## **Student Visa Application**

Guide on the process of new online 'Student' visa application form for extending your student visa in the UK

From 5 October 2020, Tier 4 (General) visa no longer exists and has been replaced by Student Immigration permission, simply known as Student permission or Student route visa.

You can use this guide for completing the new version of student visa application from inside the UK to extend their student visa.

It is very important to answer all the questions honestly and accurately according to your situation and personal circumstances.

**Disclaimer:** This document was created in February 2022. It is important to note that the application format and how questions are phrased can be altered or changed by the UKVI at any time. This document should be used as a guide for understanding the new application process for student visa from inside the UK. Please be aware that the order of questions on the application form can change or new questions may be added by the UKVI in the future. It you notice anything significantly different on the application form, please inform us.

## New Student visa application form and process

UKVI has changed the application process for anyone extending their student visa from inside the UK. The biometrics information is captured at the start of the application using your BRP card. The new application form requires you to use '**UK Immigration: ID Check**' app to confirm your biometrics details, which is compatible with an iPhone 7 or newer models or an Android phone with near-field communication (NFC). If you do not have a compatible phone to use the app or your BRP is not identified by the app, you will be able to proceed with the old version of the application.

If your dependants are applying to extend their permission with you, they will need to fill in their own application. They will need to have your application reference number to complete their own application, so you will need to submit your application first. The process will be same for creating the application; dependants should enter their own BRP details when using the app.

#### Student visa : Extend your visa - GOV.UK (www.gov.uk)

You'll be required to answer the following questions (as shown in the screenshots below) to start your application. Please answer them, as applicable, to proceed with your application.

the GOV.UK
BETA This is a new service.
Are you intending to live in one of the Crown Dependencies of the United Kingdom? The Crown Dependencies are Jersey, Guernsey and the Isle of Man
V Yes V No
Continue
∰ GOV.UK
BETA This is a new service.
< Back
Do you have a current EU, EEA or Swiss passport?
The EEA includes the EU countries and Iceland, Liechtenstein and Norway
Continue
Should Lapoly to the EU Settlement Scheme instead?
∰ GOV.UK
BETA This is a new service.
< Back
Do you have a UK biometric residence permit (BRP)?
You will need your BRP to confirm your identity. If you have lost your BRP, select No.
Yes No

Continue

∰ GOV.UK
BETA This is a new service.
< Back
Are you 17 years ald er younger?
Are you 17 years old or younger?
Yes No
Continue
ath COVUK
GOV.UK
BETA This is a new service.
< Back
Do you have any children applying with
you?
A child is either of the following:
<ul> <li>your child under 18, including if they were born in the UK during your stay</li> <li>your child over 18 if they're currently in the UK as your dependant</li> </ul>
Check the guidance on who is classed as a dependant child
Yes No
Continue
GOV.UK
BETA This is a new service.
< Back
Is your name on your biometric residence permit the same as on your current passport?
Ves No
Continue

If you do not have access to a compatible phone or cannot use the app then please click the links available and you will be directed to old version of the application form.



Click 'Create an account' to continue with your application.



You'll be required to answer the following questions (as shown in the screenshots below) to create your account. Please answer them correctly to proceed with your application.



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## What is your date of birth?



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00	This is a free set free - your recourse mattery of somptone is.
<	Back
V	/hat is your name?
Ent spe	er your name as it is written on your identity document. Use the English (ling if it is written in two languages.
Giv	en names
Als	) known as your first and middle names
Sur	name
Inc	ude all your surnames
С	antinue
F	nish and leave service
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BET	This is a new service - your feedback will help us to improve it.
	ack
M	hat is your email address?
	······, · · · · · · · · · · · · · · · ·
Nev	vill send a single-use 6-digit security code to this email address. This is to
rerit	y the address is correct and that you have access to it.
0	

Please check your email and verify your email using 6-digit security code received in an email.



Please check your phone and verify your phone number using 6-digit security code received by text message.



Please check all the details are correct before confirming. Click 'Create Account' to continue.

Confirm your details	
comminy our details	
Document type Biometric Residence Permit	Change
Document number RJ000000	Change
Country of issue United Kingdom	Change
Expiry date 14/03/2022	Change
Name Jon Doe	Change
Nationality China	Change
Date of birth 30/03/2001	Change
Email address @ed.ac.uk CONFIRMED	
Phone number +44	

Once the account is created, click 'Sign in' to sign in to your application account.



	BETA This is a new service - your <u>feedback</u> will help us to improve it.
	Sign in
	What identity document did you use in your application?
	If you have updated your identity document since you applied, you must use the details of the updated document to sign in.
	Passport
_	National identity card     Biometric residence card or permit
	Continue

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Sign in What is your biometric residence card or permit number?



Biometric residence card or permit number For example, 120382978

Continue

If you do not have your biometric residence card or permit number, contact <u>UK Visas and Immigration</u>.

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#### Sign in What is your date of birth?

You should enter this as shown on your biometric residence card or permit, for example,  $31\,3\,1980$ 



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BETA This is a new service - your <u>feedback</u> will help us to improve it.	
< Back	
Sign in How do you want to receive a security code?	
We will send a code to your phone or email address.	
Applicant	
Phone (+4 ( +**** )	
Email ( **** @ed.ac.uk)	
Continue	
Problems signing in	

If you no longer have access to your phone and email, recover your account,

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BET	This is a new service - your <u>feedback</u> will help us to improve it.
< <u>Bac</u>	8
Sigr	in
Ch	eck your phone
We'v	e sent you a single-use, 6-digit security code by text message (SMS) to:
+4	
lt ma	y take a few minutes to arrive.
Secu	rity code
Cor	tinue
Rese	nd.code
Prob	iems signing in
lfyou	cannot access this phone number, use your email instead.
If you	no longer have access to your phone and email, recover your account.

## Click 'Continue application'.



Go to GOV.UK to and apply for something else

Click 'Confirm your identity' to complete the biometrics process using the 'UK Immigration: ID Check' app.

🏙 GOV.UK		Sign out
BETA This is a new service.		
Go to account home		
Apply as a Student		Download application
You need to complete every section.		You can download a PDF copy of your application at any stage
1. Identity and contact		Download application
Confirm your sign-in email address	COMPLETED	
Confirm your sign-in phone number	COMPLETED	

Confirm your identity	
Immigration adviser details	CANNOT START YET
Contact preferences	CANNOT START YET
Other names and nationalities	CANNOT START YET

#### 2. Prepare application

People applying with you	CANNOT START YET
Your location	CANNOT START YET
Personal details	CANNOT START YET
Family and relationships	CANNOT START YET
Living arrangements	CANNOT START YET
Travel history	CANNOT START YET
Criminality	CANNOT START YET
Study details	CANNOT START YET
English language ability	CANNOT START YET
Account security questions	CANNOT START YET
Declaration	CANNOT START YET

#### 3. Pay and submit application

Immigration health surcharge	CANNOT START YET
Application payment	CANNOT START YET

#### 4. Provide evidence

Evidence upload CANNOT START YET

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# Confirm your identity using the app

#### You will need to:

Download and open the 'UK Immigration: ID Check' app.
 Use the app to scan your identity document.
 Upload a photo of yourself.

Continue

Finish and leave service

🕮 GOV.UK	
BETA This is a new service – your <u>feedback</u> will help us to improve it.	
< Back	
Check your identity document has a biometri chip	c
Look for the following symbol on your identity document:	
Continue My identity document does not have a biometric chip	

Download and open 'UK Immigration: ID Check' app on your phone.

	K Back
	How are you connecting the app?
	QR code
UK Immigration: ID	Connection code
Check Use this app to prove your identity as part of an application or when updating your details with the Home Office.	I do not have a QR or connection code
Continue	
	·

If you select 'QR code' then you will need to scan the QR code on your laptop or computer screen to connect the app.

If you select 'Connection code' then you will need to enter the code shown on your phone in the app on your laptop or computer screen to connect the app.

Please see the screen shot on next page.

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< Back

#### Continue on the app

#### 1. Find a phone the app works on

You must have an iPhone or Android phone with Near Field Communication (NFC) so the app can scan the biometric chip in your identity document.

#### iPhones

The app will work on an iPhone 7 or newer models.

#### Android phones

Your phone will have NFC if you can use it to make contactless payments.
If you cannot find a phone, ask a friend or family member if you can use
their one. No information is stored on the phone or app after you close it.

I cannot find a phone

#### 2. Download the app

Search for 'UK Immigration: ID Check' in the Google Play or App Store.

#### 3. Connect the app

Open the app and select how you would like to connect.

#### QR Code

Use the scanner in the app to scan this QR code:

#### Connection code

You will be given a connection code in the app.

Enter connection code
Connect
I cannot use the QR or connection code

Finish and leave service

## After this you will see the following on your app.

We need to confirm v	who	Enter 6-	digit code	
you are		Code sent to:	+4*****	
To help protect your data, we will s code to your mobile number or em Select where you want to receive t	end a 6-digit ail address. the code.	l didn't receive	<u>a code</u>	
+4******	>			
******** @ed.ac.uk	>			
			Continue	
		1	2	3
		<u>4</u> оні	5	6 MNO
		7 Pors	8 TUV	9 wxyz
			0	0

You may see a message on your screen once the app is connected.



## Using the 'UK Immigration: ID Check' app:





Once your BRP card is scanned, you will need to:

- Scan your face
- Take a photo (selfie)

Please complete and submit everything on the app and then continue the application online.

You will be required to 'Sign in' and confirm verification using security code on your email or phone to access the application again.

BETA This is a new service.		
Go to account home		
Apply as a Student		Download application
ou need to complete every section.		You can download a PDF copy of
. Identity and contact		Download application
Confirm your sign-in email address	COMPLETED	
Confirm your sign-in phone number	COMPLETED	
Confirm your identity		
Immigration adviser details	CANNOT START YET	
Contact preferences	CANNOT START YET	
Other names and nationalities	CANNOT START YET	
Prenare application		
Reade application	CANNOT STADT VET	
Your location	CANNOT START VET	
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Personal details	CANNOT START YET	
Family and relationships	CANNOT START YET	
Living arrangements	CANNOT START YET	
Travel history	CANNOT START YET	
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Study details	CANNOT START YET	
English language ability	CANNOT START YET	
Account security questions	CANNOT START YET	
Declaration	CANNOT START YET	
. Pay and submit application		
Immigration health surcharge	CANNOT START YET	
Application payment	CANNOT START YET	
Provide evidence		
Evidence unload	CANNOT START YET	

Please note that you should check your answers for each section before clicking 'Continue' to move on to the next section. This is because once you complete a section, you will not be able to make any changes to the answers for that particular section. It is strongly recommended to cross check your answers and ensure that they are correct as you will not be able to make changes once it is completed.

Below is the quick snapshot of the questions in each section. Please note that questions may be phrased differently when completing the form.

## 1. IDENTITY AND CONTACT

## Immigration adviser details

• Are you using an immigration adviser based in the UK?

## **Contact preferences**

- Which email address can we use to contact you? •
- Which phone number can we use to contact you? •
- Address •

## Other names and nationalities

In addition to the names already provided, are you now or have you ever been known by another • name?

- Do you have a valid national identity card?
- National identity card number
- Issuing authority
- Issue date (if applicable)
- Expiry date (if applicable)
- Do you currently hold, or have ever held, any other nationality or citizenship?

## 2. PREPARE APPLICATION

## People applying with you

• Are your partner or children applying with you?

## **Your location**

• Enter the country in which <APPLICANT NAME> is making their application

## **Personal details**

- Select the sex that is on your passport or travel document
- Passport number
- Place of issue
- Issue date
- Expiry date
- Do you live at this address?
- When did you start living at this address? MM-YYYY
- About your home
- Name
- Telephone number
- Address
- Country

## Family and relationships

- Do you have a partner?
- Have you previously been in a marriage or civil partnership?
- Can you provide details about at least one of your parents?
- What is this person's relationship to you?
- Title
- Given names
- Family name
- Date of birth
- Country of Nationality
- Have they always had the same nationality?
- Can you provide details about your other parent?
- What is this person's relationship to you?
- Title
- Given names
- Family name
- Date of birth
- Country of Nationality

• Have they always had the same nationality?

## Living arrangements

• How long have you lived in the UK?

## **Travel history**

• Since you started living in the UK have you spent time outside the UK?

## Details of your time spent outside the UK

- Where did you spend time outside the UK for more than 2 weeks?
- When did you leave the UK?
- When did you return to the UK?
- What was the reason for the time spent outside the UK?
- How many times have you visited the following places in the past 10 years?
- Australia
- Canada
- New Zealand
- USA
- Switzerland
- European Economic Area (do not include travel to the UK)

## • Which country did you visit?

- What was the reason for your visit?
- Date of visit (MM-YYYY)
- How long was your visit?
- Have you been to any other countries in the past 10 years?

## Country visited

- Which country did you visit?
- What was the reason for your visit?
- When did you enter this country?
- When did you leave this country?

## Medical treatment in the UK

- Where did you go for your previous medical treatment in the UK?
- Name of hospital, clinic or doctor's surgery
- Address
- When did you start receiving this medical treatment?
- When did you stop receiving this medical treatment?
- Are you still receiving medical treatment?

- Do you have a UK National Insurance number?
- What is your National Insurance number?
- Do you have a UK driving licence?
- Have you received any public funds (money) in the UK?

## **Travel history**

- Do you have a visa, leave to enter or remain or other permission to be in the UK?
- What is your current visa?
- When did your <visa> visa or leave to remain start?
- Do you have any other applications in progress to stay in the UK?

## Criminality

- Question about refusal for UK or any other country
- Question about illegal entry, breach of conditions or false information
- Question about criminal convictions, terrorism activities, personal character and employment

## Study details

- Do you have a Confirmation of Acceptance for Studies (CAS) number?
- Confirmation of Acceptance for Studies reference number
- What type of sponsor will you be studying with?
- Are you going to be a postgraduate doctor or dentist on a recognised Foundation programme?
- Did you apply for your course through UCAS?
- Do you need to obtain permission from the ATAS?
- What is your sponsor licence number?
- Address
- Is this where the majority of your study will take place?
- Name of sponsor institution (school/college/university)
- Course name
- Qualification you will get
- Are you going to be a student union sabbatical officer?
- Course start date
- Course end date
- Have you received money from a financial sponsor for either this current year or the past year (from January 2021 to January 2022)?
- Will you get money from an official financial sponsor for your course?
- What are your course fees for your first year?
- Have you or your parent(s) or legal guardian(s) already paid any of your course fees?
- Are any of the funds required for this application in the form of a student loan?
- Do you hold a Marshall, Chevening, or Commonwealth scholarship?

## English language ability

- Do you have a medical condition which prevents you taking the English language test?
- Have you provided evidence of your English language ability in a previous application?

#### Account security questions

• Security questions for the applicant

#### Declaration

• Declaration to read and confirm

## 3. PAY AND SUBMIT APPLICATION

#### Immigration health surcharge

• IHS payment to make

## **Application payment**

• Visa application fees to be paid

Your visa application will be submitted after this section and a deadline will be given to upload the required evidence in the next section. Please check your email and note the deadline.

## 4. PROVIDE EVIDENCE

## **Evidence upload**

You must upload the evidence required to support your application. We will t the next page	tell you what evidence we require on	
You have until 9 April 2022 to confirm and upload your evidence.		
This will then send the evidence to be considered in support of your applicat	tion.	
It is very important that you confirm and upload your evidence before 9 April sent to a decision maker without it.	il 2022 or your application will be	
If you wish to withdraw your application before adding your evidence, you wi your Immigration Health Surcharge fee if you paid it.	ill get a refund of your visa fee and of	
If you withdraw your application after you upload your evidence, you will only Health Surcharge fee.	ly get a refund of your Immigration	
Continue		

What happens next
Upload your evidence
1. Scan or take a photo of the document – it must be clear and easy to read.
2. Save it on your computer or device.
3. Give the file a simple name. For example, 'bank statement 2021'.
After you apply You do not need to provide evidence of your qualifications or finances as you are a
national of a country that is exempt from these requirements.
In some cases, we may request this evidence when considering your application.
If you do not provide the evidence when requested, your application may be refused.
Continue

Please note that you should upload your 'ATAS certificate' and/or 'Police registration certificate', if applicable, in this evidence section even if it not listed as one of the documents (as seen in the screenshot below). Click 'Upload evidence' to upload your document(s).

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Study details evidend	e	
Jpload the evidence you ga Acceptance of Studies (CAS ranscript (including transla	ve to your sponsor to get your Certificate of 5). For example, your qualifications or results tions).	Upload evidence
fou do not need to upload t	his evidence if both of the following apply:	
<ul> <li>you are studying at deg</li> <li>your sponsor is listed a 'Student Sponsor - Trad</li> </ul>	pree level s both a 'Higher Education Provider (HEP)' and a ck Record' on the <u>register of student sponsors</u>	
Continue		
ave and return later		
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Upload st	udy details evidence	9
Upload st	udy details evidence	2
Upload st	udy details evidence	9
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Upload the evidence y example, your qualific You do not need to up • you are studying. • your sponsor is lis Record' on the re	ou gave to your sponsor to get your Certificate of Acc ations or results transcript (including translations). load this evidence if both of the following apply: at degree level sted as both a' Higher Education Provider (HEP)' and gister of student sponsors	eptance of Studies (CAS). For a 'Student Sponsor - Track
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#### Your evidence

#### Study details evidence

Upload the evidence you gave to your sponsor to get your Certificate of Acceptance of Studies (CAS). For example, your qualifications or results transcript (including translations).

You do not need to upload this evidence if both of the following apply:

you are studying at degree level
 your sponsor is listed as both a 'Higher Education Provider (HEP)' and a 'Student Sponsor - Track Record' on the register of student sponsors

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1 FILE ADDED

#### Upload evidence

Continue

#### Save and return later

Do not send any evidence by post.

#### Study details evidence

Evidence type

#### Files added

Study details evidence

ATAS\_certificate.pdf

#### Change

#### Your evidence

Check you have provided all your evidence. You cannot add more after selecting 'Confirm and upload'.

To submit your evidence, you must select 'Confirm and upload'.

If you have no evidence to provide, select 'Confirm and upload' to complete the application process.

If you wish to withdraw your application before you select 'Confirm and upload', you will get a refund of your visa fee and of your Immigration Health Surcharge fee if you paid it.

If you withdraw your application after you select 'Confirm and upload', you will only get a refund of your Immigration Health Surcharge fee.

#### Evidence uploaded

#### What happens next

We will now review your application and supporting evidence. We may contact you if we need more evidence.

We will then inform you of the decision on your application.

You do not need to do anything unless we contact you.

What did you think of this service?

Save and return later