<u>The University of Edinburgh</u>
Senatus Quality Assurance Committee

Notes of the electronic meeting of Senate Quality Assurance Committee conducted from Monday 17 to Monday 24 August 2020

Notes

1. **Formal Business**
The electronic meeting was conducted to enable the Committee to approve items which did not require substantial discussion in order to provide feedback to schools in a timeous manner.

2. **For Approval**

2.1 **Course Enhancement Questionnaires – Hybrid Teaching Questions**   Paper A

The Committee **approved** the wording of the proposed Hybrid Teaching Questions. The stated preference of the majority of responses was for question ii.a but with the following slight addition to the question to make it more constructive and solution-focused:
- ***Is there anything else you'd like to tell us about your experience of hybrid teaching and learning on this course that would help us improve our approach?***

The following was also noted:
- Pandemic – members noted concerns in regard to the administrative work required to run the CEQs and the staff capacity at school-level during the ongoing Covid-19 pandemic.
- Terminology – must ensure that current terminology is used when communicating with students.
- Equality and Diversity – must ensure that any bias (gender or other protected characteristics) in this process is minimised as much as possible.

2.2 **Student-Staff Liaison Committee (SSLC) Operational Guidance**   Paper B
(includes guidance to support the Hybrid Teaching model)

The Committee **approved** the Guidance with the following amendments:

- Page 2, terminology of 'Online Learner student representatives' – change to '*All students engaging with courses at the University either in person or face to face should have opportunity*…'
- Page 2, Frequency of Meetings - add asynchronous meetings as an approach to consider.
- Page 5, Remit – clarify that sentence reading '…*to ensure there is a space for development of a community*…' is included as an item for consideration that could be an area for the School and the Students' Association to consider over the semester.
- Page 5, Hybrid teaching model approach – *'The flexibility of digital forums may enable a larger number of student <u>representatives</u> to participate'.*
- Page 8, Meeting format. '~~Online Learner student representatives and students~~ *All students engaging with courses at the University either*

in person or face to face should have opportunity should have the opportunity to participate digitally during the meeting or input via other electronic means beforehand.'
- Page 11, Online Learner (OL) Student participation – change as Page 8 above.

2.3   Internal Review Reports and Responses   Paper C

The Committee **approved** the following Final Reports 2019/20:
- Internal Periodic Review of Centre for Open Learning (UG provision)
- Internal Periodic Review of Chemistry (UG & PGT provision)
- Internal Periodic Review of Divinity (UG provision)
- Internal Periodic Review of Politics and International Relations (UG provision)

The Committee received and noted the following Year on responses 2018/19:
- Postgraduate Programme Review of College of Medicine and Veterinary Medicine (PGR provision)
- Postgraduate Programme Review of GeoSciences (PGR provision)
- Teaching Programme Review of History of Art (UG provision)

The Committee received and noted the following 14 week response 2019/20:
- Postgraduate Programme Review of Literatures, Languages and Cultures (PGR & PGT provision)

3.   For Information

3.1   Subject Benchmark Statement

The Committee received and noted the following statement:

- **Architecture**

4.   Date of Next Meeting:
Wednesday 9 September 2020 at 2pm via Microsoft Teams