are required to undertake placements in hospitals outside Edinburgh and the Lothians.

79.   In exceptional circumstances students may be permitted to interrupt studies or repeat a year of study because of ill-health, service or sporting commitments, or an episode of academic failure. Only in highly exceptional circumstances will students be permitted more than two such years of interrupted progress, whether taken consecutively or at intervals throughout the programme. Exceptions are very unlikely to be considered in the case of prolonged or repeated academic failure. Approved study for an intercalated degree does not constitute interrupted progress.

Progression

80.   MBChB students are only entitled to two assessment attempts for courses which are part of the MBChB programme. This regulation supersedes the resit assessment regulation within the Taught Assessment Regulations.

81.   A student who fails the attendance requirements may be required by the relevant Board of Examiners to undertake additional clinical attachments before being permitted to progress.

82.   A student who fails the professionalism requirements may be required by the relevant Board of Examiners to undertake additional clinical attachments before being permitted to progress.

83.   No student may proceed to the next year of study for the MBChB programme until they have passed all components of the previous year of the programme.

84.   Students on the 6-year MBChB programme may omit Year 3 of the MBChB Programme if they enter with an approved BSc degree. In this situation students proceed directly from Year 2 to Year 4 of the 6-year MBChB Programme.

Awards

Passes with Distinction

85.   MBChB Distinctions are awarded for outstanding performance over a whole year of the programme.

Honours at Graduation

86.   The award of MBChB with Honours may be conferred upon students who have performed at an outstanding level in the Professional Examinations throughout the degree programme.

BVM&S

Compliance

87.   Students should refer to the appropriate Course Books for detailed curriculum and assessment information. Students should refer to the Animal Husbandry and Clinical Extramural Studies (EMS) Handbooks for all detailed EMS information and arrangements.

88.   Students are subject to health clearance as they are admitted to the BVM&S programmes. Failure to comply with this regulation may result in exclusion from a programme of studies.

Attendance and Participation

89.   In exceptional circumstances students may be permitted to interrupt studies or repeat a year of study because of ill-health, service or sporting commitments, or an episode of academic failure. Only in highly exceptional circumstances will students be permitted more than two such years of interrupted progress, whether taken consecutively or at intervals throughout the programme. Exceptions are very unlikely to be considered in the case of prolonged or repeated academic failure. Approved study for an intercalated degree does not constitute interrupted progress.

Progression

90.   Students are required to complete 12 weeks of animal husbandry extramural studies (EMS) and 26 weeks of clinical EMS. Students must submit satisfactory evidence of completion of a minimum of 12 weeks of approved animal husbandry extramural studies (EMS) by the submission deadlines provided by the School. Students who fail to satisfy the animal husbandry EMS requirement will be unable to progress into third year of the BVM&S programme and will be reported to the BVM&S Progression Committee. Students who have not completed 26 weeks of approved clinical EMS prior to the end of final year will be unable to graduate.

91.   Clinical EMS can be started in the summer vacation between second and third year, provided all animal husbandry EMS has been signed off as complete in line with the arrangements and deadlines approved by the School, and provided the Clinical EMS Driving License has been completed.

92.   Students who fail to submit required clinical EMS evidence by the deadline set by the School each year will not have that EMS added to their total and will be reported to the BVM&S Progression Committee. The deadline for each preceding year is 31st January, e.g. deadline for all EMS submissions for 2017 is 31st January 2018.

93.   No student may proceed to the next year of study for the BVM&S programme until they have passed all components of the previous year of the programme, unless a concession is awarded by the Head of College. Students failing to complete all components will be reported to the BVM&S Progression Committee and exclusion from further attendance at courses and examinations may be recommended.

Awards

Passes with Distinction

94.   Students who have attained a sufficiently high standard in any of the Professional Examinations will be recorded as having passed that examination 'with distinction'.

Distinction at Graduation

95.   Students who have displayed special merit in the Professional Examinations over the whole degree programme will be awarded BVM&S with Distinction at the time of graduation. Awards are made based on calculations equally across all years and are weighted by course credit value.

Bachelor of Medical Sciences

Honours Degree

96.   Every student admitted for the degree must also be a student for the degree of MBChB. A student in another University studying for a recognised primary medical undergraduate qualification may be admitted as a student for the degree of Bachelor of Medical Sciences with Honours, subject to the approval of the College of Medicine and Veterinary Medicine.

97.   In addition, every student must pursue studies for at least one academic year in the University of Edinburgh in one of the Honours Degree Programmes available at www.ed.ac.uk/schools-departments/medicine-vet-medicine/undergraduate/medicine/mbchb/intercalated-honours

98.   For students on the 5-year MBChB programme, the Bachelor of Medical Sciences degree is intercalated after Year 2. For students on the 6-year MBChB programme, the course marks gained in Year 3 determine their classification for the Bachelor of Medical Sciences degree. Students entering the 6-year MBChB programme in Year 4 who do not already hold an Honours degree may exceptionally be permitted to take the Bachelor of Medical Sciences degree after Year 4, subject to the approval of the College of Medicine

and Veterinary Medicine. The BMedSci (Hons) will be awarded to students who have attained 480 credits and met the other requirements for Honours degrees outlined in Regulation 6 of the General Undergraduate Degree Regulations above. This may include credits awarded on aggregate.

99.   Limitation on Courses Taken in Honours Years: Students in all Honours years may take Honours curriculum courses to a maximum value of 120 credit points, all of which count in the final Honours award and classification.

Ordinary Degree

100.   The Ordinary degree of Bachelor of Medical Sciences may be offered as an exit award to students on the 5-year or 6-year MBChB programme who have attained 360 credits and met the other requirements for Ordinary degrees outlined in Regulation 6 of the General Undergraduate Degree Regulations. This may include credits awarded on aggregate.

101.   The compliance, attendance and participation, and progression requirements for the degrees of MBChB apply.

BSc in Veterinary Science

Honours Degree

102.   Every student admitted for the degree must also be a student for the degree of BVM&S, or have obtained the BVM&S degree not more than five years before the date of admission as a student for the Honours Degree. A student in another University studying for a recognised primary veterinary undergraduate qualification may be admitted as a student for the degree of BSc in Veterinary Science, subject to the approval of the College of Medicine & Veterinary Medicine.

103.   Every student for the degree must normally attend in the University of Edinburgh during not less than two academic years the courses of instruction in the classes of the first two years of the curriculum for the BVM&S degree and pass the assessments prescribed for these courses.

104.   In addition every student must pursue studies for at least one year in the University of Edinburgh in one of Honours Degree Programmes available at: www.eevec.vet.ed.ac.uk/secure/page.asp?ID=in0000id

105.   The year of study in the Honours Degree Programme may be intercalated not earlier than the end of the second year of study, provided that a student has successfully completed the appropriate assessments and satisfied such conditions as the Head of the School concerned may require, subject to the approval of the College of Medicine & Veterinary Medicine.

106.   Students in all Honours years may take Honours curriculum courses to a maximum value of 120 credit points, all of which count in the final Honours award and classification.

Ordinary Degree

107.   No student shall be admitted as a student for the degree, except on transfer from candidature for the degrees of BVM&S 5 year programme or BVM&S 4 year Graduate Entry

Programme. Students on the 5 year programme are eligible to be considered for the ordinary degree if they have successfully completed 240 credits from the First and Second Professional Examinations and, have shown sufficient attainment in the Third Year BVM&S assessments. Students on the graduate entry programme are awarded 120 credits of recognised prior learning. The Ordinary Degree of BSc (Veterinary Science) may not be conferred on any student who already holds, or is eligible to receive, the Degree of BSc in Veterinary Science with Honours.

BSc in Oral Health Sciences

Compliance

108.   Students should refer to the Programme Handbook and appropriate Course Handbooks for detailed curriculum and assessment information

109.   Students entering the Oral Health Sciences programme are subject to a check, carried out by Disclosure Scotland, under the Protection of Vulnerable Groups legislation. Admission to the profession is excepted from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendments) Order 1986. Students on the BSc in Oral Health Sciences programme are therefore not entitled to withhold information about a previous conviction on the grounds that it is, for other purposes, spent under the Act. Subject to the provisions of the Rehabilitation of Offenders Act 1974, failure to disclose a relevant conviction may result in the withdrawal of an offer of admission or exclusion from a programme of studies.

110.   Students are subject to a Hepatitis B, Hepatitis C and HIV status check prior to entering the BSc in Oral Health Sciences. Failure to comply with this regulation or a positive result will lead to admission being refused or to exclusion from studies.

Attendance and Participation

111.   Except in exceptional circumstances, the maximum period of enrolment on the BSc in Oral Health Sciences may not exceed five years, including any period of leave of absence.

Progression

112.   BSc in Oral Health Sciences students are only entitled to two assessment attempts for courses which are part of the Oral Health Sciences programme. This regulation supersedes the resit assessment regulation within the Taught Assessment Regulations.

113.   A student whose progress in any year is unsatisfactory may be required to undertake a period of remedial study before being permitted to resit.

114.   No student may proceed to the next year of study for the BSc programme in Oral Health Sciences until they have passed all components of the previous year of the programme.

Bachelor of Science

Honours Degree

115.   Limitation on Courses Taken in Honours Years: Students in all Honours years may take Honours curriculum courses to a maximum value of 120 credit points, all of which count in the final Honours assessment. Students may attend additional Honours courses on a class-only basis (i.e. not for credit), with the agreement of the Programme Organiser and the approval of the Personal Tutor.

Where a student takes level 9 courses in year 2, such courses should be regarded as part of the non-Honours curriculum and, if failed, may be repeated as a resit in Junior Honours. These courses will not be included in the degree classification.

Students intending to graduate with an Ordinary degree may resit a failed level 9 course for the purposes of gaining the required number of credits, as specified in the Undergraduate Assessment Regulations.

Students in Junior Honours are permitted also to take up to 40 credit points of level 7/8 courses, which do not count towards the Honours assessment, as specified in the Undergraduate Assessment Regulations.

Students in Junior Honours must take 60 credit points of level 9/10 courses in semester 1 and 60 credit points of level 9/10 courses in semester 2.

Bachelor of Science General Degree

116.   To qualify for the award of the degree of BSc (General) students must have obtained 360 credit points from passes (or recognition of prior learning), normally at the rate of 120 credit points per year: 240 credit points in courses listed in Medicine and Veterinary Medicine Schedule T, Science and Engineering Schedules K-Q and from subject areas Language Sciences and Psychology in Schedule I; 200 credit points at Scottish Credit and Qualifications Framework (SCQF, www.scqf.org.uk/) level 8, 9 or 10; 80 credit points at SCQF level 8, 9, 10 in courses listed in Medicine and Veterinary Medicine Schedule T, Science and Engineering Schedules K-Q and from subject areas Language Sciences and Psychology in Schedule I; 60 credit points at SCQF level 9 or 10.

Bachelor of Science Ordinary Degree

117.   To qualify for the award of the degree of BSc Ordinary Degree in a Designated Discipline students must have obtained 360 credit points from passes (or recognition of prior learning, acceptable under General Undergraduate Regulations). The overall curriculum (including any concessions) must have met the requirement for entry to Senior Honours in that Discipline as indicated in years 3 and 4 of the Honours Degree Programme Table, subject to further restrictions and recommendations that may appear in the appropriate School Programme Guide (excluding the requirement for the Honours courses to have been passed at the first sitting, and excluding any elevated hurdles or prerequisites for Honours).

118.   The BSc Ordinary Degree is awarded in designated disciplines corresponding to every BSc Honours degree and with the same titles, with the exception that the titles of the following Ordinary degrees in the designated disciplines are changed as indicated:

a. subject specialisations for the BSc Biomedical Sciences, where the Designated Discipline will be Biomedical Sciences, i.e. without the subject specialisation

D   College of Science and Engineering Undergraduate Degree Regulations: Degree Specific Regulations

119.   These degree programme requirements relate to undergraduate programmes in the College of Science and Engineering. They are additional to, and should be read in conjunction with, the General Undergraduate Degree Regulations above, which apply to all undergraduate programmes, unless otherwise stated.

Qualifications

Bachelor of Science Ordinary Degree in a Designated Discipline or Combined Disciplines

120.   To qualify for the award of the BSc Ordinary Degree in a Designated Discipline or Combined Disciplines students must have obtained 360 credit points (or recognition of prior learning, acceptable under General Undergraduate Regulations). The overall curriculum (including any concessions) must include at least:

- 360 credit points, of which at least 60 credit points should be at SCQF 9 or above.
- 180 credit points in the subject area or in a cognate discipline of the designated degree.

121.   The BSc Ordinary Degree is awarded in designated disciplines corresponding to every BSc, BEng, MA, or Integrated Masters Honours degree offered by the College of Science and Engineering, with the same titles, with the exception that the titles of the following Ordinary degrees in the designated disciplines are changed as indicated:

- subject specialisations for the BSc Biological Sciences, where the Designated Discipline will be Biological Sciences, i.e. without the subject specialisation;
- subject specialisations within the School of Chemistry, where the Designated Discipline will be either Chemical Sciences or Chemical Sciences with Industrial Experience. The latter may be awarded to students who successfully complete the industrial experience component of the corresponding MChem programme;
- subject specialisations within the discipline of Ecological Science, where the Designated Discipline will be Ecological Science, i.e. without the subject specialisation.

122.   In the case of Combined Degree programmes, the Examiners will recommend the award of the BSc Ordinary Degree in single (as above) or combined disciplines in order to best reflect the achievements of the individual student.

Degree of Bachelor of Medical Sciences

123.   The Degree Programme Requirements of the Bachelor of Medical Sciences and Bachelor of Science (Veterinary Sciences) are in the College Undergraduate Regulations of the College of Medicine and Veterinary Medicine.

Professional requirements: School of Engineering

124.   An Honours student who is eligible for progression or for the award of an Honours degree by the University regulations but who fails an Honours course, for which a pass is required for reasons associated with breadth of professional knowledge and/or the stipulation(s) of one or more of the Professional Accreditation bodies, will be required to

"resit for professional purposes" the examination and/or resubmit the course work at the next available opportunity. However, the first (fail) mark will be recorded for the Honours degree classification.

125.   Should the resit or resubmission still fail to achieve a pass, the student will not be eligible to progress or graduate with Honours. In such cases, the student will be required to interrupt for a year and take a further "resit for professional purposes". A final year student requiring "resit(s) for professional purposes" will be ineligible for the degree of Bachelor of Engineering with Honours / Master of Engineering with Honours until such time as the necessary passes at "resit for professional purposes" are achieved, but may be eligible for the award of the degree of Bachelor of Science (Ordinary) in a Designated Discipline. The maximum number of attempts will be the same as the number normally allowed by undergraduate assessment regulations.

126.   It will be for each Discipline within the School of Engineering to identify "courses for which a pass is required…". This may be done on the basis of individual courses, and/or on the basis of an aggregate. The requirements for each Discipline will be stated in the Degree Programme Handbook.

2.   These Regulations, including Assessment Regulations (2018/2019), shall apply to degrees as set out in appendix 1 of this Resolution.

3.   This Resolution shall supersede those parts of all previous Resolutions and Ordinances dealing with undergraduate regulations and assessment regulations for degrees set out in appendix 1 and specifically revokes Resolution No. 22/2017.

4.   This Resolution shall come into force with effect from the commencement of the 2018/2019 academic year on 1 August 2018.

For and on behalf of the University Court

SARAH SMITH

University Secretary

Appendix 1 to Resolution No. 10/2018

Degrees covered by these Regulations

College of Arts, Humanities and Social Sciences
Degrees of Master of Arts with Honours
Bachelor of Arts in Arts, Humanities and Social Sciences
Bachelor of Music
Bachelor of Music with Honours
Bachelor of Music Technology
Bachelor of Music Technology Honours
Bachelor of Arts (Health Studies)
Bachelor of Arts (Health Studies) with Honours
Bachelor of Nursing with Honours
Bachelor of Science (Social Work) with Honours
Bachelor of Arts
Bachelor of Arts with Honours
Bachelor of Architecture
Bachelor of Architecture with Honours
Master of Arts (Architecture) with Honours
Master of Arts (Architecture in Creative and Cultural Environments) with Honours
Bachelor of Divinity
Bachelor of Divinity with Honours
Master of Divinity with Honours
Bachelor of Arts (Divinity)
Master of Arts (Divinity) with Honours
Bachelor of Arts Religious Studies
Master of Arts Religious Studies with Honours
Bachelor of Arts (Community Education)
Bachelor of Arts (Community Education) with Honours
Bachelor of Arts (Education Studies)
Bachelor of Arts (Childhood Practice)
Bachelor of Education (Design and Technology) with Honours
Bachelor of Education (Physical Education) with Honours
Bachelor of Education (Primary Education) with Honours
Bachelor of Science (Applied Sport Science)
Bachelor of Science (Applied Sport Science) with Honours
Bachelor of Science (Environmental Archaeology) with Honours
Bachelor of Science (Sport and Recreation Management)
Bachelor of Science (Sport and Recreation Management) with Honours
Bachelor of Science (Psychology) with Honours
Bachelor of Laws
Bachelor of Laws with Honours
Bachelor of Medical Sciences with Honours
Bachelor of Arts: Arts, Humanities and Social Sciences in a designated discipline.
Bachelor of Veterinary Sciences with Honours

College of Science and Engineering
Bachelor of Science: Ordinary degree in a designated discipline and Honours degree
Bachelor of Engineering with Honours
Degrees of Master of Arts with Honours
Master of Chemistry with Honours
Master of Chemical Physics with Honours
Master of Earth Science with Honours
Master of Engineering with Honours
Master of Mathematics with Honours
Master of Physics with Honours
Master of Informatics with Honours
Master of Earth Physics with Honours

College of Medicine and Veterinary Medicine
Bachelor of Medicine and Bachelor of Surgery
Bachelor of Veterinary Medicine and Surgery
Bachelor of Science with Honours
Bachelor of Science (Medical Sciences)
Bachelor of Science (Medical Sciences) with Honours
Bachelor of Science (Biomedical Sciences)
Bachelor of Science (Biomedical Sciences) with Honours
Bachelor of Science (Oral Health Sciences)
Bachelor of Science (Oral Health Sciences) with Honours
Bachelor of Science (Veterinary Science)
Bachelor of Science (Veterinary Science) with Honours
Bachelor of Medical Sciences
Bachelor of Medical Sciences with Honours

UNIVERSITY OF EDINBURGH

Draft Resolution of the University Court No. 11/2018

Postgraduate Degree Programme Regulations

At Edinburgh, the Eighteenth day of June, Two thousand and eighteen.

WHEREAS the University Court deems it desirable to produce one comprehensive set of Postgraduate Degree Regulations, including Assessment Regulations (2018/2019);

AND WHEREAS the University Court considers it expedient to promulgate this Resolution to set out these Regulations in full to give effect to the essential elements contained within these Regulations including Assessment Regulations (2018/2019):

THEREFORE the University Court, on the recommendation of the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act 1966, with special reference to paragraphs 2 and 8 of Part II of Schedule 2 to that Act, hereby resolves:

1.   The Postgraduate Degree Regulations are hereby set out:

Introduction

Additional Regulations for Doctoral and MPhil Research Degrees

Grounds for the Award of Doctoral and MPhil Research Degrees

Additional Regulations for Postgraduate Taught Degrees and MSc by Research, Postgraduate Diplomas and Postgraduate Certificates

Posthumous Awards

Aegrotat Awards

B   College of Arts, Humanities and Social Sciences Postgraduate Degree Regulations: Degree Specific Regulations

**C   College of Medicine and Veterinary Medicine Postgraduate Degree
          Regulations: Degree Specific Regulations**

Professional Masters

Professional Higher Degrees

Introduction

Compliance

1. The degree programme regulations define the types of award, their key characteristics, and their grounds for award. These regulations apply to all categories of postgraduate study at the University of Edinburgh, except for those qualified by a Senatus approved Memorandum of Agreement or Understanding for joint or collaborative awards. Students must comply with any requirements specific to their degree programme as set out in the Degree Programme Tables, the relevant College Regulations and the University's Assessment Regulations for the current academic session:
www.ed.ac.uk/academic-services/policies-regulations/regulations/assessment

2. Every student must comply with the detailed requirements of the curriculum for the degree as set out in the appropriate Degree Programme Table, the programme handbook, the course handbook, the order in which courses are attended and the assessment for the programme, which are published in the University Degree Regulations and Programmes of Study.

3. When selecting courses, students must comply with the pre-requisite, co-requisite and prohibited combination requirements for the Degree Programme, unless a concession is approved by the relevant College.

Authority Delegated to Colleges

4. Where the Head of College has the authority to grant permissions and concessions, this authority may be delegated to appropriate nominees in the College or Schools. Students must consult their Personal Tutor, Student Support Team, Supervisor or School as to the appropriate point of contact, and must not approach the College directly. Where the College does not have authority to award a particular concession then the Curriculum and Student Progression Committee may award the concession.

Code of Practice

5. The degree regulations are supported by the Code of Practice for Supervisors and Research Students:
www.ed.ac.uk/files/atoms/files/copsupervisorsresearchstudents.pdf
The Code of Practice, although not regulatory, provides essential information for staff and students.

Fitness to Practise

6. Where a student's degree programme is subject to Fitness to Practise requirements, the relevant College Committee must be satisfied at all times that in respect of health, conduct and any other matters which the Committee may reasonably deem relevant, whether such matters relate to the student's University programme or are unrelated to it, the student will not constitute a risk to the public, vulnerable children or adults or to patients and is a suitable person to become a registered member of the relevant professional body.

Students are subject to the Fitness to Practise regulations both while actively studying and while on an interruption of study. Any student who fails to satisfy the relevant College Committee, irrespective of their performance in assessment, will be reported to the Head of College who has power to recommend exclusion from further studies and assessments or Professional Examinations, or to recommend the award of the degree be withheld, or other penalty set out in College procedures. An appeal against this decision may be submitted to the University's Student Fitness to Practice Appeal Committee. See the Student Appeal Regulations at: www.ed.ac.uk/files/atoms/files/studentappealregulations.pdf

Disclosure of Criminal Offences

7.   Students must inform their Personal Tutor or supervisor if they have been charged or convicted of a relevant criminal offence since matriculating at the University. 'Relevant' offences are as defined in the University's Policy and procedure for the admission of applicants who disclose criminal convictions or who require Protecting Vulnerable Groups Scheme membership:

The Personal Tutor or supervisor will refer the case to the relevant College which will decide whether the University should take action under the Code of Student Conduct or (where a student's degree programme is subject to Fitness to Practise requirements) the College Fitness to Practice procedures.

Postgraduate Awards and Degree Programmes

8.   The University awards the following types of postgraduate degrees, diplomas and certificates. The University's postgraduate awards and degree programmes are consistent with the Scottish Credit and Qualifications Framework (SCQF: http://scqf.org.uk/) unless an exemption has been approved by the Curriculum and Student Progression Committee, or the award is not included in the SCQF. The SCQF credit levels required for each programme are specified within the appropriate Degree Programme Table.

General Postgraduate Certificate Postgraduate Certificate in a named subject discipline	At least 60 credits of which a minimum of 40 should be at SCQF Level 11 or above
General Postgraduate Diploma Postgraduate Diploma in a named subject discipline	At least 120 credits of which a minimum of 90 should be at SCQF Level 11 or above
Masters in a named subject discipline Master of a named discipline	At least 180 credits of which a minimum of 150 are at SCQF Level 11
Masters in a named subject discipline Master of a named discipline	At least 240 credits of which a minimum of 150 are at SCQF Level 11
MSc by research	At least 180 credits of which a minimum of 150 are at level 11. The research element will be worth a minimum of 120 credits of which a minimum of 60 must be attributable to the research project (for example, a portfolio of artefacts, artworks and other

	practice-based outputs) or dissertation.
MPhil, MMus	At least 240 credits of which a minimum of 150 are at SCQF Level 11
ChM	At least 120 credits at SCQF Level 12.
Doctorate	At least 540 credits of which a minimum of 420 are at SCQF Level 12
EngD	720 credits of which at least 540 are at SCQF Level 12. Of the remaining 180 credits 150 should be at SCQF Level 11 or above
PhD with Integrated Study	720 credits of which at least 540 are at SCQF Level 12. Of the remaining 180 credits 150 should be at SCQF Level 11 or above
MD,DDS,DVM&S* Doctor of a named discipline	*Note: these awards are not included in the SCQF therefore a credit value has not been included here

A   General Postgraduate Degree Regulations

Late Admission

9.   No student will be admitted to a postgraduate degree, diploma or certificate programme or a course that is part of their programme more than two weeks after their given start date without the permission of the College. A student who leaves a course after six weeks will be deemed to have withdrawn and the course enrolment remains on the student's record.

Part-time Study

10.   Some postgraduate degree programmes may be pursued by part-time study on either a continuous or intermittent basis. Requirements for progression through individual programmes of study are shown in the relevant Degree Programme Table for taught postgraduate programmes and/or programme handbook for postgraduate taught and research programmes. Conditions for part-time study will be set out in the programme handbook.

Registration for University Staff

11.   Members of the University staff may only be registered for part-time study. Exceptions may be approved by the College.

Conflicting Studies

12.   Students registered on a programme of study at this University may not undertake any other concurrent credit bearing studies in this (or in any other) institution, unless the College has granted permission. The College must be satisfied that any additional credit-bearing studies will not restrict the student's ability to complete their existing programme of study.

Applicants Awaiting Results

13.   Applicants for postgraduate study may be studying at this or another institution just prior to the start of their postgraduate studies. Such applicants must have finished these studies before the start of the programme to which they have an offer.

14.   If successful completion of this prior study is a requirement of admission, applicants are expected to provide evidence of achievement before the start of the programme.

Consecutive Registration

15.   At the time of application, MSc by Research applicants may be invited to be registered for consecutive MSc by Research, followed by PhD study within the same School. This option may not be available in all Schools. Depending on the outcome of assessment the student will be invited to follow one of three routes:

   a. Start First Year of Doctoral Programme. If successful in the MSc by Research programme, the student graduates and also registers in the next academic session on the first year of the doctoral programme; or
   b. Start Second year of Doctoral Programme. Prior to the completion of the masters research project or dissertation, the School is content that the quality of the student's work merits treating the masters year as the first year of doctoral study. No research project or dissertation is submitted, no masters degree is awarded, and the student registers in the next academic session on the second year of the doctoral programme; or
   c. Graduate with MSc by Research Degree and Exit.   If successful in the MSc by Research programme, the student graduates and permanently withdraws.

Recognition of Prior Learning (RPL)

16.   RPL can only be recognised at the point of admission to the University. The Head of College has the authority to recognise the transfer of a student's credit previously gained either at the University or another institution and to count it towards their intended award. Before approval is granted the College must be satisfied that the learning to be recognised and transferred provides an adequate current basis for the programme or courses as set out in the appropriate Degree Programme Table. The maximum number of credits that the Colleges will grant RPL for taught programmes is one-third of the total credits for the award for which the student is applying, that is 20 credits for a postgraduate certificate; 40 credits for a postgraduate diploma; and 60 credits for a masters. For research programmes, the maximum number of credits that the Colleges will grant RPL is 360 credits.

17.   University of Edinburgh courses which have a substantial curriculum overlap with any of the courses that contributed to RPL will not count towards the student's degree programme.

18.   The University can also consider prior learning for admissions purposes. [University RPL policy for admissions](#).

Permissible Credit Loads

19.   Exceptionally, with College approval, students may take up to 20 credits of additional study at Scottish Credit and Qualifications Framework (SCQF) levels 7-11 during each year of study.

20.   Students may attend courses on a class-only basis (i.e. not for credit), with the approval of the Programme Director and, where relevant, the supervisor or Personal Tutor. Decisions will be based on the overall load (credit and non-credit bearing) on the student in the year. The additional credits must not be more than one-third of the scheduled number of credits for the year.

Credit Award

21.   A student who has submitted work for one course or programme at the University must not submit the same work to attempt to achieve academic credit through another course or programme.

22.   A student cannot, except under recognition of prior learning or application for associated postgraduate diploma or masters, or a formally approved collaborative programme of study, achieve an award comprising academic credit that contributed (or will contribute) to another award.

Transfer to Another Programme

23.   A student may be allowed to transfer to a different degree programme from another within the University by permission of the receiving College. When such permission is granted, the student shall, in addition to satisfying the requirements for the degree to which transfer is made, pursue such further courses of study as the College may require.

Attendance and Participation

24.   Students must attend and participate as required in all aspects of their programme of study. This includes being available for teaching sessions, assessment, examination and meeting, Personal Tutors, Programme Directors or supervisors face-to-face and/or electronically. The Degree Programme Table and programme handbook sets out programme requirements for attendance and participation. Certain students' visa conditions may require the University to monitor attendance and participation in specific ways.

25.   It is a student's responsibility to provide a current postal contact address and to ensure that any legal requirements, including those imposed by their funding or grant authority, are met. All students are required to check their University email account frequently for communications from the University and respond where appropriate. See the University policy on Contacting Students by Email: www.ed.ac.uk/files/atoms/files/contacting_students_by_email.pdf

Study Period

26.   A student must complete the requirements of the degree programme within the prescribed period of study, plus any permitted submission period, unless given a concession with the approval of the College.

The Prescribed Period of Study

27.   The University defines the prescribed period of study for each authorised programme. These are as stated in the study period table, unless the Curriculum and Student Progression Committee (CSPC) has approved a different prescribed period of study for the programme. The prescribed period of study for each programme is recorded in the offer of admission. See the Study Period Table: www.ed.ac.uk/files/atoms/files/studyperiodtable.pdf

Reductions to the Prescribed Period of Study

28.   The College may reduce the prescribed period of study as indicated below:
- Postgraduate Certificate:
    - for **part-time continuous** students by up to 4 months.
    - for **part-time intermittent** by up to 8 months.
- Postgraduate Diploma:
    - for **part-time continuous** students by up to 8 months.
    - for **part-time intermittent** students by up to 16 months.
- Postgraduate Masters:
    - for **part-time continuous** students by up to 12 months.
    - for **part-time intermittent** students by up to 24 months.
- MPhil:
    - Members of the University staff and students holding a MPhil research appointment under the auspices of the University may be registered for a minimum period of 24 months part-time.
    - Members of staff of Associated Institutions who can devote the whole of their period of study to research and who have regular and adequate involvement in the work of the University School may also be registered for a minimum period of 24 months part-time.
    - For full-time students the College may reduce the prescribed period by up to two months. The College may reduce the prescribed period by up to 24 months for part-time students. Reductions to the prescribed period are not available to those members of staff who are registered for the minimum period of 24 months.

- Doctorate:
  - Members of the University staff and students holding a PhD research appointment under the auspices of the University may be registered for a minimum period of 36 months part-time.
  - Members of staff of Associated Institutions who can devote the whole of their period of study to research and who have regular and adequate involvement in the work of the University School may also be registered for a minimum period of 36 months part-time.
  - For full-time students the College may reduce the prescribed period by up to three months. The College may reduce the prescribed period by up to 36 months for part-time PhD students. Reductions to the prescribed period are not available to those members of staff who are registered for the minimum period of 36 months.

Submission Period

29.   The submission period for doctoral and MPhil degrees begins three months prior to the end of the prescribed period of study. In addition, some research degree programmes permit students to have a submission period following the prescribed period of study. This is for a maximum of a year, for either full-time or part-time students. The MSc by Research does not have a submission period.

Leave of Absence

30.   Leave of absence is required for compulsory and optional activities related to the programme of study that are not undertaken on campus in Edinburgh. Students must have the formal approval of the College for any leave of absence to study away from Edinburgh that is 30 calendar days' duration or longer. Study location changes of less than 30 calendar days must be agreed with the Supervisor or Personal Tutor. Where the activity is a compulsory part of the programme of study and is organised by the School or College, permission may be given by the College for a cohort of students without individual applications being made. Colleges and Schools must maintain records of all leaves of absence. This regulation does not apply to students on a recognised distance learning programme.

Withdrawal and Exclusion

31.   Any student may withdraw permanently from their programme of study at any point in the year. Students may be excluded for reasons outlined within the procedure for Withdrawal and Exclusion from Studies:
www.ed.ac.uk/files/atoms/files/withdrawal_exclusion_from_study.pdf

Collaborative Degrees

32.   The University of Edinburgh and one or more partner universities can collaboratively offer an approved degree programme. This can be awarded jointly or dually. The University maintains a record of approved collaborative degrees.

Authorised Interruptions of Study

33.   A student may apply for an Authorised Interruption of Study, and it may be authorised by the College if there is a good reason for approving the interruption. Students may be required to provide evidence to support their applications. Interruptions of study will not be applied retrospectively. Any one period of authorised interruption of study will not exceed one year, unless authorised by the College. The total period of Authorised Interruption of Study is the same for full-time and part-time students and will not exceed 100% of the prescribed period of full-time study.

Extensions of Study

34.   In exceptional circumstances, a student may apply through the supervisor or School postgraduate director to the College for an extension and it may be authorised by the College if there is good reason. Colleges may authorise individual extensions of up to 12 months. The total maximum period of permitted extensions is 24 months. See Authorised Interruption of Study or Extension to Study – postgraduate research: www.ed.ac.uk/files/atoms/files/pgrinterruption.pdf

Maximum Degree Completion Periods

35.   The maximum periods for completion of research degree programmes are the total of the prescribed period of study, any submission period, any interruptions of study, any extensions of study, and any other concessions. The maximum period includes any concessions. The Study Period Table sets out maximum degree completion periods. See the Study Period Table: www.ed.ac.uk/files/atoms/files/studyperiodtable.pdf

Additional Regulations for Doctoral and MPhil Research Degrees

Supervision

36.   Each student will work under the guidance of at least two supervisors appointed by the College. Supervision continues until the final version of the thesis is submitted. There are two types of supervisory arrangement: Principal Supervisor plus Assistant Supervisor (or supervisors if more than one), and Co-Supervisors, one of whom is designated the Lead Supervisor.   The former option is the usual arrangement, but the latter option may be chosen when it is clear that the student's work involves interdisciplinary research.
   a. At least one supervisor (the Principal/Lead Supervisor) must be appointed prior to registration, and the other should be appointed within two months of the programme start date.
   b. The Principal/Lead Supervisor is responsible to the School's Postgraduate Director for the duties set out in the Code of Practice for Supervisors and Research Students, and must be:
      - a salaried member of the academic staff of the University; or
      - a non-academic member of staff employed by the University who has appropriate expertise in research; or
      - an honorary member of staff

- o The nomination of non-academic or honorary members of staff to act as Principal/Lead Supervisor for a stated period must be specifically approved by the College. In appropriate cases the other supervisor(s) may not need to be a member of the staff of the University, provided they assume their supervisory duties in accordance with University regulations and requirements. Supervisors must maintain regular contact with their students who, in turn, have a responsibility to make themselves available at times agreed with their supervisors.
  c. In certain circumstances when the student is studying full time in an Associated Institution the Principal/Lead Supervisor may, if the College approves, be a full-time employee of the Associated Institution. In such a case the assistant supervisor(s) must be a University employee. A Principal/Lead Supervisor who is a member of an Associated Institution has exactly the same responsibilities as one working within the university.
  d. Students, including those on leave of absence, must maintain frequent contact with their supervisor as and when required and at least twice in each three month period.

Changes to supervision

37.   In order to ensure that postgraduate research students are provided with appropriate supervision for the duration of their programme, it may be necessary on occasion to make changes to supervisory arrangements. The College is responsible for decisions on changes to supervisory arrangements and for notifying students of any changes to their supervisory arrangements at the earliest opportunity. The College reserves the right to:

- make variations to supervisory arrangements; and / or

- alter the approach to methods of delivery of supervision.

If the Principal/Lead Supervisor is absent for more than six consecutive weeks, the College will ensure alternative arrangements are in place.

Termination of supervision

38.   In the event that the College considers that it is necessary to make changes to supervisory arrangements, and the College has not been able to provide alternate supervision despite having undertaken all reasonable endeavours, the College may request that the Senate Curriculum and Student Progression Committee consider terminating supervision of the student. Where the Senate Curriculum and Student Progression Committee is satisfied that it is necessary for the College to make changes to supervisory arrangements, and that no alternate supervision can be provided to the student, supervision of the student will be terminated, and the student required to withdraw from the University.

Transfers from Another Institution

39.   The research studies of students who apply to transfer from another institution in order to study for a doctoral or MPhil degree of the University of Edinburgh may be counted towards the prescribed period of study for the degree. In such cases the prescribed period of study at the University of Edinburgh must be at least 12 months.

Request for Reinstatement

40.   A student who has been excluded for lapse of time may ask the College to reinstate their registration at a later date to permit examination of a completed thesis. The College will decide whether or not a student should be reinstated, and factors such as the passage of time and its implications for the topic of study will be taken into account. The student must provide good reason for the previous failure to complete. If, exceptionally, reinstatement is approved, the student's thesis will be examined in accordance with the Postgraduate Assessment Regulations for Research Degrees, subject to payment of a reinstatement and examination fee.

Vacation Leave for Research Students

41.   Research Students are entitled to up to six weeks' vacation leave in a year without applying for an interruption of study. Students must seek approval for vacation leave from their supervisor and the School Postgraduate Office. Visa restrictions may also apply in the case of International students.

Grounds for the Award of Doctoral and MPhil Research Degrees

Demonstration by Thesis and Oral Exam for the Award of PhD

42.   The student must have demonstrated by the presentation of a thesis and/or portfolio, which presents a coherent body of work, and by performance at an oral examination that the student is capable of pursuing original research making a significant contribution to knowledge or understanding in the field of study, relating particular research projects to the general body of knowledge in the field, and presenting the results of the research in a critical and scholarly way.

PhD Thesis Length - Word Count

43.   The thesis must not exceed a maximum word count of 100,000. There is no minimum word count. The word count of the thesis includes the main text, preface material, footnotes and references but does not include material in the appendices, bibliography, abstract or lay summary. In exceptional circumstances, on the recommendation of the supervisor, permission may be granted by the College to exceed the stated length on the ground that such extension is required for adequate treatment of the thesis topic.

Additional Thesis Considerations

44.   Taught professional doctorates will have additional entrance, curriculum and examination requirements. Information is provided in relevant Degree Programme Tables and programme handbooks. Students will be required to successfully complete the taught component, submit the thesis and/or portfolio and fulfil any placement requirements.

MPhil by Research

45.   The thesis must not exceed a maximum of 60,000 words. There is no minimum word count.

The student must have demonstrated by the presentation of a thesis and/or portfolio containing a significant amount of material worthy of publication or public presentation, and by performance at an oral examination, that the student is capable of pursuing original research making a significant contribution to knowledge or understanding in the field of study, relating particular research projects to the general body of knowledge in the field, and presenting the results of the research in a critical and scholarly way.

The word count of the thesis includes the main text, preface material, footnotes and references but does not include material in the appendices, bibliography, abstract or lay summary. In exceptional circumstances, on the recommendation of the supervisor, permission may be granted by the College to exceed the stated length on the ground that such extension is required for adequate treatment of the thesis topic.

PhD (by Research Publications)

46.   Applicants must be either graduates of the University of Edinburgh of at least five years' standing; or members of staff of the University of Edinburgh or of an Associated Institution of not less than three years' standing. Permission to register will not be granted to applicants who are in a position to submit a PhD thesis for examination or who already possess a doctoral degree. Applicants must have been active postgraduate researchers in their field of expertise for a minimum of five years, and they must not submit material published more than ten years prior to the date of registration.

47.   The portfolio submitted for the PhD by Research Publications must demonstrate a substantial and coherent body of work which would have taken the equivalent of three years of full-time study to accomplish. The portfolio must demonstrate original research and make a significant contribution to knowledge or understanding in the field of study, and is presented in a critical and scholarly way.

48.   Applicants must apply to the relevant College for approval of their candidature. Applicants are required to submit their published work, together with a 500-word abstract, their CV and a self-critical review of all their submitted work. If College approves registration, it will appoint an adviser to assist the applicant with the format of their submission and to guide them on the selection, coherence and quality of the portfolio of research work, the abstract and critical review.

49.   The portfolio of published work must consist of either one or two books or at least six refereed journal articles or research papers, which are already in the public domain. The total submission, including the critical review should not exceed 100,000 words.

- The critical review must summarise the aims, objectives, methodology, results and conclusions covered by the work submitted in the portfolio. It must also critically assess how the work contributes significantly to the expansion of knowledge, indicate how the publications form a coherent body of work and what contribution the student has made to this work. The critical review must be at least 10,000 words, but not more than 25,000 words in length.

- Students must either be the sole author of the portfolio of published work or must be able to demonstrate in the critical review of the submitted work that they have made a major contribution to all of the work that has been produced by more than one author.

Additional Regulations for Postgraduate Taught Degrees and MSc by Research, Postgraduate Diplomas and Postgraduate Certificates

Programme-Specific Regulations

50.   These regulations may be supplemented by certain programme-specific regulations for degrees offered in collaboration with other institutions.

Period of Study

51.   The prescribed period of study is defined in the Degree Programme Table. This period may not be reduced, and may be extended only in exceptional circumstances.

Assessment

52.   Students must comply with any assessment requirements specific to their degree programme and the University's taught or research (as appropriate) assessment regulations for the current academic session:
www.ed.ac.uk/schools-departments/academic-services/staff/assessment/assessment-regulations

MSc by Research Degrees only

53.   In addition to any requirements as detailed in the relevant Degree Programme Table, the student must have demonstrated by the presentation of a research project or dissertation that they are capable of pursuing research, or a critical survey of knowledge in the field of study, or both combined with a satisfactory plan for a more advanced research project. The research must demonstrate competence, knowledge and be presented in a critical and scholarly way. The assessed work, including the research project or dissertation must not exceed 30,000 words.

Application for Associated Postgraduate Diploma or Masters

54.   A candidate who already holds a postgraduate certificate or diploma from the University of Edinburgh may be permitted by the appropriate College to apply for candidature for the associated postgraduate diploma or masters degree, provided that not more than five years have elapsed between their first graduation and acceptance as a candidate for the subsequent award.

Posthumous Awards

55.   Senatus may authorise the conferment of posthumous degrees, diplomas and certificates if proposed by the College and approved by the Curriculum and Student Progression Committee. A posthumous award is conferred where the student has significantly completed the relevant year of study at the time of death.

Aegrotat Awards

56.   In exceptional circumstances Senatus may authorise the conferment of *aegrotat* degrees to postgraduate students. Each such conferment requires a proposal from the relevant College to be approved by the Curriculum and Student Progression Committee. An *aegrotat* degree is conferred only where the student was nearly qualified to receive the degree and was unable to complete it due to circumstances beyond their control. Before any proposal is referred to Senatus, the College must check that the student is willing to receive the degree *aegrotat*.

B   College of Arts, Humanities and Social Sciences Postgraduate Degree Regulations: Degree Specific Regulations

Doctor of Clinical Psychology (DClinPsychol)

57.   The degree specific regulations are:
   a. **Grounds for Award**. Awarded on successful completion of supervised clinical practice, written examination, assessed essay and research portfolio, including thesis, small-scale research projects and experimental case reports.
   b. **Mode of Study and Prescribed Period of Study**. The programme can be taken on a full-time or mixed full-time/part-time basis, but the first year is taken on a full-time basis only. The prescribed period of study is 36 months full-time, or between 48 and 60 months on a mixed full-time/part-time basis.
   c. **Thesis Length**. The thesis must not exceed 30,000 words unless, in exceptional cases, the College has given permission for a longer thesis.

Doctor of Psychotherapy and Counselling (DPsychotherapy)

58.   The degree specific regulations are:
   a. **Placement.** Students will undertake a practice placement, consisting of 300 hours of supervised counselling practice and 60 hours of counselling supervision.
   b. **Thesis Length.** The thesis will be between 35,000 and 55,000 words in length unless in exceptional cases the College has given permission for a longer thesis.
   c. **Prescribed period**. The prescribed period of study for students undertaking the programme on a full-time basis is 48 months, and for students undertaking the programme on a part-time basis is 84 months.
   d. **Resits.** A student who fails the practice placement may, on the recommendation of the Board of Examiners, be offered a second opportunity to undertake the placement if in the opinion of the Board the failure was attributable to illness, hardship or other relevant circumstances beyond the student's control. A repeat placement is to be completed within a further 24 months.
   e. **Recognition of Prior Learning (RPL).** In the case of formal, certificated study, up to 60 credits of prior learning at Scottish Credit and Qualifications Framework (SCQF) level 11 may be recognised. In the case of non-certificated study, up to 20 credits of prior learning may be recognised.

Doctor of Education (EdD)

59.   The degree specific regulations are:
   a. **Grounds for Award.** The degree of EdD may be awarded on the basis of successful completion of assessed coursework, a research project and a thesis.

b. **Prescribed Period of Study**. The prescribed period of study is 60 months part-time, but this may be increased to a maximum of 72 months.
c. **Thesis Length**. The thesis length should be no more than 75,000 words.

PhD in Musical Composition

60.   **Grounds for Award**. The student must compose to a high creative level as demonstrated both by the student presenting a portfolio of compositions as well as attendance at an oral examination. The portfolio of compositions must comprise original work which:
    a. is suitable for professional performance and worthy of publication;
    b. shows competence in the ancillary technical skills appropriate to the chosen style;
    c. contains material which presents a body of work such as could reasonably be achieved on the basis of three years postgraduate study;
    d. is presentationally satisfactory and intelligible to any musician who might have to use it.

61.   The portfolio of compositions should include at least one major and extended work, except where a shorter submission may be accepted in the case of electronic compositions. If a substantial part of the portfolio was completed before registration for the degree, the student should indicate this and identify the part of the portfolio so completed.

PhD(eca) - Submission by Portfolio

62.   The degree specific regulations, when a student is submitting for award of PhD(eca) by means of a portfolio of artefacts, artworks and other practice-based outputs, are:
    a. The portfolio of artefacts or artworks must comprise original work of a high creative level which is worthy of public exhibition and also an integral part of the contribution to knowledge made by the overall work of the candidate submitted in fulfilment of the requirements of the PhD. It must show competence in the appropriate ancillary technical skills; must contain material which presents a body of work such as could reasonably be achieved on the basis of three years postgraduate study; must be satisfactory and intelligible in its presentation. There should also be a permanent record of the work; and
    b. The portfolio of artefacts and artworks will be accompanied by a thesis of not more than 50,000 words (including bibliography and footnotes but excluding appendices).

MPhil(eca) - Submission by Portfolio

63.   The degree specific regulations, when a student is submitting for award of MPhil(eca) by means of a portfolio of artefacts, artworks and other practice-based outputs, are:
    a. The portfolio of artefacts or artworks must comprise original work of a high creative level worthy of public exhibition. It must show competence in the appropriate ancillary technical skills; must contain material which presents a body of work such as could reasonably be achieved on the basis of two years postgraduate study; must be satisfactory and intelligible in its presentation. There should also be a permanent record of the work; and

b. The portfolio of artefacts or artworks should normally be accompanied by a thesis of not more than 20,000 words (including bibliography and footnotes but excluding appendices).

Master of Fine Art

64.   The Master of Fine Art is gained upon the successful completion of 240 Credits of study. A maximum of 30 credits can be taken below Scottish Credit and Qualifications Framework (SCQF) Level 11. The degree specific regulations are:
   a. **Grounds for Award.** Students will be assessed by a combination of practical studio work with theoretical and written studies, including professional practice elements.
   b. **Prescribed Period of Study.** The period of study will be 21 months full-time.

Master of Social Work/Diploma in Social Work (MSW/DipSW)

65.   The degree specific regulations are:
   a. **Grounds for Award**. Students will undertake two practice placements
   b. **Prescribed Period of Study**. The period of study will be 21 months full-time.
   c. **Re-Sit Options.** A student who fails a unit of academic assessment other than the dissertation on the first occasion may be allowed one further attempt to complete the assessment requirements. A student who fails a practice placement may, on the recommendation of the Board of Examiners, be offered a second opportunity to undertake the placement.

Master of Chinese Studies (MCS)

66.   The degree specific regulations are:
   a. **Grounds for Award.** Students will be assessed by essays, examinations, a placement report and a dissertation. An oral examination will be required in the Chinese language and may be required for other courses. Students must work in the University of Edinburgh and in a Chinese institution approved by the Programme Director.
   b. **Prescribed Period of Study**. The period of study will be between 24 and 36 months, full-time.

Master of Teaching

67.   The degree specific regulations are:
   a. **Mode of Study and Prescribed Period of Study**. The period of study is between 36 and 60 months part time.
   b. **Recognition of Prior Learning.** The total number of exemptions which may be granted for any student is 90 credits.
   c. **Grounds for Award**. Students will be assessed directly or synoptically on each course taken. In accordance with the national guidelines, courses are assessed on a pass/fail basis. Students who fail a course will be permitted a further attempt to pass the assessment of that course within three months of the result being made known to the student.

Diploma in Educational Leadership and Management/Scottish Qualification for Headship Programme

68. The degree specific regulations are:
   a. **Grounds for Award**. Students will be assessed on each course through coursework (assignments, portfolios, reports and oral assessments) and through school visits by SQH field assessors in the case of course 5. In accordance with the national agreement all courses are assessed only on a pass/fail basis. Students who fail a course will be permitted one further attempt to pass the assessment of that course within six weeks of the result being made known to the student.
   b. **Mode of Study and Prescribed Period of Study**. The programme is available by part-time study only, and the period of study is between 27 and 60 months.

Master of Counselling/Diploma in Counselling (MCouns/DipCouns)

69. The degree specific regulations are:
   a. **Grounds for Award**. Students will undertake a practice placement, consisting of at least 150 hours of supervised counselling practice and 30 hours of counselling supervision.
   b. **Mode of Study and Prescribed Period of Study**. The period of study will be 24 months full time or 48 months part-time. Each student must complete the requirements of the degree before the expiry of a further 12 months.
   c. **Re-Sits.** Students who fail a unit of academic assessment other than the dissertation on the first occasion may be allowed one further attempt to complete the assessment. A student who fails the practice placement may, on the recommendation of the Board of Examiners, be offered a second opportunity to undertake the placement. A repeat placement must be completed within a further 24 months.

MSc in Transformative Learning and Teaching

70. The degree specific regulations are:
   a. Prescribed period. The prescribed period of study for students undertaking the programme is 21 months.
   b. Assessment. As part of the assessment of the programme, students are required to submit a portfolio of work and undertake a professional viva to provide evidence that they have met the GTCS Standard for Provisional Registration. The portfolio and professional viva comprise one 30 credit assessment.

MSc in Middle Eastern Studies with Arabic

71. The degree specific regulations are:
   a. **Collaboration**. The first year of study is taken at the University of Edinburgh. An intensive course is taken in an Arabic speaking country during the summer, followed by year two at the University of Edinburgh.
   b. **Progression**. Progression from Year 1 to Year 2 will be decided by the University of Edinburgh's Board of Examiners, after completion of the taught element, and before the students commence their summer placement in an Arab country. Decisions on progression to Year 2 will be conditional on each student's satisfactory completion of the period of residence abroad.

Postgraduate Certificate in Democracy and Public Policy (Edinburgh Hansard Research Scholars Programme)

72.   The degree specific regulations are:
   a. **Mode of Study and Prescribed Period of Study.** The period of study is 13 weeks full time.
   b. **Assessment Type.** Students will be assessed on each unit through coursework, examination and a research project linked to a placement. All units are assessed only on a pass/fail basis. Students who fail a unit will be permitted one further attempt to pass the assessment of that unit within six weeks of the result being made known to the student.

MSc in Architectural Project Management

73.   **Mode of Study and Prescribed Period of Study.** The programme is delivered by distance learning over a period of 48 to 84 months. Each institution will provide 60 credits of teaching material in addition to a dissertation of 60 credits.

MSc in Advanced Sustainable Design (mixed mode)

74.   **Mode of Study and Prescribed Period of Study.** The programme is delivered on campus and by distance learning over a period of 24 months (mixed mode).

PhD in Creative Music Practice

75.   **Grounds for Award**. The degree is assessed on a single output that consists of two components:
   a. A text of not more than 50,000 words; and
   b. A portfolio, performance(s), recording(s), and/or other musical output containing original or interpreted pre-existing works such as composition, installation, sound design, interactive music software etc. Such work would be supported by documentation of the process (e.g. video, photographs, recordings, sketches, studies, web pages) by which it was made.

PhD in Trans-Disciplinary Documentary Film

76.   **Grounds for Award.** There are three possible variations for final submission, which combine the submission of audio-visual material and a thesis:
   a. audio-visual material to a maximum of 1 hour documentary film or 100 photographs, plus an extended critical essay of 25,000 - 30,000 words; or
   b. audio-visual material to a maximum of 40 minutes documentary film or 70 photographs, plus an extended critical essay of 45,000 - 50,000 words; or
   c. audio-visual material to a maximum of 20 minutes documentary film or 40 photographs, plus an extended critical essay of 65,000 - 70,000 words.

PhD in Architecture by Design

77.   The thesis for the PhD in Architecture by Design must not exceed 50,000 words. In addition to the thesis the student will be required to submit a body of design work including studies, sketches and maquettes, which will be in addition to and fully integrated with the text and presented in a format which can be archived.

Master of Architecture

78.   **Grounds for Award.** The programme will be delivered by a series of advanced level design exercises and projects, engaging with structural, environmental, cultural, theoretical and aesthetic questions. Students must pass the Academic Portfolio for exemption from ARB/RIBA Part 2.

Master of Public Policy (MPP/DipPP), PG Dip and PG Cert of Public Policy

79.   The degree specific regulations are:
   a. **Prescribed Period of Study – Master.** The period of study is 12 months.
   b. **Prescribed Period of Study – PG Dip and PG Cert.** Students on the PG Certificate in Public Policy may complete this full-time over four months or part-time over a two year period. On successful completion of the PG Certificate, students may transfer to the PG Diploma in Public Policy (within a three year time period). Students on the PG Diploma in Public Policy may complete this full-time over nine months or part-time over a four year period. On successful completion of the PG Diploma, students may transfer to the Master Public Policy programme (within a three year time period).
   c. **Grounds for Award.** Students will complete a compulsory programme of courses in the first and second semesters, comprising eight 15-credit courses, and a three-month placement in a policy organisation on which the Capstone Project/dissertation will be based. Students who decide not to complete the Capstone Project may, at the discretion of the College, be awarded a Postgraduate Diploma in Public Policy.
   d. **Resits.** Students who fail a unit of academic assessment other than the Capstone Project on the first occasion may be allowed one further attempt to complete the assessment.
   e. **Placement.** A student who fails the placement component of the Capstone Project may, on the recommendation of the Board of Examiners, be offered a second opportunity to undertake the placement. A repeat placement must be completed within a further 12 months.

Diploma in Professional Legal Practice

80.   The degree specific regulations are:
   a. **Grounds for Award.** Students must pass all of the core courses and three elective courses to be awarded the Diploma in Professional Legal Practice. Attaining a mark of 50% or more in the assignments, participation and attendance gives exemption from sitting the examination in Company and Commercial, Financial Services and Related Skills and Professional Responsibility.
   b. **Assessment Type**. Students will be assessed in writing in each course of the curriculum. Students may only present themselves for examination in a course if they have been certified as having given regular attendance and having successfully completed the requisite work of the class in that course. Students may be permitted a single re-sit examination for each course of the curriculum in which they have failed.

PhD in Creative Writing

81.   Grounds for award. The programme is assessed via a portfolio of writing which should include:

a. A substantial piece or pieces of creative work of no more than 75,000 words of creative prose; or 75 page of verse; or a dramatic composition of no more than three hours length and

b. An extended critical essay of no more than 25,000 words reflecting on the work's aims and context(s).

The balance between creative and critical elements should be 75% Creative, 25% Critical.

C   College of Medicine and Veterinary Medicine Postgraduate Degree Regulations: Degree Specific Regulations

Professional Masters

Master of Clinical Dentistry (MClin Dent) (Orthodontics/Paediatric Dentistry/Prosthodontics/Oral Surgery)

82.   Students will pursue an integrated programme of teaching and taught clinical practice. Work for an independent research dissertation will commence during the first year and will be spread over the duration of the programme. The independent research component will be assessed by examination of the written dissertation and subsequent oral examination.

Masters in Surgical Sciences (MSc)

83.   Students may be given the opportunity of one resit attempt for their final written examinations at the end of their year 1 and /or year 2, if they have failed their first attempt. If they pass the resit they will be awarded the Postgraduate Certificate (Year 1) or Postgraduate Diploma (Year 2); they will not progress into Year 3 (Masters Year).

Master of Surgery (ChM)

84.   The ChM suite of programmes are two year Scottish Credit and Qualifications Framework (SCQF) level 12 programmes worth 120 credits. In order to be awarded the ChM students must:
   a. pass at least 80 credits at SCQF level 12 with a mark of at least 50% in each of the courses which make up these credits; and
   b. attain an average of at least 50% for the 120 credits at SCQF level 12 and;
   c. satisfy any other specific requirements for the ChM degree programme, that are clearly stated in respective handbooks.

There is only one named award (ChM) for the programme; no named Certificate or named Diploma exit awards will be made if the requirements for the award of ChM are not fulfilled.

Masters in Transfusion, Transplantation and Tissue Banking (MSc)

85.   Students may be given the opportunity of one resit attempt for their final written examinations at the end of their year 2, if they have failed their first attempt.

Professional Higher Degrees

Doctor of Medicine (MD)

86. An applicant for the degree of Doctor of Medicine (MD) must:
    a. hold a qualification which is registrable with the General Medical Council and must have been engaged since graduation for at least one year either in scientific work bearing directly on the applicant's profession, or in the practice of Medicine or Surgery, and will be performing their work in the South East of Scotland*, either employed as a member of staff of the University of Edinburgh; or as an NHS employee or as a research worker employed or self-financed or grant-funded, in the University of Edinburgh or an Associated Institution or an NHS establishment
    b. all applicants are required to meet the University of Edinburgh standard postgraduate research admissions requirements.

87. The grounds for the award of the degree of MD are:
    a. a student must have demonstrated by the presentation of a thesis, a significant amount of material worthy of publication or public presentation, and by performance in an oral examination (unless this is exceptionally waived by the College) that the student is capable of pursuing original research in the field of study, relating particular researches to the general body of knowledge in the field, and presenting the results of the researches in a critical and scholarly way.
    b. the thesis must deal with one or more of the subjects of study in the curriculum for the degrees of MB ChB of the University or with subjects arising directly from contemporary medical practice. It must be an original work making a significant contribution to knowledge in or understanding of the field of study; contain material worthy of publication; show a comprehensive knowledge and a critical appreciation of the field of study and related literature; show that the student's observations have been carefully made; show the exercise of independent critical judgment with regard to both the student's work and that of other scholars in the same general field; contain material which presents a unified body of work; be satisfactory in its literary and general presentation, give full and adequate references and have a coherent structure understandable to a scholar in the same general field with regard to intentions, background, methods and conclusions. A concise and informative summary should be included with the thesis.

88. Supervisors must accommodate the student and the project within their research facilities, and obtain permission from line managers as required. Supervisors will be located in the University of Edinburgh or in NHS facilities within the supervision of the NHS Education for Scotland South East Scotland* postgraduate deanery.

89. Registration may be full-time or part-time.
    a. Full-time registration will apply to students who will spend >80% full-time equivalent devoted to research related to the MD project. They may be either not in employment for >20% full-time equivalent, or employed in a post in which at least 80% full time equivalent time is available for research related to their MD project rather than for clinical training or practice or other duties. Full time students have a prescribed period of two years in which they will conduct the research with up to two years to write up the thesis thereafter. Thesis submission is permitted at two years at the earliest and within four years.
    b. Part-time registration will apply to students who are in employment unrelated to their MD project for >20% full-time equivalent, or who elect not to devote as much as 80%

of their time to the MD research project. Students may opt to study either at 40% full-time equivalent, for which they will have a prescribed period of research of four years, or at 60% equivalent, for which the prescribed period is 3 years. Students will have two years to write up the thesis at the end of the prescribed period. Thesis submission is permitted at the end of the prescribed period of study at the earliest.

MD Timetable for submission

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
MD full time	Prescribed Period		submission period			
MD part time 60%	Prescribed Period			submission period		
MD part time 40%	Prescribed Period				submission period	

90.   A student who is registered for a MD may apply to the College for conversion to an alternative degree, including abbreviating the prescribed period to 1 year full time equivalent in order to complete a MSc by Research, completing a 2 year full time equivalent prescribed period to complete a MPhil, or extending the prescribed period to 3 years full time equivalent in order to complete a PhD. Conversion can only be considered prospectively, in advance of completing the necessary prescribed period of research, and will incur fees applicable for the new degree.

91.   A student must submit a thesis specially written for the degree concerned and must not have submitted it in candidature for any other degree, postgraduate diploma or professional qualification. The thesis length should be no more than 60,000 words. Material to be included in a thesis may be published before the thesis is submitted. The thesis must record the fact of such publication. The thesis must conform to the Postgraduate Research Degree Assessment Regulations.

*for this purpose, South-East Scotland is the areas covered by the Borders, Fife and Lothian Health Boards.

Doctor of Dental Surgery (DDS)

92.   An applicant for the degree of Doctor of Dental Surgery (DDS) must hold a qualification which is registrable with either the General Dental Council or the General Medical Council or both and must have been engaged since graduation for at least two years either in scientific work bearing directly on the applicant's profession, or in the practice of Dentistry or other related disciplines, and will perform their research work in the South-East of Scotland*, either employed as a member of staff of the University of Edinburgh; or as an NHS employee or as a research worker employed or self-financed or grant-funded, in the University of Edinburgh, or an Associated Institution or an NHS establishment.

All applicants are required to meet the University of Edinburgh standard postgraduate research admissions requirements.

93.   The grounds for the award of the DDS are that:
    a. the student must have demonstrated by the presentation of a thesis and by performance in an oral examination (unless this is exceptionally waived by the

College) that the student is capable of pursuing original research in the field of study, relating particular researches to the general body of knowledge in the field, and presenting the results of the researches in a critical and scholarly way.

b. the thesis must deal with one or more of the subjects arising directly from contemporary dental or surgical practice relevant to oral health. It must be an original work that:

- makes a significant contribution to knowledge in or understanding of the field of study;
- contains a significant amount of material worthy of publication or presentation;
- shows a comprehensive knowledge and a critical appreciation of the field of study and related literature;
- shows that the student's observations have been carefully made;
- shows the exercise of independent critical judgment with regard to both the student's work and that of other scholars in the same general field;
- contains material which presents a unified body of work;
- is satisfactory in its literary and general presentation, gives full and adequate references and has a coherent structure;
- is understandable to a scholar in the same general field with regard to intentions, background, methods and conclusions.

A concise and informative summary should be included with the thesis.

94.   The supervisors must undertake that they will accommodate the student and the project within their research facilities, and obtain permission from line managers as required.

95.   Registration may be full-time or part-time.

a. Full-time registration will apply to students who will spend >80% full-time equivalent devoted to research related to the DDS project. They may be either not in employment for >20% full-time equivalent, or employed in a post in which at least 80% full time equivalent time is available for research related to their DDS project rather than for clinical training or practice or other duties. Full time students have a prescribed period of two years in which they will conduct the research with up to two years to write up the thesis thereafter. Thesis submission is permitted at two years at the earliest and within four years.

Part-time registration will apply to students who are in employment unrelated to their DDS project for >20% full-time equivalent, or who elect not to devote as much as 80% of their time to the DDS research project. Students may opt to study either at 40% full-time equivalent, for which they will have a prescribed period of research of four years, or at 60% equivalent, for which the prescribed period is three years. Students will have two years to write up the thesis at the end of the prescribed period. Thesis submission is permitted at the end of the prescribed period of study at the earliest.

DDS Timetable for submission

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
DDS full time	Prescribed Period		Submission period			

DDS part time 60%	Prescribed Period		Submission period	
DDS part time 40%	Prescribed Period		Submission period	

96.   The thesis length should be no more than 60,000 words. Material to be included in a thesis may be published before the thesis is submitted. The thesis must record the fact of such publication. The thesis must conform to the Postgraduate Research Degree Assessment Regulations.

*for this purpose, South-East Scotland is the areas covered by the Borders, Fife and Lothian Health Boards.

Doctor of Veterinary Medicine and Surgery (DVM&S)

97.   A thesis for the degree of DVM&S must deal with one or more of the subjects of study in the curriculum for the degree of BVM&S of the University or with subjects arising directly from contemporary veterinary practice.

98.   The grounds for the award of the degree of DVM&S are:
   a. the student must have demonstrated by the presentation of a thesis and by performance in an oral examination (unless this is exceptionally waived by College) that the student is capable of pursuing original research in the field of study relating particular researches to the general body of knowledge in the field, and presenting the results of the researches in a critical and scholarly way.
   b. the thesis must be an original work making a significant contribution to knowledge in or understanding of the field of study; contain material worthy of publication; show a comprehensive knowledge and a critical appreciation of the field of study and related literature; show that the student's observations have been carefully made; show the exercise of independent critical judgement with regard to both the student's work and that of other scholars in the same general field; contain material which presents a unified body of work; be satisfactory in its literary and general presentation, give full and adequate references and have a coherent structure understandable to a scholar in the same general field with regard to intentions, background, methods and conclusions.

99.   Registration is five years part-time. An intending student shall submit to the College a suggested topic and description of the work on which the thesis will be based. A registration fee is paid upon initial registration, an annual advisory fee is paid at the beginning of each year of study (including the first year) and an examination fee is paid at the time of thesis submission. After formal acceptance of the suggested topic and description, a period of normally at least 18 months must elapse before the thesis is submitted.

100.   The thesis length should be no longer than 60,000 words.

2.   These Regulations, including Assessment Regulations (2018/2019), shall apply to degrees as set out in appendix 1 of this Resolution.

3.   This Resolution shall supersede those parts of all previous Resolutions and Ordinances dealing with postgraduate regulations for degrees set out in appendix 1 and specifically revokes Resolution No.23/2017.

4.   This Resolution shall come into force with effect from the commencement of the 2018/2019 academic year on 1 August 2018.

For and on behalf of the University Court

SARAH SMITH

University Secretary

Degrees covered by these Regulations

Research Degrees
Doctor of Philosophy (PhD)
Master of Philosophy (MPhil)
MSc by Research (MScR)
Master of Research (MRes)
PhD with Integrated Study (PhD)
PhD (by Research Publications)

College of Arts, Humanities and Social Sciences
Master of Letters (MLitt)
Master of Education (MEd)
Doctor of Education (EdD)
Master of Theology by Research (MTh by Research)
Master of Laws by Research (LLM by Research)

College of Medicine and Veterinary Medicine
Master of Medical Sciences by Research (MMedSci by Research)
Master of Veterinary Sciences by Research (MVetSci by Research)

College of Science and Engineering
Doctor of Engineering (EngD)

Higher Professional Degrees
College of Arts, Humanities and Social Sciences
Doctor of Clinical Psychology (DClinPsychol)
Doctor of Psychotherapy and Counselling (DPsychotherapy)

College of Medicine and Veterinary Medicine
Doctor of Medicine (MD)
Doctor of Dental Surgery (DDS)
Doctor of Veterinary Medicine and Surgery (DVM&S)
Doctor of Veterinary Medicine (DVetMed)
Doctor of Clinical Dentistry (DClinDent)

Postgraduate degrees (by coursework)
Master of Science (MSc)

College of Arts, Humanities and Social Sciences
European Masters in Landscape Architecture (EMLA) 52
Master of Architecture (MArch)
Master of Art (eca) MA (eca)
Master of Fine Art (MFA)
Masters in Architecture (MArch)
Master of Architecture (Studies) (MArch (Studies))
Master of Landscape Architecture (MLA)
Master of Architecture (Design) (MArch (Design))
Master of Architecture (Digital Media Studies) (MArch (Digital Media Studies))

Master of Business Administration (MBA)
Master of Counselling (MCouns)
Master of Chinese Studies (MCS)
Master of Laws (LLM)
Master of Music (MMus)
Master of Nursing (MN)
Master of Public Policy (MPP)
Master of Social Work (MSW)
Master of Teaching (MTeach)
Master of Theology (MTh)
Master of International Relations (MIA)

<u>College of Medicine and Veterinary Medicine</u>
Master of Clinical Dentistry (MClinDent)
Master of Public Health (MPH)
Master of Surgery (General Surgery) (ChM (General Surgery))
Master of Surgery (Trauma and Orthopaedics) (ChM (Trauma and Orthopaedics))
Master of Surgery (Urology) (ChM (Urology))
Master of Surgery (Vascular and Endovascular) (ChM (Vascular and Endovascular))
Master of Veterinary Sciences (MVetSci)
ChM Master of Surgery (Clinical Ophthalmology)
Master of Family Medicine (MFM)

<u>UNIVERSITY OF EDINBURGH</u>

<u>Draft Resolution of the University Court No. 12/2018</u>

<u>Higher Degree Regulations</u>

At Edinburgh, the Eighteenth day of June, Two thousand and eighteen.

WHEREAS the University Court deems it desirable to produce one comprehensive set of Higher Degree Regulations;

AND WHEREAS the University Court considers it expedient to promulgate this Resolution to set out these Regulations in full to give effect to the essential elements contained within these Regulations:

THEREFORE the University Court, on the recommendation of the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act 1966, with special reference to paragraphs 2 and 8 of Part II of Schedule 2 to that Act, hereby resolves:

1. The Higher Degree Regulations are hereby set out:

General Regulations DArts, DD, DLitt, LLD, DSc, DMus

1   Criteria

Higher degrees are awarded to eligible candidates who demonstrate through the submission of work within the public domain which represents an original, rigorous and significant contribution to advancement of knowledge, one which is of international distinction and sustained over a period of at least seven years.

2   Eligibility

The following are eligible to apply for candidature for a higher degree:

a. graduates of The University of Edinburgh of not less than seven years standing;

b. graduates of other universities of not less than seven years standing who are members of staff of the University of Edinburgh of not less than four years standing.

3   Application process

The College is responsible for oversight of the application process. Application for a higher degree is a two stage process. Firstly, candidates must apply to the Higher Degrees Committee of the relevant School for approval of their candidature.

The application form for approval of candidature, together with guidance on the form of submission, may be obtained from the Secretary to the relevant School Higher Degrees Committee.

Applicants must submit the completed application form, and:

- a statement of no more than 500 words explaining how the submission meets the criteria and makes a significant contribution to the field

- their CV

The Committee will decide whether a prima facie case for examination has been made.

If candidature is approved, the candidate will be invited to move to the second stage of the application process and lodge a submission (three copies) for examination. There is no oral examination for a higher degree.

Candidates must submit within six months of application approval.

4   Form of submission

Candidates must submit work in support of their candidature to be considered within the criteria for the relevant academic discipline which may include, for example; images, books, papers, records of performance, records of exhibitions.
The submission will also include:

- a critical appraisal of how the submission meets the criteria and makes a significant contribution to the field. (No more than 10,000 words.)

- a CV

Additional information is available in the University's Standards for the Format and Binding of a Thesis.
www.ed.ac.uk/files/atoms/files/thesisbinding.pdf

5   Certification

All works submitted must be accompanied by a statement, signed by the candidate certifying, for each piece of work submitted, the contribution to the output from the candidate.

6   Lodging and retention of submissions

Submissions (three copies) must be lodged within six months of the approval of candidature. Two copies of successful submissions will remain the property of the University and one will be returned to the candidate.

7 Examination fee

At the time of lodging a submission, the examination fee must be paid. Candidates must also matriculate, but no matriculation fee is charged.

8 Appointment of examiners

The University shall, in the case of each submission, appoint one internal, and two external examiners. Each examiner should be of recognised eminence in the subject of the submission.

9 Award of the degree

The degree shall be awarded only if the relevant committee of Senatus, on the recommendation of the examiners, is satisfied that the criteria for the award of the degree have been met (as specified above).

10 Re-application

A candidate whose application for candidature has not been approved or whose submission has not been recommended for the award of the degree may not reapply for the degree within five years of his/her first candidature unless the period is specially reduced by the relevant committee of Senatus on the recommendation of the examiners.

11 Graduation

Successful candidates will be awarded the degree at the next available graduation ceremony. Candidates for higher degrees may, at the discretion of the University, be permitted to graduate *in absentia.*

12 Appeals

The process for appeal for unsuccessful candidates is described in the University's Student Appeal Regulations. www.ed.ac.uk/files/atoms/files/studentappealregulations.pdf

2.   These Regulations shall apply to degrees as set out in appendix 1 of this Resolution.

3.   On the date on which this Resolution comes into force Resolution 11/2016 shall be repealed.

4.   This Resolution shall come into force with effect from the commencement of the 2018/2019 academic year on 1 August 2018.

For and on behalf of the University Court

SARAH SMITH

University Secretary

Degrees covered by these Regulations

Doctor of Science (DSc)

College of Arts, Humanities and Social Sciences

Doctor of Divinity (DD)
Doctor of Laws (LLD)
Doctor of Letters (DLitt)
Doctor of Music (DMus)
Doctor of Arts (DArts)

UNIVERSITY OF EDINBURGH

Draft Resolution of the University Court No. 13/2018

Foundation of a Chair of Agricultural and Resource Economics

At Edinburgh, the Nineteenth day of June, Two thousand and eighteen.

WHEREAS the University Court deems it expedient to found a Chair of Agricultural and Resource Economics.

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1.   There shall be a Chair of Agricultural and Resource Economics in the University of Edinburgh.

2.   The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.

3.   This Resolution shall come into force with effect from 1 February Two thousand and eighteen.

For and on behalf of the University Court

SARAH SMITH

University Secretary

UNIVERSITY OF EDINBURGH

Draft Resolution of the University Court No. 14/2018

Foundation of a Personal Chair of Tissue Regeneration and Repair

At Edinburgh, the Eighteenth day of June, Two thousand and eighteen.

WHEREAS the University Court deems it expedient to found a Personal Chair of Tissue Regeneration and Repair:

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1.   There shall be a Personal Chair of Tissue Regeneration and Repair.in the University of Edinburgh.

2.   The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.

3.   Notwithstanding the personal nature of this Chair, the terms and conditions of appointment and tenure which by Statute, Ordinance and otherwise apply to other Chairs in the University shall be deemed to apply in like manner to the Personal Chair of Tissue Regeneration and Repair together with all other rights, privileges and duties attaching to the office of Professor.

4.   This Resolution shall come into force with effect from 1 February Two thousand and eighteen.

For and on behalf of the University Court

SARAH SMITH

University Secretary

The University of Edinburgh

Electronic Senate

8 – 16 May 2018

Senate Standing Committees: Amended Terms of Reference

Executive Summary

This paper sets out proposed changes to the Terms of Reference for Senate Learning and Teaching Committee and the Senate Quality Assurance Committee.

The Terms of Reference for Senate Learning and Teaching Committee include minor changes to the *ex officio* membership.

In order to align the Senate Quality Assurance Committee's Terms of Reference with those of the other Senate Committees and to allow more flexibility in terms of aligning membership with the Committee's priorities, it is proposed that sections 5.10 and 5.11 be changed to allow for up to five co-opted members. Furthermore, to align the Committee webpages with the Terms of Reference, it is proposed that the Term of Office limits be removed for the College Representatives with Quality Experience at School level. In line with practice in other Senate committees, Academic Services would check annually with Colleges who their nominees are.

How does this align with the University/Committees' strategic plans and priorities?

Not applicable.

Action requested

The Senatus is asked to approve the amended terms of reference for both Committees.

How will any action agreed be implemented and communicated?

The Terms of Reference will be updated on the Academic Services website.

Resource/Risk/Compliance

1. Resource implications
    This paper does not have resource implications.

2. Risk Assessment
    This paper does not include a risk assessment.

3. Equality and Diversity
    There are no equality implications for the proposed changes. Senate Committee Terms of Reference are covered by an Equality Impact Assessment:
    www.docs.csg.ed.ac.uk/EqualityDiversity/EIA/Academic_Services-Senate_Committees_ToR.pdf

4. Freedom of Information
    Open Paper.

Terms of reference

A comment need only be submitted to raise an objection/suggest corrections. If no comments are received the terms of reference will be deemed approved. In this context any comments on this paper should be e-mailed to Senate.Support@ed.ac.uk quoting "comment on e-S 17/18 3 E." These comments will be added verbatim at http://edin.ac/18tbekG

Originator of the paper

Senate Secretariat, Academic Services
May 2018

1. Purpose and Role

1.1 The Learning and Teaching Committee is responsible, on behalf of Senatus, for undergraduate, taught postgraduate and other forms of academic provision, apart from postgraduate research and higher degrees.

1.2 The Committee provides a forum to facilitate and encourage the development of academic strategy and also discusses and promotes academic developments, whether internally driven or externally indicated.

2. Remit

The remit of the Learning and Teaching Committee is to:

2.1 Discuss, formulate and promote strategic initiatives which enhance the student experience as it relates to teaching and learning and which contribute to, and which support attainment, of the University's objectives.

2.2 Support the creation and development of a high level framework which encourages and supports innovation, flexibility, accessibility and interdisciplinary initiatives.

2.3 Promote and promulgate specific innovations in learning, teaching and assessment, embracing new pedagogies and technologies in support of the enhancement of the student experience.

2.4 Approve any specific local developments or initiatives which could have substantial implications for University strategy or policy or for University level services and/or operations.

2.4 Proactively engage with any high level issues or themes arising from the National Student Survey, the Postgraduate Taught Experience Survey, the International Student Barometer and other internal and external student satisfaction surveys.

2.6 Engage in horizon scanning to anticipate and prepare for new opportunities and likely future developments in learning and teaching.

3. Governance

3.1 The Committee will act with authority, as delegated by the Senatus, in order to take strategic and high level policy decisions in the area of teaching and learning.

3.2 In taking forward its remit, the Committee will support and encourage diversity and variation where this is beneficial, whilst seeking consistency and common approaches, where these are in the best interests of staff and students.

3.3 The Committee shall report directly to the Senatus as necessary, but at least annually.

3.4 The Committee shall liaise with relevant Court Committees and with specific managers and offices in respect of issues or instances where matters of academic policy intersect with management issues.

3.5 The Committee shall identify and agree the ways in which it will periodically interact and exchange information with relevant academic and student services in matters relating to teaching and learning.

4. Operation

4.1 The Committee will meet at least four times per annum. The Committee will also interact electronically, as is necessary for its business to be effectively progressed.

4.2 The Committee may also meet electronically to note formal items or items which are not considered to be of strategic importance.

4.3 The Committee will follow a strategic agenda which is set prior to the start of the Academic Year and which is agreed through consultation with Senatus, the Convenors of the other Senatus Committees, and other relevant members of the University community.

4.4 Limited life Task Groups will take forward as relevant the detailed examination of, and consultation on, the strategic issues which make up the majority of the Committee's work.

4.5 Task Groups will be given a clear brief and will consult as appropriate during their work in order to ensure the confidence of the Committee, the Senatus, and the wider University Community in the resulting conclusions and recommendations.

4.6 Information on Task Group activities will be made available electronically to ensure that members of the University Community are kept informed and can contribute to specific developments.

4.7 Agenda, papers and approved minutes will be published on the University's web pages in accordance with the University's agreed publication scheme and the status of the above listed in respect of freedom if information legislation. This will include details of the membership of the Committee.

4.8 The University Secretary or his/her nominee will be responsible for ensuring the provision of secretariat support for the Committee.

4.9 The Convenors of the other Senatus Committees shall receive papers for the Committee and can attend any of the meetings.

5. Composition

5.1 The Committee shall be convened by the Senior Vice-Principal. The Vice-Convenor shall be the Assistant Principal Academic Standards and Quality Assurance.

5.2 The Colleges shall each nominate two senior members of staff who have responsibility for learning and teaching.

5.3 The Edinburgh University Students' Association Vice President Education shall be an ex officio member of the Committee. A permanent member of Students' Association staff shall also be an ex officio member.

5.4 The University Secretary or his/her nominee shall be an ex officio member of the Committee. The University Secretary shall also identify a member of staff to act as the expert academic governance member of the Committee.

5.5 The Director of the Institute for Academic Development or his/her nominee shall be an ex officio member of the Committee.

5.6 The Director of Student Recruitment and Admissions or his/her nominee shall be an ex officio member of the Committee.

5.7 The Director of the Learning, Teaching and Web Services Division of Information Services or his/her nominee shall be an ex officio member of the Committee.

5.8 The Director for Careers and Employability or his/her nominee shall be an ex officio member of the Committee.

5.9 Up to 5 additional members may be co-opted onto the Committee by the Convenor depending on the expertise required. Co-opted members will normally serve a three year term. Other co-opted members may serve for shorter periods.

5.10 The Convenor may invite individuals for specific meetings or agenda items.

5.11 Substitution of members (ie due to an inability to attend) shall be at the discretion of the Convenor of the Committee.

6. Responsibilities and Expectations of Committee Members

All members of the Committee:

6.1 Are expected to be collegial and constructive in approach.

6.2 Should attend regularly and participate fully in the work of the Committee and its Task Groups. This will involve looking ahead and consulting/gathering input in order to provide the broad spectrum of thoughts and opinions which are necessary for proper consideration of the area being discussed.

6.3 Will need to take collective and individual ownership for the issues under the Committee's remit and for the discussion and resolution of these issues. In taking ownership of the work of the Committee, members should take steps to ensure that they are empowered to take decisions on behalf of academic and managerial colleagues.

6.4 Are expected to be committed to communicating the work of the Committee to the wider University Community.

Version 8, May 2018

Purpose and Role
1.1 The Quality Assurance Committee is responsible, on behalf of Senatus, for the academic quality assurance framework as it relates to all types and levels of study within the University.

1.2 The Committee acts as a planning forum for the discussion and promotion of developments in academic quality assurance, whether internally driven or externally indicated.

2.   Remit
2.1   Assurance and standards
Oversee the delivery of the University's quality assurance framework, including:

1. periodic internal subject reviews.

2. reviews of student support services in the context of the services' impact on the student experience.

3. annual reporting from Schools and Colleges, ensuring that quality assurance procedures within Colleges meet the needs of the University and the requirements of outside bodies.

4. external examiner system.

5. internally and externally derived information and data, including feedback from students and reviews of academic and student support service provision

6. systems used by Colleges and Schools for establishing appropriate standards of courses and programmes and the validation of new courses and programmes.

2.2 Student Engagement in Quality systems
In partnership with Edinburgh University Students' Association (EUSA), define and keep under review student engagement in the University's quality framework, including:

1. Ensuring effective development of effective arrangements for the representation of the individual and collective student voice in the University's quality framework.

2.3 Strategic Enhancement relating to the Quality Assurance Framework
Lead the strategic enhancement relating to the University's Quality Assurance Framework including:

1. Disseminating good practice in quality assurance, as identified through the work of the Committee.

2. Overseeing and monitoring the effective implementation of review recommendations and the dissemination of enhancements identified in reviews.

3. Arising from its quality assurance overview and monitoring, identify and promote enhancement of academic provision and its supporting processes, and of student support provision.

4. Arising from its consideration of internally and externally derived data, identify trends

recommend action aligned with the University's Strategic Plan and national and European quality assurance frameworks and promote specific innovations in these areas.

2.4 Strategic Planning

1. Approve local developments which articulate with University strategy or policy or with University level services and/or operations.

2. Provide strategic direction to relevant staff within the University on institutional and national quality assurance frameworks.

2.5 Engagement with external Quality Assurance Frameworks

Lead the University's engagement with external quality assurance frameworks, including:

1. The University's engagement with periodic Quality Assurance Agency (QAA) Enhancement-Led Institutional Reviews, including monitoring the effective implementation of review recommendations.

2. University compliance with the UK Quality Code and ongoing mapping of activity as required by the QAA.

3. Ensuring, through the engagement of its members with external activities, that the University plays a constructive role in developing national and European quality assurance frameworks.

4. Overseeing the University's response to consultations, initiatives and requirements of relevant external bodies, including the Quality Assurance Agency for Higher Education and the Scottish Funding Council.

3. Governance

1. The Committee will act with authority, as delegated by the Senatus, in order to take decisions in the area of quality assurance and academic standards.

2. In taking forward its remit, the Committee will seek consistency and common approaches where these are in the best interests of students and staff, while supporting diversity and variation where this is beneficial to the student experience.

3. The Committee shall report direct to the Senatus as necessary, but at least annually.

4. The Committee shall liaise with relevant Court Committees and with specific managers and offices in respect of issues or instances where matters of academic policy intersect with management issues.

5. The Committee shall identify and agree the ways in which it will periodically interact and exchange information with relevant committees and academic and student services in matters relating to the quality assurance of the student experience.

6. The Committee shall have a standing sub-committee with delegated authority for monitoring the quality assurance of student support services in relation to the student learning experience. The sub-committee will report an overview of its findings annually to Senate Quality Assurance Committee. The sub-committee will liaise with the student support services and Colleges in respect of the student learning experience as issues and instances are identified through the Student Support Services Quality Assurance Framework.

4. Operation

1. The Committee will meet at least three times per annum. The Committee will also interact electronically, as is necessary for its business to be effectively progressed.

2. The Committee may also meet electronically to note formal items or to take forward discussion as appropriate.

3. The Committee will follow a strategic agenda informed by the University's Strategic Plan and relevant external quality assurance frameworks. This is set prior to the start of the Academic Year and agreed through consultation with Committee members, the Conveners of the other Senate Committees, other relevant members of the University community, and the Senate.

4. Limited life Task Groups will take forward as relevant the detailed examination of, and consultation on, the strategic issues which make up the majority of the Committee's work.

5. Task Groups will be given a clear brief and will consult as appropriate during their work in order to ensure the confidence of the Committee, the Senate, and the wider University Community in the resulting conclusions and recommendations.

6. Information on Task Group activities will be made available electronically to ensure that members of the University Community are kept informed and can contribute to specific developments.

7. Agenda, papers and approved minutes will be published on the University's web pages in accordance with the University's agreed publication scheme and the status of the above listed in respect of freedom of information legislation. This will include details of the membership of the Committee.

8. The Convenors of the other Senatus Committees shall receive papers for the Committee and can attend any of the meetings.

9. The University Secretary or his/her nominee will be responsible for ensuring the provision of secretariat support for the Committee.

5. Composition

1. The Committee shall be convened by the Assistant Principal Academic Standards and Quality Assurance.

2. At its first annual meeting the Committee shall identify a Vice-Convenor for the Committee from amongst its membership. The Vice-Convenor should serve for a period of at least one year.

3. The Committee shall appoint an external member from within the Scottish Higher Education system with experience in quality assurance matters. The term of office of the external member shall be a maximum of three years. Due to the nature of the role, reappointment of the external member shall not be permitted until a period of four years has elapsed.

4. The Convenors of each College Quality Assurance Committee (or equivalent) will be ex officio members of the Committee.

5. The Colleges shall each nominate a further member of staff within the College who has experience of, and an interest in, quality assurance at school level.

6. An Edinburgh University Students Association (EUSA) sabbatical officer shall be an ex

officio member of the Committee.

7. A Permanent member of Edinburgh University Students Association (EUSA) staff shall be an ex officio member of the Committee

8. A member of staff of the Institute for Academic Development (IAD) shall be an ex officio member of the Committee

9. The University Secretary or his/her nominee shall be an ex officio member of the Committee. The University Secretary or his/her nominee shall also identify a member of staff to act as the expert academic quality member of the Committee.

10. The Committee shall appoint a member from a student support service, and a member with expertise in the area of distance learning and e-learning.

11. Up to 3 5 additional members may be co-opted onto the Committee by the Convenor depending on the expertise required. Co-opted members will normally serve a three year term.

12. The Convenor may invite individuals for specific meetings or agenda items.

13. Substitutions of members (ie due to an inability to attend) shall be at the discretion of the Convenor of the Committee.

6. Responsibilities and Expectations of Committee Members
All members of the Committee:

1. Are expected to be collegial and constructive in approach.

2. Should attend regularly and participate fully in the work of the Committee and its Task Groups. This will involve looking ahead and consulting/gathering input in order to provide the broad spectrum of thoughts and opinions which are necessary for proper consideration of the area being discussed.

3. Will need to take collective and individual ownership for the issues under the Committee's remit and for the discussion and resolution of these issues. In taking ownership of the work of the Committee, members must take steps to ensure that they are empowered to take decisions on behalf of academic and managerial colleagues.

4. Are expected to be committed to communicating the work of the Committee to the wider University Community.

The University of Edinburgh

Electronic Senate

8 – 16 May 2018

College Academic Management Structures 2018/19

Executive Summary
The paper lists the College Academic Management Structures for 2018/19.

How does this align with the University/Committee's strategic plans and priorities?
N/A

Action requested
The Senatus is invited to note the paper.

Resource/Risk/Compliance

1. Resource Implications
   These will have been considered by each College when deciding on their College Academic Management Structures for 2018/19.

2. Risk Assessment
   None included

3. Equality and Diversity
   Not relevant.

4. Freedom of Information
   This is an open paper.

Any Other Relevant Information

A comment need only be submitted to raise an objection/suggest corrections. If no comments are received the paper will be deemed approved. In this context any comments on this paper should be e-mailed to Senate.Support@ed.ac.uk quoting "comment on e-S 17/18 3 F." These comments will be added verbatim at http://edin.ac/18tbekG.

Originator of the paper

Senate Secretariat
May 2018

College Academic Management Structures 2018/19

For information

Arts, Humanities & Social Science

Head of College	Vice-Principal Professor D Miell
Dean of Research	Professor C Boswell
Deputy Dean of Research	Professor E Hollis (ECA)
Dean of Undergraduate Studies	Dr S Rolle
Dean of Postgraduate Studies	Professor N Mulholland
Dean of Students	Dr J Crang
Dean International	Professor C Clark
Dean of Special Projects	
Associate Dean (Student Conduct)	Professor T Fawcett
Associate Dean (Recruitment and Admissions Strategy)	Dr J Crang
Associate Dean (Academic Progress)	Dr P Norris
Associate Dean (Quality Assurance and Enhancement)	Dr S Benjamin
Associate Dean (Research, Knowledge Exchange and Impact)	Dr J Cross
Associate Dean (Research Ethics)	TBC
College Registrar	Dr C Martin

Medicine & Veterinary Medicine

Head of College	Vice-Principal Professor M Whyte
Deputy Head of College	Professor D Argyle
Head of the Edinburgh Medical School	Professor M Whyte
Director of Undergraduate Learning and Teaching	Professor N Turner
Director of Postgraduate Research	Professor P Saunders
Director of Postgraduate Taught	Vacant
Director of Quality Assurance	Vacant
Dean of Students	Dr G Pearson
Dean of Research	Professor C ffrench-Constant
College Registrar	Dr C Elliott

Science & Engineering

Head of College	Vice-Principal Professor D Robertson
Dean of Learning and Teaching	Professor G Reid
Dean of Students	Dr A Maciocia
Dean of Research	Professor A Mount
Dean, International	TBC
Dean of Quality Assurance	TBC
Associate Dean (e-Research)	Professor M Parsons
Dean of Academic Excellence	Professor D Leach
Dean of Diversity and Inclusion	Dr N Shortt
Dean of Innovation	Dr G Spittle
College Registrar	Dr D B Nelson

May 2018

e-S 17/18 3 G

Electronic Senate

8 – 16 May 2018

Report from the Knowledge Strategy Committee

Executive Summary
To update Senate on certain matters considered by the Knowledge Strategy Committee at its meeting on 23 March 2018.

How does this align with the University / Committee's strategic plans and priorities?
Not applicable.

Action requested
Senate is invited to note the report.

How will any action agreed be implemented and communicated?
Not applicable.

Resource / Risk / Compliance

1. Resource implications (including staffing)
   Where applicable, as covered in the report.

2. Risk assessment
   Where applicable, as covered in the report.

3. Equality and Diversity
   Where applicable, as covered in the report.

4. Freedom of information
   This paper is open.

Any other relevant information, including keywords

Knowledge Strategy Committee

A comment need only be submitted to raise an objection/suggest corrections. If no comments are received the minutes will be deemed approved. In this context any comments on this paper should be e-mailed to Senate.Support@ed.ac.uk quoting "comment on e-S 17/18 3 G." These comments will be added verbatim at http://edin.ac/18tbekG

Originator of the paper

Dr Lewis Allan, Head of Court Services, May 2018

REPORT FROM THE KNOWLEDGE STRATEGY COMMITTEE

23 March 2018

1   City Deal Overview

The Assistant Principal Industry Engagement briefed the Committee on the University's participation in the Edinburgh and South-East Scotland City Region Deal and its key role in the ambition to become the Data Capital of Europe. The following points were raised in discussion:

- 300 possible projects in collaboration with public, private and third sector partners have been identified, these should be prioritised and a suitable governance framework established;
- Importance of engagement with secondary schools on data education – a pilot programme with Midlothian Schools will be launched;
- Incorporating the City Deal into 'normal' University activity over time and considering possible links with the City Deal for all new projects reviewed by the Committee; and,
- Ensuring existing data privacy and safeguarding policies are suitable and can be scaled appropriately for City Deal activity – collaborative work with the Scottish Government on data safe havens is underway.

2   Draft Information Services Group Plan 2018-21

The Chief Information Officer summarised the draft Information Services Group plan and investment recommendations for the period 2018-21, noting that this will continue the 10 year strategic programmes set out in 2016 and 2017. The following comments were made in discussion:

- The importance of seeking feedback from Heads of Colleges and Schools on the plans;
- The network replacement programme is a high priority;
- Improvements to the student experience that would benefit existing students should be prioritised;
- Important to engage academic staff if the 'every academic a digital educator' aspiration is to be achieved;
- 24/7 opening of the Library has been very successful and the Library is heavily used – further improvements to enhance the number of study spaces are planned and would be welcomed.

3   General Data Protection Regulation Update

The Data Protection Officer provided an overview of the new General Data Protection Regulation (GDPR), its likely implications for the University and work underway to ensure compliance. Members discussed: circulating the online data protection module to the Committee when completed; identifying GDPR local champions across the University – with those appointed typically already involved in data protection work in their area; producing frequently asked questions, case studies and other materials for University staff; and collaboration with the Data Stewards. The Committee welcomed progress to date and requested that an update be submitted to a future meeting.

4   Information Security Update

The Chief Information Security Officer presented an update on information security activity across the University. It was noted that, although there has been no information security event of the scale of the worldwide 'WannaCry' attacks in mid-2017, malicious activity is continuing.

Improving information security awareness and compliance was discussed, with a new Information Security Policy and Framework introduced in January. Access to University networks and systems by staff who have left the University was discussed, with a risk based approach expected to be taken.

5   Network Replacement Procurement Update

The Director of IT Infrastructure provided an update on the current status of the network replacement procurement project. Remedial work will be undertaken as required in the interim before the main network replacement activity is undertaken from January 2019 to January 2020. Scheduling of the network replacement in each building will be determined through consultation with stakeholders, with the work not expected to be intrusive or noisy. The decision of the Schools of Informatics and Engineering to join the University network and interest from the University's Accommodation, Catering and Events subsidiary in joining the network was welcomed, with the historical reasons for the current position discussed. These changes would impact on cost and will require appropriate scrutiny and approval.

<u>The University of Edinburgh</u>

Electronic Senate

8 - 16 May 2018

Dates of Meetings of Senate 2018/19

Senate Meetings

Members are asked to note that the Senate will meet on the following dates during the next academic session:

Wednesday 3 October 2018, Informatics Forum, Crichton Street
Wednesday 6 February 2019, Venue to be confirmed
Wednesday 29 May 2019, Auditorium A, Chancellor's Building, Little France

All meetings are scheduled to begin at 2.00 p.m.

Electronic Senate Meetings

Electronic Senate business will be conducted between the following dates during the next academic session:

Tuesday 11 September – Wednesday 19 September 2018
Tuesday 15 January – Wednesday 23 January 2019
Tuesday 7 May – Wednesday 15 May 2019

Members will be sent a link as usual to the electronic business when each E-Senate opens.

Deadline for Agenda Items

The table below sets out the deadline for agenda items and papers for submission to Senate meetings.

Meeting	Deadline for Papers
September E Senate	Friday 7 September
3 October Senate	Monday 24 September
January E Senate	Friday 11 January
6 February Senate	Monday 28 January
May E Senate	Friday 3 May
29 May Senate	Monday 20 May

It is helpful to have early notification of any likely Senate agenda items. The Senate Secretariat (senate.support@ed.ac.uk) can advise on whether proposed business should be conducted via the electronic Senate or at a Senate meeting.