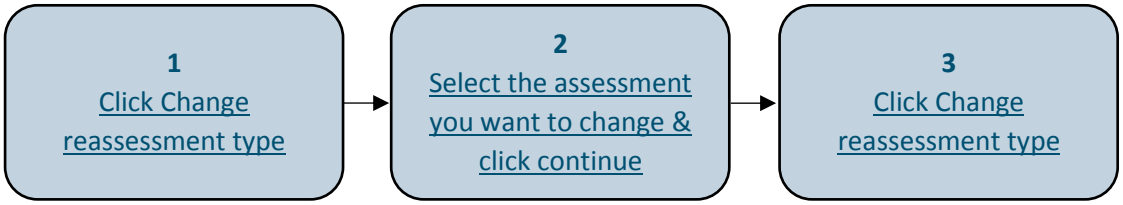
How to change the reassessment type

You can only complete this procedure after the first sit final course results have been ratified.

Any resit marks that have already been entered will be deleted as part of this change.

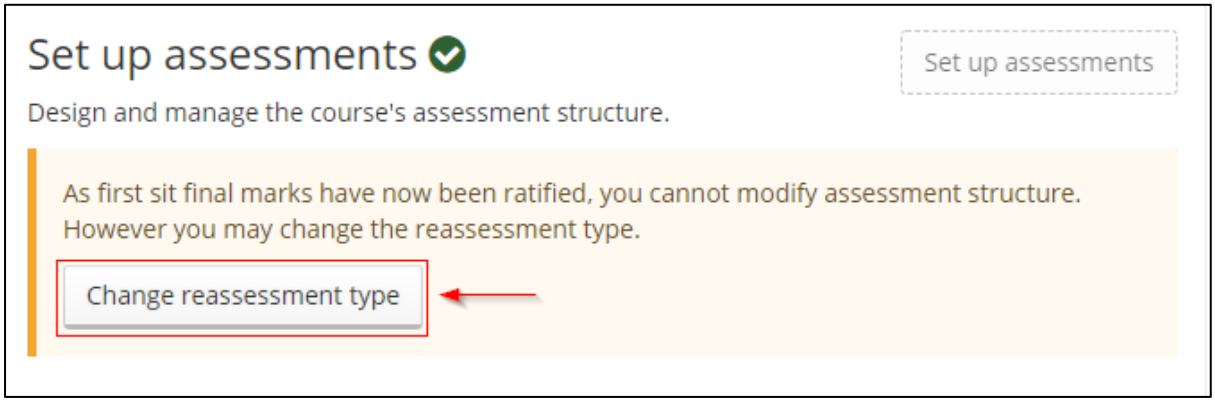
Procedure overview

The flow chart below summarises the steps in this procedure. Hold CTRL and click the box to go straight to the detailed instructions.



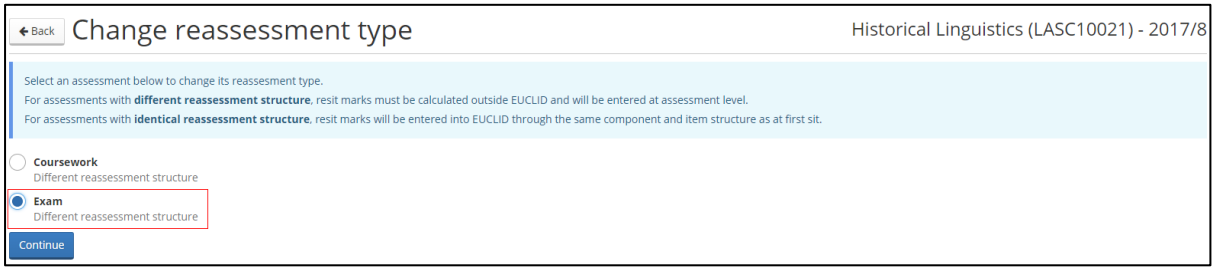
Step by step instructions

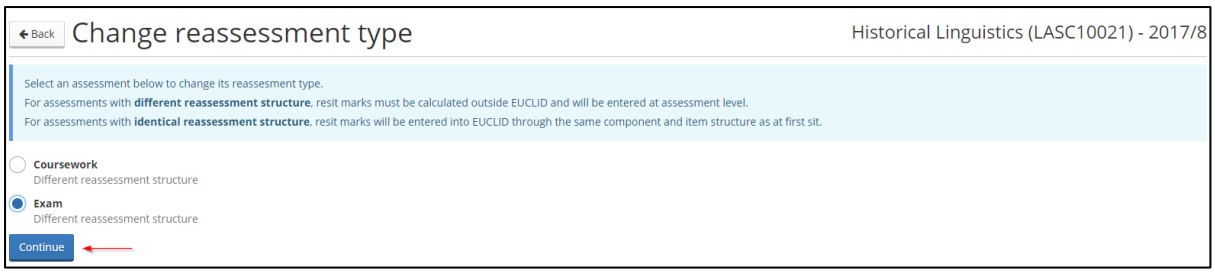
1. Click Change reassessment type



2. Select the assessment you want to change and click continue

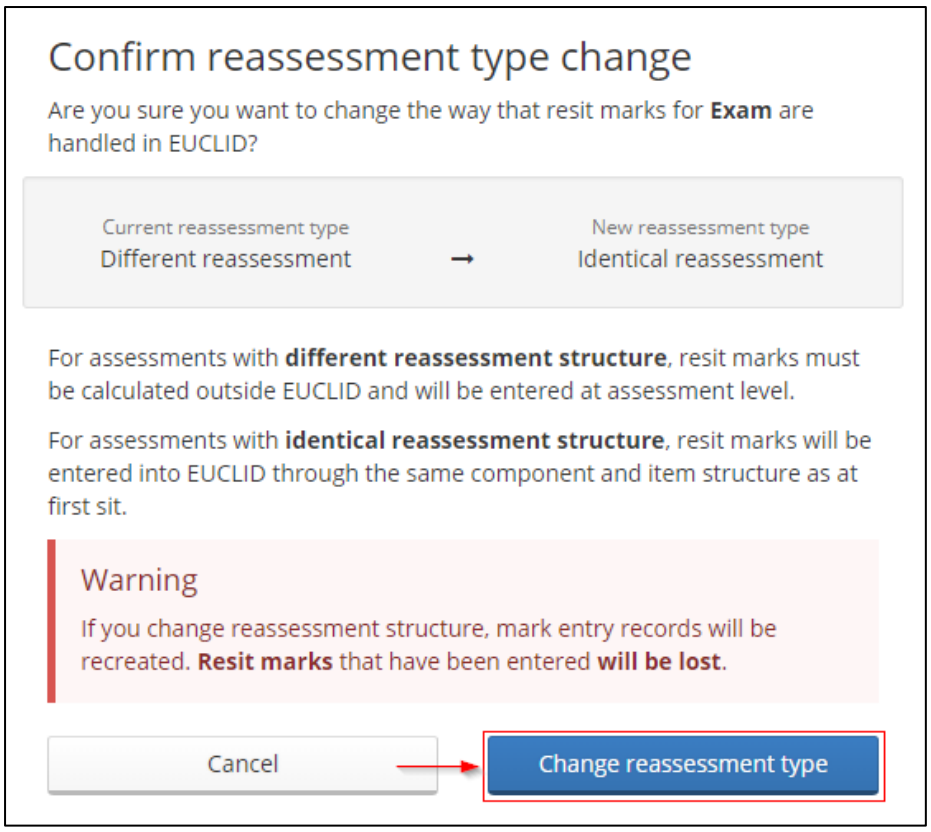
Each assessment in the structure will be listed, along with the current reassessment type. Select the one you want to change:





3. Click Change reassessment type

Read the information and warning, and confirm you want to proceed by clicking Change reassessment type:



You will now be returned to the Assessment Hub home screen.

Next steps

You'll now see the reassessment type in the course structure has been updated to reflect the change. You will also see the mark entry records have been updated:

- If you changed from identical to different, you'll now only see an assessment level mark entry record for the students resitting this assessment
- If you changed from different to identical, you'll see mark entry records for the full assessment structure including components and items.