

**Notes of the electronic meeting conducted from
Wednesday 18 to Monday 23 August 2021**

1. Formal Business

The electronic meeting was conducted via email correspondence to enable the Committee to approve items which do not require substantial discussion in order to provide feedback to schools in a timeous manner.

2. For Approval

2.1 Internal Review Reports and Responses

The Committee **approved** the following Internal Periodic Review Final Reports 2019/20, published on the Committee [wiki](#):

Final report 2020/21:

- Clinical Education (Postgraduate Taught)
- Maths (Postgraduate Research)

The Committee **confirmed** that it was content with progress on the following 14 week and year-on responses, published on the Committee [wiki](#):

Year on responses 2019/20:

- Business (Undergraduate)
- Centre for Open Learning (COL)
- Divinity (Undergraduate)
- Geosciences (Geography)
- Social and Political Science (Social Policy)
- Social and Political Science (Postgraduate Research)

14 week response 2020/21:

- Oral Health Sciences (Undergraduate)
- Philosophy, Psychology, and Language Sciences (Postgraduate)

Members noted that the traffic-light display and table formatting of the COL report was very helpful and clear to the reader.

Action: Academic Services to notify the relevant Schools/Deaneries/Centres of the Committee's comments and decisions.

3. For Information

3.1 Third Party Credit Rating

The [Third Party Credit Rating Policy](#) requires Board of Studies to report relevant course approval decisions to the Committee.

- In line with the Policy, the Centre for Open Learning (COL) recently approved a new LEAPS Transition Course. The documentation

submitted to the Board is available on the [wiki](#) for the Committee to view.

COL has worked with LEAPS to establish a MoA and align Quality Assurance Annual Reporting processes. Unless members have any objections, the next stage in the process will be for Governance and Strategic Planning (GaSP) to generate an internal record of the new provision and record the provision within the Scottish Credit and Qualifications Framework (SCQF) Database.

Members noted the following:

- Terminology - 'In-person' is preferred to 'face to face'.
- LEAPS Poster criteria updated (section on use of images) - how are accessibility concerns addressed in this assessment. What provision is there for a blind or partially sighted student in the poster assessment envisaged here? Absence of images is an automatic 0 on this scale; poor choice of images ensures low marks. The Accessible and Inclusive Learning Policy has been considered, so presumably alternative modes of assessment would be offered to students and there is a system for ensuring student learning adjustment schedules are implemented, no matter which LEAPS partner runs the assessment?

Action: Committee Secretary to feedback comments to COL.

4. Date of Next Meeting:

Thursday 16 September 2021 at 2pm via Microsoft Teams