

## Visa Application Guidance

## **Dependant – Outside the UK**

Disclaimer: This document was created in April 2022. It is important to note that the application format and how questions are phrased can be altered or changed by the UKVI at any time. This document should only be used as a guide for understanding the application process, and it addresses any questions, which are frequently asked by our students and their family members applying for a Dependant visa. Please be aware that the order of questions on the application form can change or new questions may be added by the UKVI in the future. If you notice anything significantly different on the application form, which is not in this guide then please <u>inform us</u>.

This guide is for family members of University of Edinburgh students who are completing their Dependant visa application from outside the UK to accompany or join their student spouse or partner or parent.

You should make sure you have your partner's details to hand when you apply, including the following, as it will help you to complete the application more quickly:

- your spouse or partner's passport details;
- your spouse or partner's Student visa application details/reference number;
- their Confirmation of Acceptance for Studies (CAS) details including the Sponsor Licence Number.

You can use the link below to our website for more information on Dependant visa application process and requirements.

## Bringing your family | The University of Edinburgh

## You **must** apply either:

- in your country of nationality, or
- in the country in which you are living (this means a country you are currently living in (or are present in) lawfully for a reason other than a short-term visit or holiday.

# It is very important to answer all the questions honestly and accurately according to your situation and personal circumstances.

There is also some guidance and further information within the form to help you understand the questions. You can select to review and amend questions you have already answered.

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## **Application Form & Registering an account**

To apply for a Dependant visa you will need to visit - <u>Student visa : Your partner and children - GOV.UK</u> (www.gov.uk)

Once you have read the information on this page under '**Your Partner and Children**' section, click the '**apply online as your partner**' link under '**Apply outside the UK**' section (as shown below).

Each dependant needs to complete their own application separately. Therefore, if you have any children then click on '**apply online as your child'** to complete an application for your child separately.

Student visa	
Contents — Overview — Your course — Money you need — Knowledge of English	
Occuments you'll need to apply     Apply     Your partner and children     Extend your visa     Switch to this visa	However, they might be asked to provide this evidence before they get a decision on their application. If they do need to provide it, they'll be contacted by UK Visas and Immigration (UKVI) after they've submitted their application.
Your partner and children Your partner and children ('dependants') may be able to apply to come to the UK or stay longer in the UK. You must be one of the following:	Apply outside the UK Your partner and children must either:
a full-time student on a <u>postgraduate level course (RQF level 7 or above)</u> that lasts 9 months or longer     a new government-sponsored student on a course that lasts longer than 6 months	apply online as your partner     apply online as your child
a Doctorate Extension Scheme student	They'll need your application number - you get it when you apply. This number is called a Global Web Form (GWF) or a Unique Application Number (UAN). You'll find it on emails and letters from the Home Office about your application.
	As part of their application, they'll need to have their fingerprints and photograph taken at a <u>visa application centre</u> (to get a biometric residence permit).
	They'll have to collect their <u>biometric residence permit</u> within 10 days of when they said they'd arrive in the UK.
	They may be able to pay to get their visa faster or use other services depending on which country they're in - check with the visa application centre.

You'll need to answer the following questions to proceed with your application:

### Are you intending to live in one of the Crown Dependencies of the United Kingdom?

Answer to this question will be "No", as you will be expected to live near the University campus if you are obtaining a Student route visa.

曲 GOV.UK	
BETA This is a new service.	
Are you intending to live in one of the Crown Dependencies of the United Kingdom?	
The Crown Dependencies are Jersey, Guernsey and the Isle of Man	
Yes No	
Continue	

#### Do you have a current EU, EEA or Swiss passport?

Answer this question as applicable.

∰ GOV.UK
BETA This is a new service.
< Back
Do you have a current EU, EEA or Swiss passport?
The EEA includes the EU countries and Iceland, Liechtenstein and Norway
Yes No
Continue
Should Lapply to the EU Settlement Scheme instead?

#### Information for EU/EEA nationals\*

\*This information is **only** applicable to EU, EEA or Swiss passport holders.

If you are an EU/EEA national, and have a current EU, EEA or Swiss passport, you will be taken through a number of screens to identify if you can use the free **UK Immigration: ID Check app** to scan your passport with a biometric chip and upload a photo of yourself. If you are able to use the app then you'll complete your entire application online. Your visa will be granted as a 'Digital Status' and you'll receive an email confirmation once the application is successful.

It is important that you do not travel to the UK outside the validity of your Student route visa permission. You must check the validity of your Student visa permission and enter the UK on/after the date your visa is valid from.

Please see the screen shots below for your information.

I GOV.UK	
BETA This is a new service.	
< Back	📾 GOV.UK
Confirm your identity	BETA This is a new service.
You will need a passport with a biometric chip.	< Back
Scan your passport and upload a photo of yourself	
To confirm your identity, you will use the free UK Immigration: ID Check app to scan your passport with a biometric chip and upload a photo of yourself.	Does your passport have a biometric
If you are applying for someone else, the applicant needs to confirm their identity - you can help them use the app.	chip?
If you cannot use the app to confirm your identity	If your passport has a biometric chip, it will have this symbol:
You will need to go to a visa application centre after you apply instead. Visa application centres are not available in all countries.	0
Continue	Yes No
	Continue

#### 📾 GOV.UK

BETA This is a new service.

#### < Back

#### Check you can use the app

You can use the app on:

- an iPhone 7 or newer models
  an Android phone with near-field communication (NFC)
- Check the phone's settings to see if it has NFC. The phone has NFC if you can use it to make contactless payments.

#### If you do not have a phone

Ask a friend or family member if you can use their phone. No information is stored on the app or phone after you close it.

You do not have to apply on the phone - you can do the rest of your application on your computer or another device.

We will send your decision letter by email – this can be your email or someone else's. You do not use your decision letter to prove your status.

I am applying in the UK and I cannot receive my decision letter by em

#### I cannot use the app

If you cannot use the app or the online process then you will need to go to a visa application centre after you apply instead. Visa application centres are not available in all countries.

Please use the link below to find your nearest visa application centre: <u>https://www.gov.uk/find-a-visa-application-centre</u>

If you can use the app then click **'Continue'** and then **'Create an account'** on the next page to start your online application.

#### 📾 GOV.UK

BETA This is a new service.

#### Create a UK Visas and Immigration account

To use this service, you need to create an account.

Once you have an account, you can use it to confirm your identity, apply and use other Home Office services.

#### What you need

You will need your:

- date of birth
- passport email address
- email address
   phone number

If you need to give someone application access so they can apply for you, you also need their email address and phone number.

#### Who can create an account

You can create an account for yourself or someone else in some cases - for example, your young child.

### Create an account

I need to apply to the EU Settlement Scheme

#### Sign in

If you applied before October 2020, you do not have an account (unless you applied to the EU Settlement Scheme).

To sign in, you need your identity document number and date of birth, and access to your phone or email.



The Home Office will use the personal information you provide to create your account. Find out <u>how the Home Office will process your personal</u> information.

#### Confirm your visa type

Select "**Partner Dependant visa - PBS (including Student), Start-up, Innovator or Global Talent dependant partner**", when completing the application as a spouse or partner dependant of a Student.

📾 GOV.UK	Visas and Immigration
Confirm your vis	a type
	ant to apply for from the options below. If you are not a <u>UK visa tool</u> , or see the <u>visas and immigration</u>
Partner Dependant visa - Global Talent dependant	PBS (including Student), Start-up, Innovator or partner
Child Dependant visa - PE Global Talent dependant	3S (including Student), Start-up, Innovator or child
Next	

Please select "Child Dependant visa - PBS (including Student), Start-up, Innovator or Global Talent dependant child", if completing the application for your child dependant.

#### Select a country to provide your biometrics

Enter the country in which you are making your application and wish to provide your biometrics.

🗰 GOV.UK	Visas and Immigration
Select a country biometrics	r to provide your
	ou must provide your biometrics (fingerprints and olve attending a visa application centre (VAC) cial partners.
	rcial partner will manage your biometrics ransfer you to the correct website after you have
Enter the country where you wor be the country you are in now. If able to choose an alternative loo	there is no Afghanistan
If you believe you are unable to p still choose a location. You will t	provide your Algeria
	Anguilla Antigua and Barbuda Argentina
Next	Can Lenter any country? Next
cara and a second se	/isas and Immigration
Check available visa	application centre locations
resulted in the disruption of servi availability of services at your pre	t to limit the impact of the coronavirus (COVID-19) pandemic has ces at some of the UK's visa application centres. To check the ferred application centre you can find more information by visiting the r <u>VFS Global</u> who operates our centres around the world.

You can find all VAC locations by checking the 'Find a visa application centre' page on GOV.UK. They are also listed on our commercial partners' websites.

I have identified the country where I will provide my biometrics (or I am unable to provide my biometrics at any location)

You will not be able to change the location after you have submitted your application. You must select a country even if you believe you are unable to provide your biometrics at any location.

Change the country where your will be providing your biometrics

United States

Next

O I want to choose a different country.

#### Check available biometric enrolment locations

Read the information carefully and select the option appropriate to your circumstances

On the next page, read the information carefully and scroll down to the bottom of the page. Click '**Apply now'** 

## ঞ GOV.UK Visas and Immigration **Dependant Partner visa** Use this form to apply from outside the UK as the partner of a person who has a visa, or is applying for one of the following visas: In adjupping the One of the Charlowing Vetac. Skilled Worker: Health and Care Visa International Sportperson Global Talent Start-up Innovator Student Intra Company Caduate Trainee Intra Company Oxaluate Trainee Temporary Work Ther 12, 4 or 5 Before you start Before you start your application, read the guidance on: eligibilityhow to apply and required documents Your partner's details You should make sure you have your partner's details to hand when you apply, including the following, as it will help you to complete the application more quickly: your partner's passport details if your partner's passport details if your partner is a sponsored worker, their Certificate of Sponsorship (CoS) details in cluding the Sponsor Licence Number if your partner is a student, their Confirmation of Acceptance for Studies (CAS) details in cluding the Sponsor Licence Number How to apply You need to: complete the application form and answer in English pay the health surcharge pay for the <u>visal</u> fee online (in most cases) provide your biometrics (fingerprints and facial photograph) for a <u>biometric</u> residence cermit If you are inactive for 25 minutes you will automatically be logged out. You will be able to save your application and come back to it at another time if you need to.

#### **Biometric information**

As part of the application process, you are also required to apply for a biometric immigration document, commonly known as a <u>biometric residence permit (BRP</u>).

#### How we use your data

The Home Office will use the personal information you provide to decide whether to grant your application. We may also share your information with other public and private sector organizations in the ULA and overseas. For more detail please see the <u>Privacy Notice for the Border Immigration and Cliterashire system</u>. This also sets ou your rights under the Data Protection Let 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

Apply now

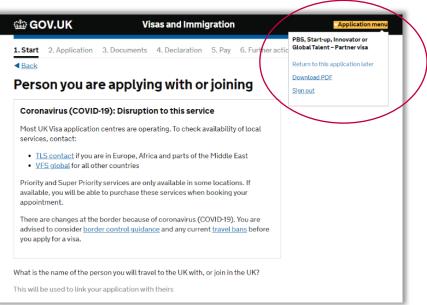
## 1. Start

### 1.1 Register an email

You will now need to register your email address. You should use an email address that you check regularly. Please create a secure and memorable password that you will be able to remember because you will need this to log back in to your application. You will be requested to verify your email address in order to continue your application. You will receive an email from *noreply@visas-immigration.service.gov.uk*, click the link to sign in (and verify your email) and enter your password to continue your application.

1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Further act	
Register an email Service Update Most UK Visa application centres are operating. To check availability of local services, contact:	Control of the second sec
advised to consider <u>border control guidance</u> and any current <u>travel bans</u> before you apply for a visa. Enter an email address and password so you can save your answers. You will then be emailed a unique link to let you log back in to your application at a later point, if needed.	UK Visas and Immigration PLEASE DO NOT REPLY TO THIS EMAIL This email was sent t. Policy. Information about the  This service is provided by of This servic
Throughout your application, you can select the option to 'Return to this application later' in order to re-send the link to your latest saved application. Email address Create a password Your password must be 8 characters or longer and include a letter and a number or symbol. Repeat your password Save and continue	If there are problems with how this message is displayed, click here to view it in a web browser. This email was sent to you by someone outside the University. You should only click on this or attrictments if you are certain that the email is genuine and the content is safe. UK Visas & Imingration Click this link to verify your email address: Verify Email Alternatively, you can copy and paste this link into your browser: https://wase.immigration service.gov.uk/loginToVerify/7c031444.fe/Sb-4003-80e4-a0877ee8586f7key=6539fea8-1465-4f0b-a7 c8e998bac0e8 Once verified, you will be able to continue with your application. PLEASE DO NOT REPLY TO THIS EMAIL. This email was sent to as a user of the UK Visas and Immigration (UKVI) visa application service. Reveloced in the visas and immigration service. Reveloced is available on the visas and immigration service. Reveloced is available on the visas and immigration service. Reveloced in the visas application process is available on the visas and immigration pages of the gov.

You do not need to complete all your questions in one session. If you prefer, you can return to your application at a later date. Please use the drop down on the top right hand corner to save your application in order to return to it later.



#### Details of your spouse or partner

You will need your partner's to complete this section. It will be helpful to have the following to complete this section correctly:

- your spouse or partner's passport details;
- your spouse or partner's Student visa application details/reference number;
- their Confirmation of Acceptance for Studies (CAS) details including the Sponsor Licence Number.

You should ask your spouse or partner for any information needed for this section in case you are not sure.

#### 1.2 Person you are applying with or joining

- What is the name of the person you will travel to the UK with, or join in the UK?
  - Given name(s)
  - Family name

Please enter the name of your spouse or partner, who is or will be studying at the University of Edinburgh. Please use their passport to enter the information correctly.

Please note that in the questions to follow your spouse or partner's name provided in this section will be displayed instead of (your spouse or partner's) which has been used in this guide.

#### 1.3 Your spouse or partner's nationality and date of birth

- What is (your spouse or partner's) country of nationality?
- What is (your spouse or partner's) date of birth?

Please pay attention to the question and provide the nationality and date of birth of your spouse or partner, as confirmed on their passport used for their student visa application.

#### 1.4 Your spouse or partner's passport details

• Do you know (your spouse or partner's) passport or travel document number?

Yes     No     Enter Student Applicant's passport or travel document number
Enter Student Applicant's passport or travel document number

Please answer this question and provide the passport or travel document number of your spouse or partner.

#### 1.5 Travelling to the UK

- When are you and (your spouse or partner's) travelling to the UK?
  - I am travelling before (your spouse or partner's)
  - We are travelling together
  - I am travelling after (your spouse or partner's)

When are you and Student Applicant travelling to the UK	?
I am travelling before Student Applicant	
We are travelling together	
I am travelling after Student Applicant	

This question is about you and your partner travelling to the UK. Please answer this question as applicable to your circumstances. For example, if your spouse or partner is already in the UK on a Student route visa and you are travelling on your own to join them then please select "I am travelling after (your spouse or partner's)".

#### 1.6 Your spouse or partner's current UK immigration status

- Which visa is (your spouse or partner) applying for or been granted?
- Do you have one of these reference numbers for (your spouse or partner)?
  - o Yes, I have their UAN
  - o Yes, I have their Home Office reference number
  - Yes, I have their VAF number
  - Yes, I have their GWF number
  - $\circ$   $\,$  No, I do not have any of these reference numbers for them

Which visa is Student Applicant applying for or been granted?	
Choose the route that Student Applicant has applied for or been granted, even if their application is still being processed.	
Student	v
Student	International Sportsperson visa
Do you have one of these reference numbers for Student Applicant?	Tier 2 (Sportsperson) visa
	Tier 2 (Minister of Religion) visa
Yes, I have their UAN	Tier 2 (Intra-company Transfer) visa - Long-term Staff
0	Intra-company Transfer
UAN number	Intra-company Graduate Trainee
	Tier 2 (Intra-company Transfer) visa - Graduate Trainee
	Tier 4 (General) student visa
	Tier 4 student visa (for Chevening, Marshall and Commonwealth scholars
Yes, I have their Home Office reference number	Student
0	Tier 5 (Charity Worker) visa
Yes, I have their VAF number	Tier 5 (Creative and Sporting) visa
	Tier 5 (Religious Worker) visa
Yes, I have their GWF number	Tier 5 (Government Authorised Exchange) visa
	Tier 5 (International Agreement) visa
No, I do not have any of these reference numbers for them	Temporary Worker
-	Global Talent
Where can I find these numbers?	Start-up
	Innovator
	Fee Waiver

Please select '**Student**' from the drop down menu. Please provide one of the reference numbers for your partner's Student visa application. Below are the details on where to find these reference numbers:

**Unique Application Number (UAN)** - this is on your partner's email or letter from UK Visas and Immigration. The UAN is 16 or 18 numbers long.

**Home Office reference number** - your partner will have this if they applied to remain in the UK. It will be on your partner's letter from the Home Office, or on leave to remain stickers in their passport.

Visa Application Form number (VAF) - this is on your partner's entry visa sticker.

**Global Web Form number (GWF)** - your partner will have this if they applied from outside the UK. It is on the PDF version of your partner's application and document checklist.

#### 1.7 Your spouse or partner's application status

• Does (your spouse or partner's) already have their Student visa immigration permission?

If your partner already have their Student visa then select "Yes", otherwise select "No".

#### 1.8 Sponsor licence number

• What is (your spouse or partner's) sponsor licence number?

	What is Student Applicant's sponsor licence number?
The sponsor licence number for the University of	You can find this information on Student Applicant's CoS or CAS statement. If you provide this number, it will help us to link your applications together
Edinburgh is 23CYGN5K3	23CYGN5K3

#### 1.9 Your spouse or partner's Course information

• Sponsor institution name

The University of Edinburgh

Course name

Please enter the 'Programme' name as stated on your partner's Confirmation of Acceptance for Studies (CAS).

• Qualification at the end of course

Please note that the qualification in your CAS will refer to SCQF level. SCQF refers to the equivalent Scottish qualification which is used at the University of Edinburgh. Please check the CAS and select the relevant '**SCQF**' level stated on your CAS.

Are they going to be a student union sabbatical officer?

Please select "No" unless you are going to be a student union sabbatical officer.

This will be a school, college or university	RQF1/SCQF4
,	RQF2/SCQF5
Course name	RQF3/SCQF6
	RQF4/SCQF7
	RQF5/SCQF8
Qualification at the end of course	RQF6/SCQF9/10
This is the level of the gualification they will	RQF7/SCQF11
f they are unsure about the level of their qu	ROF8/SCQF12
evels mean here or ask their sponsor institu	CEFR A1
	CEFR A2
· ·	CEFR B1
▼	CEFR B2
Are they going to be a student union sabbat	CEFR C1
What is a student union sabbatical officer?	CEFR C2
	Postgraduate Doctor or Dentist
Yes No	Aviation qualification
-	

#### **1.10 Your spouse or partner's Course dates**

- Course start date
- Course end date

Please refer to your partner's CAS for this information
and make sure that correct course start and end date is
entered.

Course start date
Provide the start date of their main course of study. Do not include the start date of any other courses you may be taking. Enter date in the format DD MM YYYY
Day Month Year
Course end date
Provide the end date of their main course of study. Do not include the end date of any other courses you may be taking. Enter date in the format DD MM YYYY
Day Month Year

#### 1.11 Your spouse or partner's primary site of study

• What is the address of (your spouse or partner's) main site of study?

Please check your partner's CAS for the primary site of study and answer accordingly.

#### 1.12 Your spouse or partner's Confirmation of Acceptance for Studies (CAS)

• Do you have a Confirmation of Acceptance for Studies (CAS) number for (your spouse or partner's)?

Please check your partner's CAS and provide their CAS number.

This application will requires a valid Confirmation of Acceptance for Studies (CAS) number. If you do not provide one, your application is likely to be refused.

#### 1.13 Student Loan

- Are any of the funds you and (your spouse of partner) are relying on in the form of a student loan?
- Has (your spouse or partner) already received their student loan?

If your partner is using a student loan to cover funds for their course fees, and living costs, including you as their dependant, then please select "Yes". If not, select "No".

If you have answered "Yes" then you will be asked to confirm if they have already received their student loan, please answer as applicable. Are any of the funds you and Student Applicant are relying on in the form of a student loan?

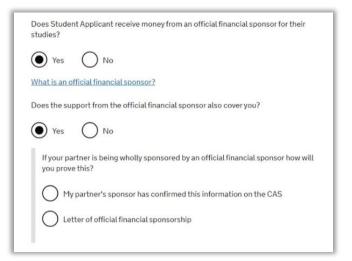
) Yes () No

#### 1.14 Future official financial sponsor

- Does (your spouse or partner) receive money from an official financial sponsor for their studies?
- Does the support from the official sponsor also cover you?

If your partner is or will be receiving money from an official financial sponsor, please select "Yes". A financial sponsor can be the British Council, the British government or your home government, an international organisation or company (with an office in more than one country) or a university.

If you have answered "Yes" then you will be asked to confirm if you are also covered by the official sponsorship, please answer as applicable.



To complete this section, you will be asked to review the information you have provided and check your answers. Please check this page carefully to ensure that the information provided is accurate. You can click "Change" to change or update any answers, if required.

🗰 GOV.UK Visa	is and Immigration	-Application menu
1.Start 2. Application 3. Documents	4. Declaration 5. Pay 6. Further actions	
Check your answers		
Check the information below before you conti	nue to the next section.	
Personal information		
Email address	@ed.ac.uk	Change
The person you are joining or accor	npanying	
Given name(s)	Student	Change
Family name	Applicant	$\sim$
What is Student Applicant's country of nationality?	( <u>1</u>	Change
What is Student Applicant's date of birth?	January 20	
Do you know Student Applicant's passport or travel document number?	Yes	<u>Change</u>
Enter Student Applicant's passport or travel document number	, .345 3	
Travelling to the UK	I am travelling after Student Applicant	Change
Which visa is Student Applicant applying for or been granted?	Student visa	<u>Change</u>
Do you have one of these reference numbers for Student Applicant?	Yes, I have their UAN	
UAN number	12-0 )1- )-2; ?	
Does Student Applicant already have their Student visa immigration permission?	Yes	Change

Please ensure that you have answered everything accurately and proceed to main application section to provide your details.

## 2. Application

#### 2.1 Contacting you by email

• Who does this email belongs to?

Please confirm that the email provided belongs to you or someone else.

#### 2.2 Additional email

• Do you have another email address?

You can provide an additional email, if required. Please answer accordingly and you can provide another email used by you.

#### 2.3 Your telephone number

You will also be asked to provide a telephone number. If using a non-UK telephone number, please include the international dialling code before the number.

Again, please use a telephone number which you can access in case UKVI need to speak to you about your application.

#### 2.4 Any other telephone numbers

• Do you have any other telephone number?

You can provide an additional telephone number, if applicable.

#### 2.5 Contacting you by telephone

• Are you able to be contacted by telephone?

Please answer as applicable.

#### 2.6 Your name

• Enter your name, as shown in your current passport or travel document.

Enter your name as shown in your passport.

Please note that middle name (if you have one) should also be included. There is not a specific field to enter the middle name so you will need to include it in the 'Given name(s)' field.

In case you don't have a separate given name and family name, please click on "I do not have a current passport or travel document" and then click on "I do not have both a given and family name" to add your details.

	ur name as shown on your passport or travel document. Use the English of your name where provided.
You mus	t tell us your full name.
Given na	me(s)
with you name. If	en name is usually your first name. If you have middle names, include these r given name. If your name has a suffix (e.g. Jr), include this with your given you have a patronymic name, include it with your given name. You must tel Ir given names.
Family n	ame
	ny name is the sumame shared by your family,
	have a current passport or travel document

#### 2.7 Any other names

• In addition to the names already provided, are you now or have been ever known by another name?

If you are (or have been) known by any other names, please select "YES" and provide the details.

#### 2.8 Your sex and relationship status

- What is your sex, as shown in your passport or travel document?
- What is your relationship status?

Male Male	What is your relationship status?
Female	
Unspecified	L
	Single
What is your relationship status?	Married or a civil partner
<b>`</b>	Unmarried partner
Lam unsure of my current relationship status Single' means that you have never been married or in a civil partnership, and that	Divorced or civil partnership dissolve
you do not currently consider yourself in a relationship.	Separated

Please answer these questions as applicable.

#### 2.9 Your address

Please provide the address where you currently live. You will also be asked if the address you provide is your correspondence address. If your answer is "Yes" you do not need to provide a further address. However, if you prefer to receive post at another address, select "No" and provide your correspondence address.

#### 2.10 About this property

- How long have you lived at this address?
- What is the ownership status of your home?

Select a unit of time and enter a value	
What is the ownership status of your home?	Days Weeks Months
O I rent it O Other	Years Trent it

You will need to specify how long you have lived at the address provided along with the ownership status of your home. This is for the address where you are currently living, not for the correspondence address.

#### 2.11 Your passport

- Passport number or travel document reference number
- Issuing authority (on your passport this could also be referred to as 'country of issue' or 'place of issue')
- Issue date
- Expiry date

Please use your current passport to complete this section. If you cannot supply your current and valid passport as part of your application then please contact us for assistance.

Please note that your passport only needs to be valid at the time of your visa application and when you intend to travel to the UK. You do not need to have a minimum amount of validity on your passport to apply for a UK Student route visa.

### 2.12 Your identity card

- Do you have a valid national identity card?
- National identity card number
- Issuing authority
- Issue date (if applicable)
- Expiry date (if applicable)

Please provide the details if you have an identity card from your home country.

Please note that your identity card (if you have one) will not necessarily be required for the visa application. If you do not have your identity card or details with you then you can answer "No" to this question.

#### 2.13 Your nationality, country and date of birth

- Country of nationality
- Country of birth
- Place of birth
- Date of birth

Please enter the details as shown in your passport.

#### 2.14 Your other nationalities

• Do you currently hold, or have you ever held, any other nationality or citizenship?

Select "Yes" if you hold any other nationality and provide information, as required.

### 2.15 Your immigration status

You will only see this page if you are currently living in a country where you are not a national of.

Choose between:

- I have a temporary visa (include expiry date)
- I am a permanent resident (include the year you became a permanent resident)
- I do not have a visa and I am not a permanent resident (you will need to include further information about your circumstances).

### 2.16 Your relationship

- What is your relationship to (your spouse or partner)?
  - Married
  - Civil Partnership
  - o Unmarried

Please confirm your relationship with your spouse or partner. You should have proof of your relationship and will be required to provide it with the application.

For unmarried partners, you should provide proof of having lived together for at least 2 years prior to the date of application. Documents should cover the full 2 years period and be from an official source, for example utility bills, medical registration documents, bank statements, or council tax bills etc. It is important to show that the relationship is genuine and ongoing for all dependant partners (married and unmarried).

If you select "Unmarried" as your answer for this question, you will be asked about your **'Previous Relationships'** – "Were you or your partner in a marriage, civil partnership or similar relationship with anyone before each other?" If answered "Yes" then you'll have to answer another follow up question, "Have all previous relationships legally ended?" If the answer is "No" to this then you'll need to explain why any previous relationships have not legally ended in the free text box provided.

#### 2.17 Main applicant relationship evidence

• Have you previously provided evidence of your marriage or civil partnership to (your spouse or partner) in a successful application as a dependant?

Please answer this question as per your circumstances. If answered "No", you will be expected to provide relevant proof of evidence (for example, a marriage certificate) with your application for it to be successful.

### 2.18 Current relationship status

• Are you still in a relationship with (your spouse or partner)?

Please answer correctly. Please note that you can only apply as a dependant if the answer is "Yes". You will need to provide relevant 'proof of relationship' to support your application.

#### 2.19 Your planned travel information

• Date you plan to arrive in the UK?

Please enter the date you plan to arrive in the UK. Don't worry if your travel date ends up being a few days before or after the date you have provided, as long as you are travelling during the validity of your visa vignette granted.

inter	date in the format DD MM YYYY
	Gate of the format orbit of the first
)ay	Month Year
Vhy is	s this information important?
vis	rour application is successful, you will be granted a visa to enter the UK. The a will only be valid for entry to the UK for 30 days. If your visa expires before u travel to the UK, you will have to apply for a replacement visa.
	ter you arrive in the UK, you will collect a <u>biometric residence permit</u> , which Il show that you have permission to remain in the UK.

#### 2.20 Spoken language preference

• We may have to talk to you about your application. Which language would you prefer to use?

	bout your application. Which language would you prefer
to use?	
English	
Other	
Ound	
Contractor in the second	
Save and continue	

Although there is an option to choose a language, we recommend to select '**English**' for this question.

#### 2.21 Your current partner

# Please use your spouse or partner's passport to complete this question.

- Given names
- Family name
- Date of birth
- Country of nationality
- Do they currently live with you? If answered "No", you will need to provide your partner's current living address.
- Will they be travelling with you to the UK? If "Yes" then you will need to provide their passport number.

Use your partr section	er's passport or travel document, if they have one, to complete this
Given names	
Family name	
Date of birth	
Enter date in t	he format DD MM YYYY
Day Month	Year
Country of nat	ionality
Do they currer	tly live with you?
Yes	O No
Will they be tra	avelling with you to the UK?
Yes	O No
U res	

#### 2.22 People financially dependent on you

• Does anyone rely on you for financial support?



Please answer this question accordingly, considering all those who will be travelling with you and those who are not.

If you and your partner have children then please select "Yes". They will need to apply separately for their dependant visa. You can find more information on our <u>dependant's webpage</u>.

If answered "Yes", you will be required to provide the details of the dependant in the next section.

#### 2.23 About your dependant

- What is this person's relationship to you?
- Given names
- Family name
- Date of birth
- Does this person currently live with you?
- Is this person travelling with you to the UK?

Please provide the details as applicable.

#### 2.24 Give details about your first parent

- What is this person's relationship to you?
- Given names
- Family name
- Date of birth
- Country of Nationality
- Have they always had the same nationality?

Complete the details using one of your parent's details. It does not matter which one you choose first.

If you do not know their details then click '**What if I do not have my parent's details?**' You may have to explain why you do not have their details.

#### 2.25 Give details about another parent

Complete the details using one of your parent's details. If you do not know their details then click '**What if I do not have my parent's details?**' You may have to explain why you do not have their details.

#### 2.26 Family who live in the UK

• Do you have any family in the UK, apart from (your spouse or partner)?

If you have family in the UK, select "Yes". You will be asked to provide further information on the next page. If not, select "No".

### 2.27 Travelling as part of an organised group

• Will you be travelling to the UK as part of an organised group?

Please select "Yes" if you are travelling as part of a travel company, sports, work or study group, and provide details as required. If not, select "No".

### 2.28 Travelling with another person

• Will you be travelling to the UK with someone who is not your partner, spouse or dependant?

Please select "Yes" if you will be travelling to the UK with someone who is not your partner or dependant. You will need to provide the details of only one of your travel companions, even if you are travelling with more than one person. If not, select "No".

### 2.29 Where will you stay in the UK

• Do you know where you will be staying in the UK?

If you have already arranged accommodation for when you arrive in the UK, please select "Yes" and you will be provided with the opportunity to enter your accommodation's address. If you are staying in University accommodation but you have not yet been allocated a room, for your accommodation address please use: **Pollock Halls of Residence, 18 Holyrood Park Rd, Edinburgh EH16 5AY**.

If you have not yet applied for your accommodation, please select "No". On the next page, you will be asked to provide your accommodation plans. An example of your accommodation plans could be "I plan on staying in a hotel when I arrive in the UK. During this time, I will search for appropriate accommodation for my needs". Please provide as much detail of your plans as you can.

You do not need to have your accommodation confirmed to apply for your visa.

### 2.30 UK travel history

• Have you been to the UK in the past 10 years?

Please select "Yes" if you have travelled to the UK in the past 10 years. You will then be asked to enter the number of times you have been to the UK. You will be asked to provide details for up to 3 of your most recent times in the UK.

Please select "No" if you have not travelled to the UK in the past 10 years, and **skip to "2.38 UK visa applications"** question.

Please declare every trip to the best of your ability. If you cannot remember the details of a particular trip (e.g. exact dates), you should put dates that are as close as possible to when you travelled. You can use the

**'Additional information about your application'** section with free text box at the end of the application form to explain this.

### 2.31 Medical treatment in the UK

• Have you ever been given medical treatment in the UK?

The next set of questions are about any medical treatment you have previously received in the UK. The reason for this is to identify applicants who may have unpaid debt to the National Health Service (NHS), which can be grounds for visa refusal. Although you must answer each question fully, remember that if you paid the Immigration Health Surcharge for your previous visa application then you will not be liable for any NHS bills. Only treatment received from the National Health Service (NHS) is relevant – you do not need to declare any treatment at private clinics etc.

Have you ever been given medical treatment in the UK?
For example, if you visited a doctor, clinic or hospital, this counts as having medical treatment
Yes O No
Were you told that you had to pay the hospital, clinic or doctor's surgery for your medical treatment?
This does not include the Immigration Health Surcharge
Yes O No
Have you paid the full amount?
Yes No

Please answer this question, as applicable. If you visited a doctor, clinic or hospital, even for a minor check-up, this counts as having medical treatment. Therefore, you should select "Yes" if it applies and answer any follow up questions accordingly. If you answered "Yes" then you will be required to provide details of your visit/treatment in the next section.

### 2.32 Details of previous medical treatment in the UK

• Where did you go for your previous medical treatment in the UK?

You should select the appropriate option and provide the name and address of the hospital or doctor's surgery where you received treatment. There isn't any specific guidance on completing this section but the expectation is for you to complete all the instances/visits to the best of your ability. If you cannot remember all the dates then you should provide the details of the visits that you can remember. You can use the '**Additional information about your application**' section with free text box at the end of the application form to declare that you have had several visits that you don't remember the dates for and have included the details of your most recent visits in the 'medical treatment' section.

wines	e did you go for your previous medical treatment in the UK?
	ill be able to add details of any additional medical treatments after you click and continue'
0	Accident and Emergency (A&E) at a hospital
0	To a doctor, clinic or hospital for non-emergency treatment
Name	e of hospital, clinic or doctors's surgery
Addre	155
This a	ddress must be in the UK
_	
_	
-	
Town	/City
Enter	a UK postcode
Wher	
	did you start receiving this medical treatment?
Enter	did you start receiving this medical treatment? date in the format MM YYYY
	date in the format MM1 YYYY
Mont	date in the format MM1 YYYY
Mont Wher	date in the format MM YYYY h Year
Mont Wher Enter	date in the format MM YYYY h Year did you stop receiving this medical treatment?
Mont Wher Enter	date in the format MM YYYY h Year did you stop receiving this medical treatment? date in the format MM YYYY
Mont Wher Enter	date in the format MM YYYY h Year did you stop receiving this medical treatment? date in the format MM YYYY

You will be able to add details of any additional medical treatments after you click 'Save and continue'.

#### 2.33 Any other medical treatment in the UK

• Have you ever been given any other medical treatment in the UK for which you were told you had to pay, but have not yet paid the full amount?

Please answer this as applicable and provide further details as required.

#### 2.34 UK leave to remain

### • Have you applied for leave to remain in the UK in the past 10 years?

"Leave to remain" is an application made whilst in the UK asking permission to stay in the UK.

If you have made any application in the UK, as asked in the question, then please select "Yes". You will be required to provide the date of the application and its result.

Have you applied for leave to remain in the UK in the past 10 years?	
Yes No	
Date of application	
Enter date in the format MM YYYY	
Month Year	
What was the result of your application?	
Approved Refused	

#### 2.35 National Insurance numbers

• Do you have a UK National Insurance number?

Please select "Yes" if you have a National Insurance number in the UK. If you have worked in the UK then you should have a <u>National Insurance number</u>. If you have one, you will be required to provide your National Insurance number in the next question.

#### 2.36 Driving licence

• Do you have a UK driving licence?

Please select "Yes" if you have a UK driving licence, and provide your driving licence number.

#### 2.37 Public funds

• Have you received any public funds (money) in the UK?

Those on Student route visa are not allowed to receive any public funds. This includes benefits for people on low incomes, housing or child benefits. If you are receiving scholarship from the University then that is not counted as 'public funds'. If you have ever claimed certain types of state benefits (please see below) in the UK, please contact us for advice.

#### Public funds definition

Please answer this question and skip to "2.39 Travel to Australia, Canada, New Zealand, USA, Switzerland or the European Economic Area" question.

#### 2.38 UK visa applications

• Have you been issued with a UK visa in the past 10 years?

Please select "Yes" if you have been issued a UK visa in the past 10 years. You will then be asked when your last visa was issued.

Please select "No" if you have not been issued a UK visa in the past 10 years.

#### 2.39 Travel to Australia, Canada, New Zealand, USA, Switzerland or the European Economic Area

- How many times have you visited the following places in the past 10 years?
  - o Australia
  - o Canada
  - o New Zealand
  - o USA
  - Switzerland
  - European Economic Area (do not include travel to the UK)

If you have travelled to the above countries in the past 10 years, select the appropriate option. Please note that you should not count or include any visits to the UK when answering this question. You will then be asked to provide details of your most recent travel.

If you have not, select "Zero".

If you are unsure of which countries are part of the European Economic Area, you can click on the link provided which will list the countries for you.

Please declare every trip to the best of your ability. If you cannot remember the details of a particular trip (e.g. exact dates), you should put dates that are as close as possible to when you travelled. You can use the '**Additional information about your application'** section with free text box at the end of the application form to explain this.

#### 2.40 World travel history

• Have you been to any other country in the past 10 years?

If you have travelled to any other country in the past 10 years, select "Yes". You will then be asked to provide details of your most recent travel.

If you have not, select "No".

Please declare every trip to the best of your ability. If you cannot remember the details of a particular trip (e.g. exact dates), you should put dates that are as close as possible to when you travelled. You can use the '**Additional information about your application'** section with free text box at the end of the application form to explain this.

#### 2.41 Immigration history

- For either the UK or any other country, have you ever been:
  - o Refused a visa
  - Refused entry at the border
  - Refused permission to stay or remain
  - o Refused asylum
  - o Deported
  - Removed
  - o Required to leave
  - o Excluded or banned from entry

Please answer this section accurately and provide details as required. If you have not been subject to any of the actions listed above then select "No". If you have then select "Yes" and answer the questions that follow. Please note that it is important to declare any previous refusals. Failure to declare any previous refusals could lead to refusal on the grounds of deception, which would carry a 10 year entry clearance ban. If you need assistance with declaring a past refusal, please <u>contact us</u>.

#### 2.42 Breach of UK immigration law

- Have you ever:
  - entered the UK illegally
  - $\circ$  remained in the UK beyond the validity of your visa or permission to stay
  - $\circ$   $\;$  breached the conditions of your leave, for example, worked without permission or received
  - $\circ \quad {\rm public} \ {\rm funds} \ {\rm when} \ {\rm you} \ {\rm did} \ {\rm not} \ {\rm have} \ {\rm permission}$
  - $\circ$  given false information when applying for a visa, leave to enter, or leave to remain
  - o breached UK immigration law in any other way

Please answer this section accurately and provide details as required. If you have not been subject to any of the actions listed above then select "No". Please contact us if you need to answer "Yes".

#### 2.43 Profession requiring overseas criminal record check

• Is your employment in a profession that requires an overseas criminal record check?

Please select NO as you are not required to have one

Guidance on the application process for criminal records checks overseas - GOV.UK (www.gov.uk)

#### 2.44 Convictions and other penalties

- At any time have you ever had any of the following, in the UK or in another country?
  - A criminal conviction
  - A penalty for a driving offence, for example disqualification for speeding or no motor insurance
  - An arrest or charge for which you are currently on, or awaiting trial
  - A caution, warning, reprimand or other out-of-court penalty
  - A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
  - A civil penalty issued under UK immigration law
  - o No, I have never had any of these

Please answer this section accurately and provide details as required. Only select one answer at a time. If you need to give more than one answer, you can do so on another page. If you have don't have any convictions to declare then select "No". Please contact us if you need to answer "Yes".

#### 2.45 War crimes

Please answer this section accurately. There is guidance available in the section to help with understanding of war crimes.

#### 2.46 Terrorist activities, organisations and views

Please answer this section accurately. There is guidance available in the section to help with understanding of terrorist activities, organisations and views.

#### 2.47 Extremist organisations and views

Please answer this section accurately. There is guidance available in the section to help with understanding of extremist organisations and views.

#### 2.48 Person of good character

Please answer this section correctly. If you select "Yes" for any of the questions, you will have to provide further details.

#### 2.49 Are you related to your partner

• Were you related to (your spouse or partner) before you became partners?

Please answer this question as applicable. If answered "Yes", you will need to provide details in the next section. Please note that you and your partner must not be so closely related that you would not have been allowed to marry in the UK.

#### 2.50 Your employment history

If you have worked for any of the types of organisations listed, select the appropriate one. You will be asked to provide further information.

If not, select "I have not worked in any of the jobs listed above".

#### 2.51 Additional Information about your application

Finally, in this section, you will be given the opportunity to include additional information about your application. Only complete this section if you feel you need to inform UKVI of your personal circumstances that may affect your visa application.

To complete the "Application" section, you will be asked to review the information you have provided. Please check this page carefully to ensure that the information provided is accurate.

	u needed to add more information about your application but were not able to, can write it here.
	ere is no further information you want to add, click the 'Save and continue' on.
Add	further details:
Γ	
Max	imum of 1,000 characters
S	ive and continue
Ret	un to this application later
Cha	w and edit answers

## 3. Documents

#### **Evidence showing the required maintenance funds**

Please enter the name of the Bank and the type of evidence you will be using to provide evidence of your required maintenance funds.

If you are using evidence from multiple bank accounts then you will have the opportunity to add more evidence in the next section.

Your bank or other financial institution must use electronic records and be regulated in the country where it operates. UKVI may check your evidence with your bank or financial institution.

Please **note** this section may not appear for those who are a national of a country listed in the <u>differential</u> <u>evidence requirement</u> of the student rules.

#### **Documents**

This section will list the documents you may have to provide with your visa application. It will be split into "Mandatory Documents" and "Other Documents". Use this and the checklist as a guide for documents required, instead of the form provided by the local visa application centre.

Please note that you will need to tick each box to confirm you will provide the requested document and to be able to progress further.

Later on in the application process, you will be invited to upload your documents to UKVI's commercial partner's website. If you do not have access to a scanner, you can take your documents with you to your appointment where UKVI's commercial partner can scan them for you.

V	ust provide evidence showing that you have the required maintenance funds
	rer living costs and fees for you and any of your dependants while you are in the
UK.	
For in	formation on how much money you need to show, refer to the guidance
docu	nent here.
Enter	details about the financial evidence you will send. You will be able to provide
detai	s of several evidences if you need to.
What	evidence is accepted
Finar	cial institution (such as a bank or building society)
	cial institution (such as a bank or building society)
Finar HSB	
HSB	
HSB	
HSB	C of evidence
HSB	
HSB	C of evidence Statements from a personal bank or building society account
HSB	C of evidence
HSB	C of evidence Statements from a personal bank or building society account

#### Mandatory documents

hese documents are mandatory and you must provide them as part of yo	our
pplication. Tick the box to agree that you will provide each document:	

	The passport or travel document for Jon Doe from China	
--	--	--

#### Other documents

If you do not provide these documents, your application may be delayed or refused.

Statements from a personal bank or building society account (bar	k)
--	----

Evidence that you have permission to be in the country you are applying from

For example, a green card, a residence permit, an official letter from an immigration authority or a visa sticker in your passport

Evidence of Student Applicant's permission to enter or stay in the UK. For example, a copy of the page of Student Applicant's passport showing their visa if issued or permission to stay if already in the UK.

Proof of Student Applicant's marriage

After you submit your application, you must provide your documents to our commercial partner. You can provide your documents by:

- uploading copies of your documents yourself through our commercial partner's website, free of charge
- taking your documents (originals or copies) to your appointment where our commercial partner will scan them for you, for a fee

If you choose to pay for the assisted scanning service, all documents (originals or copies) need to be A4 size or you may be charged to make them suitable for scanning.

If we require passports, you must take the originals to your appointment. If you have self-uploaded copies on our commercial partner's website you must still take your original passports, but will not be charged for scanning.

#### **Tuberculosis test results**

You may need to be tested for tuberculosis (TB). If your test shows that you do not have TB, you will be given a certificate which is valid for 6 months from the date of your x-ray. Include this certificate with your UK visa application. <u>Check</u> If you need to get tested.

Save and continue

#### Information for applicants from the United States of America:

Please note that the Student route visa application process in the United States of America is slightly different. You are advised to familiarise with the process on the following link: <u>Apply for a UK visa in the USA - GOV.UK (www.gov.uk)</u>

#### Tuberculosis test results

You'll need to have a tuberculosis (TB) test:

- if you're coming to the UK for more than 6 months, and
- are resident in or have been in any of these <u>listed countries</u> for more than six months immediately preceding your Student route visa application.

If your test shows that you do not have TB, you'll be given a certificate which is valid for 6 months from the date of your x-ray. Please include this certificate with your UK visa application.

You shouldn't need a TB certificate if:

• you're applying overseas and have lived for at least six months in a country where TB screening isn't required by the UK

Please check you have the required documents and no further changes are required. Once you have continued and completed the 'Declaration' section, you will not be able to make any changes to your application.

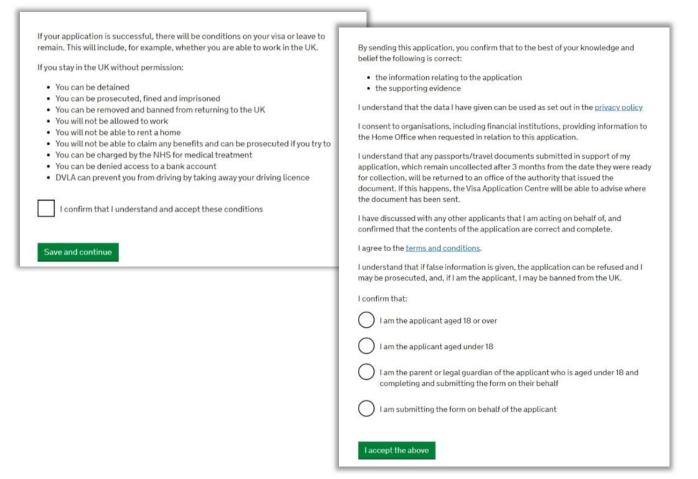
## 4. Declaration

#### Conditions

Please read through the conditions listed and confirm you understand and accept them.

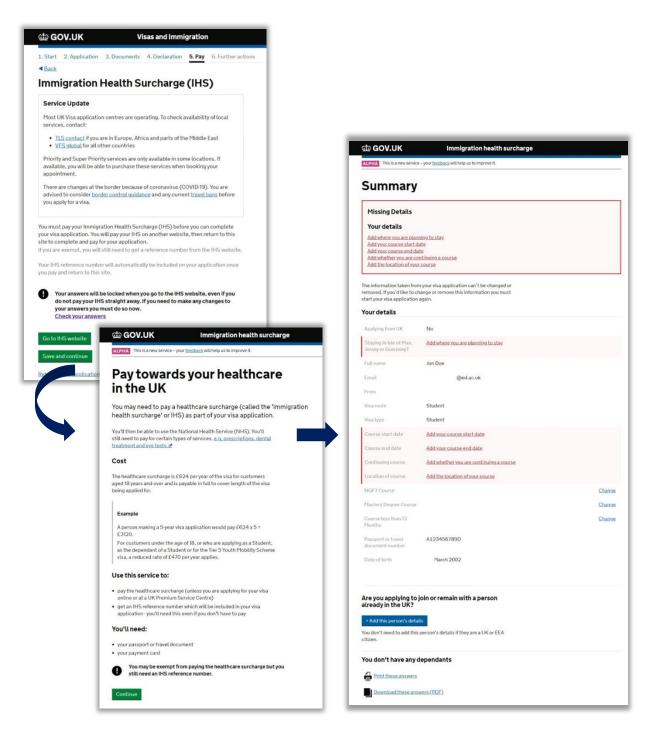
On the next page, please read through the **declaration** and select the appropriate option.

You will then be provided with the opportunity to review your answers.



## 5. Pay

### **Immigration Health Surcharge (IHS)**



The next steps will be to first pay the Immigration Health Surcharge (IHS), then pay the visa application fee.

Once payment is completed, you will be able to download your '**document checklist**' and '**application form**', which you should save.

#### **BRP Collection in the UK**

After your IHS payment, you will be prompted with the following information on where to collect your BRP from, once you have arrived in the UK.

"If you have a sponsor, they may have made arrangements to receive your BRP, and they will give you an Alternative Collection Location (ACL) code to enter below.

Otherwise, you will need to collect your BRP from a UK Post Office. Enter a UK postcode below to find out where your nearest UK Post Office will be."

We strongly recommend you to select "**Collect from an alternative location**", and enter the ACL code -**2HE529** - for the University of Edinburgh. It is important that you enter the correct code for your BRP to be delivered to the University. This will instruct UKVI to deliver your BRP to the University of Edinburgh, where we can arrange for you to collect it.

Please make sure you make a note about the collection point of your BRP card. If you do not use the ACL code then your BRP will be available for collection at the Post Office. Please note down the details so that you know where to collect your BRP from upon arrival in the UK.

## 6. Further actions

- On this page, you'll have the option to download your **'Document Checklist'** and **'Application form'**. It is advisable to download and keep a copy of these documents safely for future reference.
- Keep your log in details safe.
- Take your original passport to your appointment.
- It is recommended to keep a copy of your application, document checklist and copy of the documents you have uploaded with your application.

## **Contact Us**

We hope that you have found this guide useful.

If you have any questions or need further assistance, please feel free to <u>contact us</u>.

You can find more information on the useful web links below:

Bringing your family | The University of Edinburgh

Document checklist for dependants of Students | The University of Edinburgh

Immigration Health Surcharge | The University of Edinburgh



THE UNIVERSITY of EDINBURGH

Produced by the Student Immigration Service

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