



# THE UNIVERSITY *of* EDINBURGH

## **Senatus Academicus**

Wednesday 2 October 2019 at 2.00 p.m.  
Lecture Theatre G.03, 50 George Square

### **AGENDA**

**This section of the meeting is open to all members of staff**

1. **CONVENER'S COMMUNICATIONS**

2. **SENATE PRESENTATION YEAR-ON UPDATE:  
Student Experience Action Plan**

S 19/20 1 A

3. **STRATEGIC PRESENTATION AND DISCUSSION**

**Support for Early Career Researchers**

**Introduction**

Dr Paddy Hadoke, Director of Postgraduate Research and Early Career Research Experience, College of Medicine and Veterinary Medicine

**The Early Career Researcher Perspective**

Dr Alexander Martin, Research Assistant, Centre for Language Evolution, School of Philosophy, Psychology and Language Sciences

**Early Career Researcher Societies**

Dr Marlene Magalhaes Pinto, Centre for Cardiovascular Science, College of Medicine and Veterinary Medicine

**Engaging Early Career Researchers**

Dr Caroline Proctor, Graduate and Staffing Services Manager, School of Biological Sciences

**Current Models and Emerging Responsibilities for Early Career Researcher Support**

Dr Paddy Hadoke

Dr Sara Shinton, Head of Researcher Development, Institute for Academic Development

Dr Gillian Gray, Centre for Cardiovascular Science, College of Medicine and Veterinary Medicine

**Tea/Coffee Break**

### **FORMAL BUSINESS**

**This section of the meeting is for Senate members only**

4. Report of E-Business conducted 10 – 18 September 2019  
**For approval** S 19/20 1 B
5. New Members:  
Dr Lorna Hamilton. Moray House School of Education  
**For formal noting**
6. Student Partnership Agreement Update  
**For formal noting** S 19/20 1 C
7. Senate Election Regulations  
**For approval** S 19/20 1 D
8. Senate Election Communications Plan  
**For approval** S 19/20 1 E

#### **COMMUNICATIONS**

9. Edinburgh University Students' Association Priorities for 2019-20  
**For information** S 19/20 1 F
10. Resolutions  
**To make observations** S 19/20 1 G
11. Membership of Library Committee  
**For information** S 19/20 1 H
12. Membership of Knowledge Strategy Committee  
**For information** S 19/20 1 I

#### **RESERVED BUSINESS**

13. Conferment of Degree  
**For approval** S 19/20 1 J

**Senate**

**2 October 2019**

**Senate Presentation year-on update: Student Experience Action Plan**

**Description of paper**

1. An update to Senate on the Student Experience Action Plan

**Action requested / recommendation**

2. For information

**Background and context**

3. At the October 2018 meeting Senate received a presentation on Enhancing the Student Experience. This paper and presentation provide Senate with an update on this strategic priority, now being taken forward under the Student Experience Action Plan.

**Resource implications and risk management**

4. A Standing Committee of the University Executive has been created to have oversight of the Student Experience Action Plan including resource and risk management.

**Equality & diversity**

5. Activities under the Student Experience Action Plan are subject to Equality Impact Assessment.

**Communication, implementation and evaluation of the impact of any action agreed**

6. An update on the Student Experience Action Plan will also be presented to the Senate Education Committee on 9 October.

**Author**

Gavin Douglas  
Deputy Secretary (Student Experience)  
24 September 2019

**Presenter**

Gavin Douglas  
Deputy Secretary (Student Experience)

**Freedom of Information**

Open

## STUDENT EXPERIENCE ACTION PLAN: UPDATE FOR SENATUS ACADEMICUS OCT 2019

In October 2018, following disappointing National Student Survey results, Senior Vice-Principal Charlie Jeffery presented initial thoughts about a new approach to student experience University Senate. In February 2019 the outline of an ambitious new Student Experience Action Plan was presented to Senate. This brought together a significant number of initiatives in one holistic plan designed to ensure the University provides or fosters:

- Education (in form of the curriculum) that is inspiring, challenging, and inspirational
- Excellence in teaching
- Access to excellent student support welcoming and friendly student-facing services
- High quality, fit for purpose learning spaces and resources; and timely, sustainable transport
- A strong academic community of staff and students
- Student admin and support processes, such as timetabling, that run smoothly.

A Standing Committee of University Executive was set up to have oversight of the development and implementation of the plan and the wider student experience. This was chaired by Senior Vice Principal Charlie Jeffery for the rest of 18/19 and will in future be chaired by incoming Vice Principal (Students) Colm Harmon.

Following further iterations of the plan and prioritisation of the different projects, the University approved an investment of just under £15 million in the Student Experience Action plan as part of the 2019/20 planning round. The final list of prioritised projects to be taken forward is as follows. Projects in blue are already underway.

### Excellent teaching

- A project to take forward the work done to date on recognition and reward for excellence in teaching at the University
- One to develop a set of principles for workload allocation models (WAM's)
- A project to evaluate and improve the consistency of the implementation of mid-course feedback, and seek views on extending it to PGT
- A review of the processes behind, usefulness and timeliness of information provided by Course Enhancement Questionnaires

### Inspiring curriculum

- A review of joint degree arrangements within CAHSS
- Taking forward the recommendations of the Near Future Teaching project
- A formal curriculum review to be led by the new VP students

### Excellent student support and service

- Carrying out a “nothing off the table” review of the student support eco-system and implementing the recommendations

- 3 linked projects to implement the University/s Student Mental Health and Wellbeing Strategy
- Developing a series of administrative support “hubs”, one on each campus, that integrate services delivered by different professional service groups
- A range of measures to tackle sexual violence on campus and improve support for survivors
- 3 linked projects to enhance student employability including support for WP students, mentoring through alumni and support for transitions
- A pilot project to develop customer service excellence in a number of departments including at least one School

#### Excellent facilities and transport

- A review of sustainable models for inter-campus transport
- A scheme to use student helpers to ensure teaching spaces are well set up coupled with a project to deliver remote support for all teaching in central teaching spaces
- Enhanced information for students on location and availability of study spaces
- Increased provision of electronic reading lists
- Further investment in upgraded AV across the centrally managed estate
- Costs to open up to 3 Learning and Teaching spaces longer for self-study
- A project to deliver a “conversational interface” to make it easier for students (and others) to find information on our website
- A programme of digital skills training for professional services staff
- A subtitling for Media service project to support digital skills development for accessibility and inclusion

#### Sense of belonging & community

- A project to increase the range and impact of peer support schemes across the University
- A review of student induction and welcome week arrangements
- A task force to investigate and recommend ways in which the University could strengthen student community
- Complete the overhaul of the Student Representative System
- Fund a range of activities to “show we care” about our students e.g. giving free access to iconic spaces such as McEwan Hall for some student activities
- Enhancements in timetabling: to deliver a teaching-free Wednesday – a project to deliver our commitment to manage the travel time between teaching classes

#### “Things run smoothly”

A range of projects, most of them all embedded within Service Excellence, aimed at enhancing service to students – supporting professional services staff and academic staff better – and saving money, including:

- A single service to support all working and studying away
- A single timetabling unto supporting timetabling across the entire University
- An integrated student finance service for all student finance related matters
- A new team to manage all special circumstance applications up to a certain point

## Leadership

- A project to review the role and development needs of Heads of School and those aspiring to be HoS

## Staff experience

Since the development of the Student Experience Action Plan, an Executive sub-committee on staff experience has also been established (convened by Vice Principal Sarah Smith). A small number of priority actions (and funding) originally identified as part of the student experience work (above) have now been moved to the staff experience side:

- The ongoing work on recognition and reward for teaching (teaching in Academic Careers Group)
- Review of academic staff workload / Workload Allocation Models
- Leadership development and support for Heads of School and other academic leaders.

Gavin Douglas  
Deputy Secretary (Student Experience)

The University of Edinburgh

Electronic Senate

**Report of Electronic Business of Senate conducted between  
Tuesday 10 and Wednesday 18 September 2019**

**FORMAL BUSINESS**

1. Minutes from the Senate meeting held on 29 May 2019 (e-S 19/20 1 A)

Senate approved the minutes of the meeting of Senate held on 29 May 2019.

- a. Special Meeting and Graduation Ceremonials on 29 June, 1, 2, 3, 4, 5, 6, 7, 9 and 10 July 2019

The minutes of the Special Meetings and Graduation Ceremonials in June and July 2019 were taken as read and approved. It was noted that copies were available from Student Administration, Old College.

2. Membership of the Senatus (e-S 19/20 1 B)

Senate noted the new Professors.

3. Conferment of the title of Professor Emeritus (e-S 19/20 1 C)

Senate agreed to confer the title of Professor Emeritus on those professors listed in the paper who had recently retired, or whose retirement was imminent. Senate adopted the Special Minutes.

4. Senate Exception Committee Membership and Terms of Reference (e-S 19/20 1 D)

Senate approved the updated Terms of Reference and Membership of the Senate Exception Committee.

5. Senate Standing Committee Remits (e-S 19/20 1 E)

Senate approved the Terms of Reference and Memberships of the Senate Committees.

**MATTERS ARISING**

There were no matters arising.

**COMMUNICATIONS AND REPORTS**

6. Annual Report to the Scottish Funding Council on Institution-led Review and Enhancement Activity 2018/19 (e-S 19/20 1 F)

Senate formally noted the report.

7. Communications from the University Court (e-S 19/20 1 G)

Senate noted the report of the University Court of its meeting on 17 June 2019.

**CLOSED**

8. Report of the Honorary Degrees Committee (e-S 19/20 1 H)

Senate approved the recommendation as presented for the award of an Honorary Degree in Summer and Winter 2020.



**Senate**

**2 October 2019**

**Student Partnership Agreement update**

**Description of paper**

1. The paper provides an overview of Student Partnership activity during 2018/19 and sets out the Student Partnership themes for 2019/20.

**Action requested / recommendation**

2. Senatus is invited to note the themes for 2019/20.

**Background and context**

3. Senate approved the first Student Partnership Agreement for the University on 4 October 2017. The agreement serves to highlight ways in which the wider University, including all staff and students, can work together effectively to enhance the student experience. It sets out our values and our approach to partnership. Funding has been provided over the last two academic years to support projects focussing on student partnership themes.

**Discussion**

**4. Overview and reflections from 2018/19**

Based on feedback from students, the three key themes of academic support, promoting positive mental health and wellbeing, and student voice remained as priorities. Although the priority areas remained the same as 2017/18, under each theme, specific areas that staff and students could work on together were identified (highlighted in bold below). Continuity with the themes also allowed the success of the previous year to be built on and created potential for greater impact.

Academic Support:

- Supporting staff and students to develop effective learning communities.**

Promoting positive mental health and wellbeing:

- Supporting staff and students to develop initiatives that promote Community Building.**

- Facilitating the growth of peer support networks and co-creating a range of events for Mental Health Awareness Week and across the academic year.

- Supporting staff and students in key support/peer mentor roles through mental health training and guidance.

Student Voice:

- Continue working towards a programme level representation structure for all student groups to enable student feedback to be shared and addressed.

- Working to develop initiatives that promote inclusion equality and diversity.**

**•Co-creating learning opportunities. e.g. collaborative projects where staff and students work together to design/re-design courses/ assessments or programmes.**

Following the launch of the agreement, Senior Vice-Principal Professor Charlie Jeffery made funds available for students and staff to submit bids to undertake projects that supported the partnership agreement. The projects had to involve both students and staff, and link to one of the partnership agreement key themes.

A total of 12 applications were received and the project funding panel approved 10 projects. One project did not conclude and funds were returned. The panel were impressed with the positive outcomes from the projects, particularly some of the initiatives that were shared more widely across the institution.

Funds are now available again for 2019/20 through the Sense of Belonging Task Group, and we will be writing to Schools inviting applications to participate in small projects.

## **5. Themes for 2019/20**

Each year, the themes are agreed with the Students' Association and formally approved by the first Senate Education Committee meeting of the academic year. Since Education Committee will not meet until 9 October, the themes have been agreed by Convener's action and a paper will be presented to the Committee in October. This is to enable the call for small project applications to be communicated by the end of September to allow students and staff as much time as possible to prepare and submit applications.

The themes relate to ongoing work in the Student Experience Action Plan and have been discussed with the Students' Association, the Deputy Secretary Student Experience and the Vice Principal (Students).

### Community:

- Supporting staff and students to develop, enhance, and support effective communities that promote a sense of wellbeing and belonging

### Student Voices:

- Continue working to enable student feedback to be shared and addressed, in particular exploring innovative ways to use the new student voice feedback diagram or enhancing aspects of existing mechanisms to close the feedback loop.

### Social Justice:

- Exploring issues of diversity, sustainability and justice with the aim of empowering students and staff to engage critically and sensitively with the challenges of our contemporary world. This includes engaging with discourses of liberation, or embedding sustainability within the curriculum.

## **6. Reviewing the Student Partnership Agreement**

The Partnership Agreement will continue to be reviewed annually to check on progress and to review the themes following the election of student sabbatical officers and outcomes from major student surveys. If the themes remain relevant, they may continue for a further academic year to allow for greater continuity and impact.

### **Resource implications**

7. Costs involved in staff engagement with the Partnership Agreement will be met as part of ongoing enhancement activity by Schools and Colleges. The Agreement does not require additional work: it mainly emphasises working in partnership on existing activities that are part of student survey action plans and other enhancement activity.

### **Risk management**

8. There is a risk associated with not working in partnership with students to enhance the student experience: the risk is that students act as consumers rather than co-creators of their university experience.

### **Equality & diversity**

9. Equality and Diversity is a key underlying motivation for the Partnership Agreement; to enhance the student experience for all students. An Equality Impact Assessment was carried out in March 2018.

### **Communication, implementation and evaluation of the impact of any action agreed**

10. The themes for 2019/20 will be communicated to Schools by inviting applications for small project funding. Project outcomes and impact will be reviewed and communicated back to staff and students as appropriate.

### **Authors**

- Stephanie Vallancey, VP Education, Edinburgh University Students' Association
- Professor Tina Harrison, Assistant Principal Academic Standards and Quality Assurance
- Gillian Mackintosh, Academic Policy Officer, Academic Services

### **Presenter**

This paper will not be presented.

25 September 2019

**Freedom of Information – Open.**

**Senate**

**2 October 2019**

**Senate Election Regulations**

**Description of paper**

1. Regulations to govern elections to Senate from 2020/21 onwards. The first elections under these regulations will be held in Spring 2020.

**Action requested / recommendation**

2. Senate is invited to approve the Election Regulations appended below.

**Background and context**

3. The University is required to be in full compliance with the Higher Education Governance (Scotland) Act 2016 by the end of 2020. In order to comply with the Act, changes to the composition of Senate are required.
4. Two requirements of the Act are that 50 per cent of the membership of Senate must be elected, and that elected representatives of students must make up at least 10 per cent of the total membership of Senate. The Act also required that the Principal, Heads of Colleges, and Heads of Schools are *ex officio* members of Senate
5. Senate was presented with recommendations on the implementation of the Higher Education Governance (Scotland) Act 2016 at its meetings on [7 February 2018 \(paper S 17/18 2 B\)](#), [30 May 2018 \(paper S 17/18 3 B\)](#), and [29 May 2019 \(S 18/19 3 F\)](#). At those meetings Senate approved a set of recommendations for the future composition of Senate and the process of electing members to Senate, and these have informed the Senate Election Regulations appended below.
6. The Senate Election Regulations are compliant with [draft Ordinance 212: Composition of Senatus Academicus](#).
7. The Regulations have also been reviewed and commented on by the [HE Governance Task Group](#), including the Principal, University Secretary, Senior Vice-Principal, Conveners of the Senate Standing Committees, Senate Assessors, and the Students' Association VP Education, and by Court Services.

**Discussion**

8. From 2020/21, the membership of Senate will be approximately 300. This consists of 100 elected academic staff (professorial) members, 100 elected academic staff (non-professorial) members, approximately 70 *ex officio* members, and 30 student members drawn from elected student office holders. The elected academic staff member spaces are distributed across Colleges. Tutors and demonstrators are included in the elected academic staff (non-professorial) pool.
9. Senate elections for academic staff members will take place in March / April 2020 and will be managed by Academic Services' Senate Support team. Election of student members will be managed by the Students' Association via their usual office holder election processes.
10. All current Senate membership will cease on 31 July 2020. The new membership will take office from 1 August 2020. Terms of office for members elected to start on 1 August 2020 will be either one, two or three years. This is to enable elections of one third of the

elected membership per year going forward. One, two and three year terms will be randomly allocated to members immediately following the election.

11. Eligible academic staff will stand for election through self-nomination. A seconder is not required. This is a change in practice from previous Senate elections and is intended to simplify the nomination process and reduce any barriers to standing, to encourage a broad Senate membership.
12. Eligible academic staff who work in more than one College will be entitled to stand for election only in one College (normally the College where they work for the greater proportion of their time), but will be entitled to vote in both Colleges. This is intended to reflect the interest of these staff in more than one College.
13. Tutors and Demonstrators who are also students will be eligible to vote in elections for academic staff (non-professorial) members and in Students' Association elections for which they are eligible voters. This is intended to reflect the interest of these individuals in both staff and student matters.
14. As noted in 17 below, a year-on effectiveness review will be conducted and this will assess in particular the composition of Senate following the implementation of these Election Regulations.

#### **Resource implications**

15. There are resource implications associated with managing and supporting the newly-constituted Senate. These will be met primarily within Academic Services.

#### **Risk management**

16. The University's Risk Policy and Risk Appetite statement refers to the University holding 'no appetite for any breaches in statute, regulation.' The Senate Election Regulations enable the University to meet requirements of the Higher Education Governance (Scotland) Act and support the University in complying with the Act by the deadline of the end of 2020.

#### **Equality & diversity**

17. Possible issues of Equality and Diversity were noted in the papers presented to Senate on 7 February (S 17/18 2B) and 30 May 2018 (S 17/18 3B), and have been addressed in an Equality Impact Assessment (EIA) (published on the [Equality and Diversity webpages](#)). The EIA recommended publicising elections through a broad range of channels, to ensure that staff in all categories are aware of opportunities to stand for election, and noted that under the Scottish Governance Code, Senate must conduct its own review of effectiveness on an annual basis. This annual review will provide an opportunity to review the membership of Senate and the effectiveness of election communications in relation to Equality and Diversity. Equality and Diversity will also be considered as part of the next five-yearly externally facilitated review of Senate.

#### **Communication, implementation and evaluation of the impact of any action agreed**

18. The appended Regulations, if approved by Senate, will be presented to Court for final approval at their meeting on 2 December 2019.
19. Senate elections under these Regulations will be managed by Academic Services.
20. An Election Communications Plan is also being presented to Senate at this meeting (paper S 19/20 1 E).

21. A year-on review of the composition of Senate following the implementation of the Senate Election Regulations will be carried out by Senate with support from Academic Services.

22. Senate is subject to a five-yearly externally facilitated review.

**Author**

Kathryn Nicol  
Academic Services  
25 September 2019

**Presenter**

Sue MacGregor  
Director of Academic Services

**Freedom of Information**

Open

## Senatus Academicus (Senate) Election Regulations

### Composition of the Senate (Ordinance 212 Paragraphs 1-3 and 5)

1. The Principal of the University will preside at any meeting of the Senate.<sup>1</sup>
2. The Senate model will comprise the following categories with numbers apportioned as follows<sup>2</sup>:

Table 1

Position	Membership
Principal	1
Heads of Schools	21
Heads of Colleges	3
Other <i>ex officio</i> appointments	Approximately 50
<b>Total <i>ex officio</i></b>	<b>Approximately 70 (maximum 80)</b>
Elected academic staff (Professorial pool)	100
Elected academic staff (Other)	100
Elected students	30
<b>Total elected</b>	<b>230</b>
<b>Total Senate membership</b>	<b>Approximately 300</b>

3. The elected membership of Senate will be broken down as follows:

Table 2

Position	Membership	Membership Breakdown
Elected academic staff (Professorial pool)	100 <sup>3</sup>	34 Professors from the College of Arts, Humanities and Social Sciences
		33 Professors from the College of Science and Engineering
		33 Professors from the College of Medicine and Veterinary Medicine
Elected academic staff (Other)	100 <sup>4</sup>	34 academic staff members from the College of Arts, Humanities and Social Sciences
		33 academic staff members from the College of Science and Engineering
		33 academic staff members from the College of Medicine and Veterinary Medicine
Elected students	30 <sup>5</sup>	See Appendix 2

<sup>1</sup> Ordinance 212 Paragraph 1.

<sup>2</sup> Ordinance 212 Paragraphs 2, 3, and 5.

<sup>3</sup> Ordinance 212 Paragraph 3a.

<sup>4</sup> Ordinance 212 Paragraph 3a.

<sup>5</sup> Ordinance 212 Paragraph 5.

4. The Students' Association will determine the office holders whose roles will entitle them to take up Senate membership and will be responsible for appointing these students to Senate.
5. The Students' Association must inform the Senate Support team if it is necessary to make any alteration to the list of office holders in Appendix 2 whose roles entitle them to Senate membership.
6. Should a relevant Students' Association position become vacant for a period of time or a relevant student office holder be otherwise unavailable, the Students' Association will identify another appropriate elected student office holder to fill the vacant Senate position.
7. Election of Senate Assessors to the University Court operates under separate regulations relating to election to University Court. Senate Assessors on the University Court will comprise one Joint Academic and Senate Assessor and two Senate Assessors. Assessors are elected for a four-year term on Court; they retain Senate membership as *ex officio* members for the duration of their term as Court members.

## Term of Office (Ordinance 212 Paragraphs 4 and 6)

### Elected academic staff

8. Elected academic staff will stand for a term of office which will not exceed three years from the first day of August of the year of election.<sup>6</sup> Elected academic staff will demit office on 31 July of their final year in office.
9. There is no cap on the number of terms of office for which academic staff members may stand; academic staff members will be eligible for re-election for the same term of office provided that they demit office on ceasing to hold a contract of employment with the University.<sup>7</sup>
10. Elected academic staff members may resign membership at any time.<sup>8</sup> Their membership will remain vacant until the next scheduled Senate election.

### Elected students

11. The term of office for undergraduate student members will be one year, starting on the first day of August in the year of election. The terms of office for postgraduate student members will be one year, starting on the first day of November in the year of election. Students will be eligible to stand for multiple terms of office consecutively. There is no cap on the number of terms of office for student members.
12. A student member will demit office on ceasing to be a student at the University. Student members may resign membership at any time.<sup>9</sup>

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<sup>6</sup> Ordinance 212 Paragraph 4.

<sup>7</sup> Ordinance 212 Paragraph 4a.

<sup>8</sup> Ordinance 212 Paragraph 4b.

<sup>9</sup> Ordinance 212 Paragraph 6a, 6b.



## The Electoral Roll (Ordinance 212 Paragraphs 3 and 5)

### Elected academic staff

13. Academic staff members who are eligible to stand for membership of Senate and elect members from their own number will hold appointments from the University Court, as attested by a contract of employment issued by the University.<sup>10</sup> In practice, 'Academic staff' will apply to all members of staff who are categorised as 'academic' in the University's Human Resources records.
14. All members of staff who are categorised as 'academic', and who also hold a personal or established chair, will be eligible to stand and vote in the 'elected professorial staff' category. All members of staff who are categorised as 'academic,' and who do not hold a personal or established chair, will be eligible to stand and vote in the 'elected academic staff (other)' category.
15. Members of the academic staff who hold a personal or established chair will not be eligible to stand and vote in the 'elected academic staff (other)' category. Members of the academic staff who do not hold a personal or established chair will not be eligible to stand and vote in the 'elected professorial staff' category.
16. Academic staff members who hold any of the posts or offices which qualify them for *ex officio* membership will not be eligible to stand for membership of Senate in either of the elected academic staff categories,<sup>11</sup> but are entitled to vote in the election for the academic staff category relevant to their role.
17. The electoral roll will be compiled from Human Resources' records on 31 January preceding the call for nominations (see Section 21), meaning that nominees for the elected academic staff places will need to have been in their posts from this date in order to be eligible for nomination. Academic staff members who are allocated to the University Secretary's Group or Information Services Group will be included in the electoral roll for College of Arts, Humanities and Social Sciences.
18. Academic staff in both elected categories will be eligible to stand for the places which have been allocated to the College of which they are a member. If an academic staff member is a member of multiple Colleges, they will stand in the College where they work a greater proportion of their time (based on full-time equivalent). If an academic staff member works for equal amounts of time across multiple Colleges, they will be permitted to select the College in which they intend to stand, on condition that they only stand for election in one College, and that they declare in writing to the Senate Support Team in which College they intend to stand.

### Elected students

19. The eligibility for students to stand for offices which can entitle them to Senate membership will be determined according to the eligibility criteria used by the Students' Association to appoint students to official roles. All students who are registered on credit-bearing courses, or who hold sabbatical offices, will be eligible for student membership.

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<sup>10</sup> Ordinance 212 Paragraph 3

<sup>11</sup> Ordinance 212 Paragraph 3b

## Election of Academic Staff Members to Senate (Ordinance 212 Paragraph 7)

20. Elections for academic staff members will be held annually and will be run by the Senate Support team. There will be two elections for each College each year, one for eligible professorial staff vacancies and one for the eligible other academic staff vacancies. Both elections will usually be held on the same day.
21. The Senate Support team will inform Colleges of the number of vacancies in each elected academic staff category and will report on an annual basis the members of each College in each category who will continue in office. Senate Assessors will be included in the count of College elected members throughout their term of office as a Senate Assessor.

### Election Dates

22. The call for nominations for each election will be made after 31 January each year, normally at the next Senate meeting. No nominations will be accepted before this date. At this meeting, Senate will agree a deadline for the submission of nomination forms.
23. The elections will be conducted on a date which will be determined by the Senate in each year and all elections to Senate will usually take place on the same date in a given year. The elections must take place in time to communicate the results to Senate before its final meeting of the academic session, and the results must be communicated to Senate no later than 30 June each year.

### Role of the Returning and Deputy Returning Officers

24. On an annual basis, Senate will appoint a Returning Officer and Deputy Returning Officer, who will be responsible for the management of the elections and the declaration of the results of the elections.
25. The Deputy Returning Officer will provide nomination forms calling for nominations and will draw attention to the correct procedure for making nominations. The call for nominations will be published by the Deputy Returning Officer and advertised via agreed channels.

### Nomination and Validation of Candidates

26. Only members of the electorate in each category, as defined in paragraph 13, will be eligible to stand for election in that category. Eligible individuals will be entitled to nominate themselves as a candidate using the process specified in the call for nominations.
27. All nominations must be received by the deadline agreed by Senate. No nominations will be accepted after this date and time.
28. If the Deputy Returning Officer receives a nomination from an individual who is not eligible to stand for election under the terms defined in these regulations, the Deputy Returning Officer will contact the individual to inform them that their nomination will not be accepted. Where the individual whose nomination has not been accepted wishes to challenge the rejection of their nomination, they may do so by contacting the Returning Officer. The

decision of the Returning Officer is final.

29. In the event of there being only one valid candidate for each vacancy and therefore an uncontested election, the Deputy Returning Officer will declare and publicise as soon as practicable the name of the valid candidate elected for each vacancy.

#### Conduct of election process

30. Each candidate will receive from the Deputy Returning Officer a copy of these Regulations.
31. If the Deputy Returning Officer has reason to believe that a candidate may have breached these Regulations, the Deputy Returning Officer will request a written explanation or clarification from the candidate. If the Deputy Returning Officer concludes that a material breach has occurred, the Deputy Returning Officer will inform the Returning Officer. The Returning Officer has the authority to disqualify a candidate, subject to the right of appeal by the candidate to the University Secretary (or specified delegated authority) within two working days of receiving written notification of the disqualification. The decision of the University Secretary (or delegated authority) will be final.
32. The validity of the elections will not be affected in the event that a candidate is unavailable to continue for any reason prior to the results of the election being announced and, where there is a greater number of candidates remaining than vacancies in any category, the election will proceed as planned. In the event of there being only one remaining candidate for each vacancy in any category and therefore an uncontested election in that category, the Deputy Returning Officer will declare and publicise as soon as practicable, and no later than two working days after confirmation of the uncontested election status, the names of the valid candidates elected.
33. The Deputy Returning Officer will distribute to each member of the electorate via email a link to the voting system along with a link to the relevant web page to view information about the candidates.

#### Voting arrangements

34. The elections will be conducted by means of the Single Transferrable Vote, Weighted Inclusive Gregory Method (STV WIGM). The candidates with the greatest share of the vote will automatically be elected.
35. Voting will be conducted by staff online. All those on the electoral roll will be permitted access and will be able to vote on the online voting system on the election date(s).
36. Members of staff who are formally employed in more than one College will be entitled to vote in all Colleges in which they are employed.

#### Counting

37. All votes cast online will be counted together using an electronic counting system.
38. In the event of a tie, the successful candidate or candidates will be determined by the drawing of lots. The Returning Officer will draw lots from the pool of candidates whose votes are tied until the available vacancies are filled.

## Declaration

39. The Deputy Returning Officer will ensure that a notice of the result of the election is posted on the Old College Notice Board and posted to the Senate webpages as soon as is practicable after the result or results have been declared and communicated to Senate at the first meeting following the elections.

## Election of Student Members to Senate (Ordinance 212 Paragraph 8)

40. Elections for student members will be held annually on dates to be determined by the Students' Association. Elections for student members will be conducted by the Students' Association in accordance with election regulations determined by the Students' Association, and with section 16 of the Higher Education Governance (Scotland) Act 2016.

## Appendix 1

### Senate *Ex Officio* membership – October 2019

Position	Membership	Membership Breakdown	Notes
Principal	1		
<i>Ex officio</i> appointments	Approximately 70	Heads of Schools	The definition that most closely meets the letter of the law re: the Governance Act. This includes the Head of the Medical School rather than the Heads of the three deaneries within the Medical School.
		Vice-Principals	The Ordinance stipulates that there is a cap of 80 on the overall number of <i>ex officio</i> members of Senate (including Heads of Schools) to ensure that the number is consistent with the agreed model.
		Heads of College	
		Assistant Principals	
		Director of Library and University Collections	
		Up to 5 College-level office holders per College nominated by that College who hold academic posts (for example, Deans and Associate Deans)	
		Office-holders who are specifically entitled to Senate membership under the terms of collaborative agreements.	
Senate Assessors on the University Court	1 Joint Academic and Senate Assessor; 2 Senate Assessors.		

			These Assessors will be elected for a four-year term on Court, therefore need to be <i>ex officio</i> on Senate once they become Assessors to ensure they remain as Senate members for the length of their term on Court. They are included in the count of College elected representatives throughout their term as Senate Assessors.
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## Appendix 2

### Student membership – October 2019

Position	Membership	Membership breakdown
Elected students	30	5 Sabbatical Officers
		7 Section Representatives
		5 Liberation Officers
		6 Undergraduate School Representatives
		6 Postgraduate School Representatives
		1 Activities Representative - Academic

**Senate**

**2 October 2019**

**Senate Election Communication Plan**

**Description of paper**

1. This Communication Plan supports the implementation of the new Senate Election Regulations.

**Action requested / recommendation**

2. Senate is invited to approve the Communication Plan appended below as a working document. The Plan will be updated as required going forward.

**Background and context**

3. In order to comply with the Higher Education Governance (Scotland) Act 2016 by the end of 2020, changes are being made to the composition of Senate. As a result, over two-thirds of Senate membership will be elected positions.
4. Academic Services' Senate Support team will run annual elections for academic staff elected positions (professorial and non-professorial). The Communication Plan will be used by Academic Services to publicise the elections.
5. The Communication Plan has been discussed with Court Services with a view to coordinating Court and Senate election communications to minimise confusion between the two processes and to minimise the number of individual election communications sent to staff.
6. The Communication Plan has also been reviewed and commented on by the [HE Governance Task Group](#), including the Principal, University Secretary, Senior Vice-Principal, Conveners of the Senate Standing Committees, Senate Assessors, and the Students' Association VP Education, and by and Communications and Marketing.
7. Election of student members will be managed by the Student Association via their usual office holder election processes. The Communication Plan does not refer to student elections.

**Discussion**

8. Historically numbers of staff standing for election to Senate have been low. Because the Senate membership from 2020/21 onwards will include a higher proportion of elected academic staff members, it will be important to ensure that academic staff are aware of opportunities to stand and vote for Senate members.
9. Key priorities include communicating the role and purpose of Senate, and to provide clear and consistent communications and an easy to follow nominations and voting process.
10. As noted in 13 below, a year-on effectiveness review will be conducted and this will assess in particular the composition of Senate following the implementation of this Communications Plan.

**Resource implications**

11. There are resource implications associated with managing and supporting the newly-constituted Senate. These will be met primarily within Academic Services.

### **Risk management**

12. If the purpose and value of Senate, and the election requirements and processes, are not communicated widely and clearly, this creates a risk of low levels of engagement by staff. This Communication Plan is intended to mitigate that risk.

### **Equality & diversity**

13. Possible issues of Equality and Diversity were noted in the papers presented to Senate on 7 February (S 17/18 2B) and 30 May 2018 (S 17/18 3B), and have been addressed in an Equality Impact Assessment (EIA) (published on the [Equality and Diversity webpages](#)). The EIA recommended publicising elections through a broad range of channels, to ensure that staff in all categories are aware of opportunities to stand for election, and noted that under the Scottish Governance Code, Senate must conduct its own review of effectiveness on an annual basis. This annual review will provide an opportunity to review the membership of Senate and the effectiveness of election communications in relation to Equality and Diversity. Equality and Diversity will also be considered as part of the next five-yearly externally facilitated review of Senate.

### **Communication, implementation and evaluation of the impact of any action agreed**

14. Academic Services will use the Communications Plan as a working document, and will continue to consult with Communications and Marketing, Information Services Group, and Court Services on the development and implementation of this Plan.

15. A year-on review of the composition of Senate will be carried out by Senate with support from Academic Services following the implementation of the new Senate Election Regulations (see paper S 19/20 D), and this will include a review of the effectiveness of this Communications Plan.

16. Senate is subject to a five-yearly externally facilitated review.

### **Author**

Kathryn Nicol  
Academic Services  
25 September 2019

### **Presenter**

Sue MacGregor  
Director of Academic Services

### **Freedom of Information**

Open

## Senate elections (academic staff members) - communications plan

All dates are provisional. Provisional election date 25<sup>th</sup> – 26<sup>th</sup> March, online voting open for 24 hours, 12pm – 12pm.

**This is a working document and will be updated as the project progresses.**

### Key aims:

1. Communicate the role and purpose of Senate to potential candidates and to potential voters;
2. Communicate through a broad range of channels to ensure that all members of staff are aware of the opportunity to stand for election;
3. Provide clear, consistent information and an easy to follow nomination and voting process;
4. Fulfil the requirements of the Senate Election Regulations;
5. Clearly differentiate Court and Senate elections – combining communications about both elections together provides an opportunity to label them clearly as two separate processes (coordination with Court elections is still to be confirmed).

### Key messages:

Key messages on the role and purpose of Senate, the benefits of attending, standing for election, and voting are to be developed.

### Considerations:

1. Interest in standing for Senate membership has historically been relatively low: this is an opportunity to promote Senate as a forum for meaningful discussion;
2. School and College involvement - previously Schools and College have played a significant role in identifying nominees. Going forward nominees will be able to self-nominate and consultation with Colleges and Schools is required to involve them in promoting opportunities to stand to staff;
3. Staff electorate includes Tutors and Demonstrators - they do not always use staff email accounts so may not access emails sent to all staff. Website and staff news stories may not reach them, but local communications through Colleges and Schools may catch them;
4. Aim to minimise the number of 'all staff' emails while ensuring elections adequately promoted;
5. Aim to send all staff emails only to relevant staff – i.e. academic staff who are eligible to stand and to vote;
6. Coordination with Court elections is still to be confirmed - Court election dates will be agreed at Nominations Committee on 11 November.

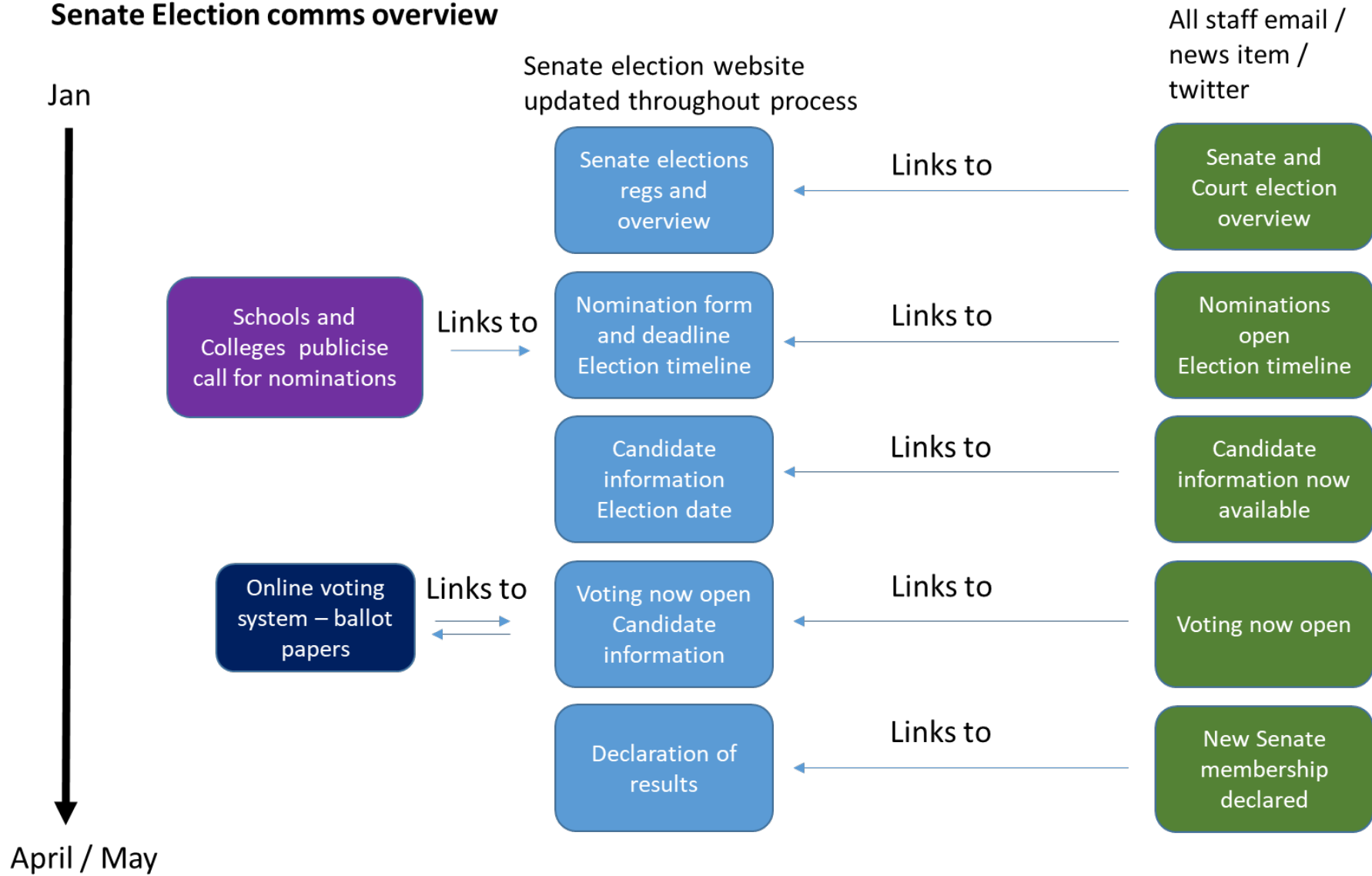


Timing	Audience	Channel(s)	Message(s)
January 2020	All staff (academic and professional services)	All staff email and staff news item  Twitter link to staff news	Overview of upcoming Court and Senate elections  Role and purpose of Senate Changes for 2020/21: <ul style="list-style-type: none"> <li>All academic members elected, all new academic membership on 1 August 2020</li> <li>'Who can stand?'</li> <li>'Who can vote?'</li> </ul> Links to further information – <b>separate web pages for Court and Senate elections maintained throughout election process.</b>
From January 2020	All academic staff	Senate election webpage	Overview of Senate elections, positions available, eligibility to stand, eligibility to vote.  Current status – nominations opening soon, election date to be announced soon.
<b>Senate (5 Feb) approve election dates and announce nominations for Senate elections open</b>			
5 February	All academic staff	All academic staff email  Staff Twitter	Announcement that nominations for academic positions now open for Senate and Court elections.  Clear timeline for nominations, voting and declaration.  'Why would I want to nominate myself?' 'How do I nominate myself?' 'What will I need to do if my nomination is successful?' 'Who do I contact for further information?'  Links to Senate website for further information and Senate nominations forms.
5 February	All academic staff	Poster (hard copy and electronic copy for escreens)	Election of academic staff to Senate Nomination deadline Election date Website address

			Key messages – 'Why would I nominate myself/ what is the benefit for me?'
5 February	All academic staff	Senate election webpage	Current status – nominations now open, download nomination form here.  Contact information for enquiries / support.
5 February	Heads of College and Heads of Schools, School Directors of Professional Services, School and College lead Academic Administrators, College communications networks, Staff Experience Committee	Email	Request to Colleges, Schools and other comms networks to promote the Senate and Court elections through their channels – includes links to relevant Senate and Court election websites.  Highlight that Senate academic staff elections include tutors and demonstrators and ask Schools to target them.
<b>Nominations for Senate elections close 6 March (open for 4 weeks) Candidate information available for 2 weeks prior to election</b>			
11 March	All academic staff	Senate election webpage (EASE protected)	Current status – candidate information now available, voting will open for 24 hours on 25 <sup>th</sup> March.
11 March	All academic staff	All academic staff email	Announcement that candidate information for academic positions for Senate and Court is now available and that voting will open for 24 hours on 25 <sup>th</sup> March.  Link to relevant Senate election webpage. Link to online voting system (tbc when available)  Key messages – 'How / when do I vote?' 'Who can I vote for?' 'Why should I vote?' 'Who do I contact for information / support?'

11 March	All staff	Item on staff twitter	Senate and Court elections – candidate information now available, voting opens for 24 hours 25 <sup>th</sup> March.
<b>Voting opens for Court and Senate elections 25<sup>th</sup> – 26<sup>th</sup> March</b>			
25 March	All staff (academic)	All staff email (academic only)	Senate election voting now open. Link to Senate election webpage and online voting system.
25 March	All staff and students (candidate information EASE protected)	Senate election webpage	Voting now open – follow link to the online voting system  Key messages – 'How / when do I vote?' 'Who can I vote for?' 'Why should I vote?' 'Who do I contact for information / support?'
25 March	All staff, students and external visitors	Twitter Item on staff news	Voting now open – follow link to Senate Election webpage
25 March	All staff eligible to vote.	MyEd	Election now open on the Online Voting service  Includes a link to 'more information' on the election, this links to the Senate election webpage with candidate information.
<b>Declaration of results</b>			
April / May	All staff, students and external visitors	Old College notice board  Senate elections webpage  Reported to next meeting of Senate  Staff news item  Staff Twitter	Declared by the Deputy Returning Officer  New memberships begin 1 August 2020.

# Senate Election comms overview



**Senate Committee**

**2 October 2019**

**Edinburgh University Students' Association  
Vice President Education Priorities 2019/20**

**Description of paper**

1. This paper provides an overview of the Students' Association Vice President Education's priorities for the academic year 2019/20.

**Action requested / recommendation**

2. For information.

**Background and context**

3. In March 2019, Steph Vallancey was elected as the Students' Association's Vice President Education for the academic year 2019/20. This paper outlines her priorities for the year ahead, including key areas of work.

**Discussion**

4. Over the coming year, Steph will be focusing on the following priority areas:

Promoting quality and constructive feedback

*All students deserve to receive quality feedback on their academic work, and for the feedback they provide to the University to be taken seriously.*

Steph will be exploring and sharing best practice with regards to assessment feedback from across the University, as well as working with Schools to improve existing processes for collecting student feedback, and ensuring issues are escalated and responded to effectively.

Ensuring students have access to the support they need

*Accessible and tailored academic and pastoral support is key to improving students' experience at the University.*

Steph will be sitting on the University's Personal Tutor and Student Support Review Design Group, alongside the Students' Association's Vice President Welfare Oona. Their focus will be on ensuring that students have opportunities to provide feedback on the proposals and shape the new model. She also will be working on enhancing the School Representative support and training, ensuring students are well equipped to create a positive impact through their school.

Improving the accessibility and inclusivity of academia

*From a diverse curriculum to tackling hidden course costs and promoting innovative assessments, academia should be a place for all.*

Steph's current focus is on understanding the extent of additional course costs across the University, but she will then move on to working alongside Schools to reduce these costs where possible and improve transparency so students can feel prepared from the start of their programmes.

**Resource implications**

5. To be considered if specific actions arise from the paper.

**Risk management**

6. To be considered if specific actions arise from the paper.

**Equality & diversity**

7. The principles of equality, diversity and inclusion remain at the heart of the Students' Association's work, and this paper reflects that. Equality and diversity implications will be considered if specific actions arise from the paper.

**Communication, implementation and evaluation of the impact of any action agreed**

8. To be agreed if specific actions arise from the paper.

**Author**

Sarah Moffat  
Representation and Democracy Manager  
Edinburgh University Students' Association  
20/09/19

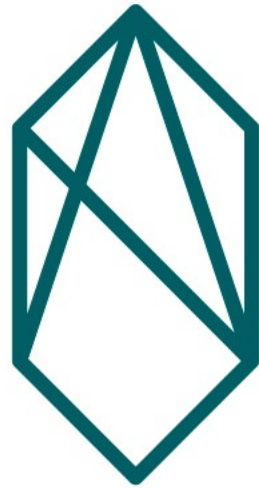
**Presenter**

Steph Vallancey  
Vice President Education  
Edinburgh University Students' Association

**Freedom of Information**

This paper is open.

Edinburgh  
University  
**Students'**  
**Association**



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**Sabbatical Officer**  
**Priorities & Objectives**  
**2019-20**

# President 2019-20

ANDREW WILSON

## Objective 1: Getting In and Getting On

The Edinburgh experience should be accessible and affordable for all students, regardless of background. The University has a responsibility to address the rising cost of city living, and financial security is key to academic success.

## Objective 2: A Relevant Students' Association

The Students' Association must continue to ensure its offer is relevant to student life, working to respond to developing trends in students' lifestyles.

## Objective 3: Students as change-makers

We must play a role in empowering students to achieve change at the University and beyond, harnessing the power of students' collective voice, and recognising students as conscious consumers.





# Vice President Activities & Services 2019-20

BETH FELLOWS

## Objective 1: Increasing participation and improving communication

When students are supported to participate in student life and extracurricular activities it improves their student experience, and gives them a greater sense of belonging to a University community.

## Objective 2: Improving our services

Our services must remain relevant and in-line with students' developing needs and desires. Quality services are key to improving students' everyday experience.

## Objective 3: Celebrating students

Recognising the individuals and groups which make up our diverse University community, and their achievements, builds belonging and contributes to students feeling valued.



# Vice President Community 2019-20

ROSHEEN WALLACE

## Objective 1: Ensuring city life suits our students' needs

Living in the city should be an affordable and enriching experience for our students. I wish to empower students as tenants and ensure that they are not priced out of living in Edinburgh.

## Objective 2: Promoting and facilitating green living

In the context of the on-going climate crisis, we all have a responsibility to both make individual lifestyle changes and push for national and global responses. We should be supporting and empowering students to make sustainable choices, mobilise for change, and celebrate our successes.

## Objective 3: Supporting students to engage beyond the student bubble

Students can and should play a role in the wider Edinburgh community, whether through volunteering, being involved in local decision-making, or getting involved in residents' groups.



# Vice President Education 2019-20

STEPH VALLANCEY

## Objective 1: Promoting quality and constructive feedback

Students deserve to receive quality feedback on their academic work, and for the feedback they provide to the University to be taken seriously.

## Objective 2: Ensuring students have access to the support they need

Accessible and tailored academic and pastoral support is key to improving student experience at Edinburgh.

## Objective 3: Improving the accessibility and inclusivity of academia

From a diverse curriculum to tackling hidden course costs and promoting innovative assessments, academia should be a place for all.



# Vice President Welfare 2019-20

OONA MILLER

## Objective 1: A commitment to campus accessibility

In order to make Edinburgh an accessible place to study and live, we must work with and lobby the University to take a proactive and forward-thinking approach to addressing the barriers of our ancient estate and city.

## Objective 2: Fostering a compassionate University community

The University has a responsibility to provide quality support services, and cultivate a caring community. We all have a role to play in ensuring that students – no matter the challenges they face – are supported to thrive here.

## Objective 3: Building inclusivity and tackling elitism

We must ensure that students from marginalised communities are supported in making their voices heard, have a seat at the decision-making table, and are able to see themselves reflected in the fabric of the University.



# Sabbatical Officer Priorities

## President

Getting In and Getting On

A Relevant Students' Association

Students as Changemakers

## Vice President Activities & Services

Increasing participation and improving communication

Improving our services

Celebrating students

## Vice President Community

Ensuring city life suits our students' needs

Promoting and facilitating green living

Supporting students to engage beyond the student bubble

## Vice President Education

Promoting quality and constructive feedback

Ensuring all students have access to the support they need

Improving the accessibility and inclusivity of academia

## Vice President Welfare

A commitment to campus accessibility

Fostering a compassionate University community

Building inclusivity and tackling elitism

**Relevance:** We must continue to ensure our offer is relevant to student life, working to respond to developing trends in students' lifestyles.

**Participation:** Strong participation and engagement is key to a healthy Students' Association and University.

**Support:** From academic and pastoral support, to practical help with student life, we should be here to support our members.

**Senate**

**2 October 2019**

**Resolutions**

**Description of paper**

1. This report is presented to Senate in accordance with the procedures for the creation of new chairs, renaming of existing chairs and alternation of Resolutions.

**Action requested / recommendation**

2. Senate is invited to make observations on the draft Resolutions, attached as an appendix..

**Discussion**

3. Establishment of Chairs

In accordance with the agreed process, the following draft Resolutions are circulated for comment:

Draft Resolution No. 67/2019: Foundation of a Chair of Chemical Engineering Technology

Draft Resolution No. 68/2019: Foundation of a Chair of Infectious Diseases and HIV

Draft Resolution No. 69/2019: Foundation of a Personal Chair of Education

Draft Resolution No. 70/2019: Foundation of a Jason Reese Chair of Multiscale Fluid Mechanics

Draft Resolution No. 71/2019: Foundation of a Chair of Behavioural Sciences

**Resource implications**

4. There are no resource implications. Part of the approval process involved confirmation of the funding in place to support new Chairs.

**Risk management**

5. The paper does now include a risk analysis. There are reputational considerations in establishing and renaming Chairs and updating regulations, which are considered as part of the University's approval processes.

**Equality and diversity**

6. There are no specific equality and diversity issues associated with this paper. However equality and diversity best practice and agreed procedures are adopted in appointing individuals to chairs.

**Communication, implementation and evaluation of the impact of any action agreed**

7. Via Senate's report to University Court.

**Author**

Ms K Graham  
Deputy Head of Court Services  
September 2019

**Freedom of Information**

Open paper.

**UNIVERSITY OF EDINBURGH**

**Resolution of the University Court No. 67/2019**

**Foundation of a Chair of Chemical Engineering Technology**

At Edinburgh, the Second day of December, Two thousand and nineteen.

WHEREAS the University Court deems it expedient to found a Chair of Chemical Engineering Technology.

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1. There shall be a Chair of Chemical Engineering Technology in the University of Edinburgh.
2. The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.
3. This Resolution shall come into force with effect from 1 October Two thousand and nineteen.

For and on behalf of the University Court

SARAH SMITH

University Secretary

**UNIVERSITY OF EDINBURGH**

**Resolution of the University Court No. 68/2019**

**Foundation of a Chair of Infectious Diseases and HIV**

At Edinburgh, the Second day of December, Two thousand and nineteen.

WHEREAS the University Court deems it expedient to found a Chair of Infectious Diseases and HIV.

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1. There shall be a Chair of Infectious Diseases and HIV in the University of Edinburgh.
2. The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.
3. This Resolution shall come into force with effect from 1 October Two thousand and nineteen.

For and on behalf of the University Court

SARAH SMITH

University Secretary



**UNIVERSITY OF EDINBURGH**

**Draft Resolution of the University Court No. 69/2019**

**Foundation of a Personal Chair of Education**

At Edinburgh, the Second day of December, Two thousand and nineteen.

WHEREAS the University Court deems it expedient to found a Personal Chair of Education:

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1. There shall be a Personal Chair of Education in the University of Edinburgh.
2. The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.
3. Notwithstanding the personal nature of this Chair, the terms and conditions of appointment and tenure which by Statute, Ordinance and otherwise apply to other Chairs in the University shall be deemed to apply in like manner to the Personal Chair of Education together with all other rights, privileges and duties attaching to the office of Professor.
4. This Resolution shall come into force with effect from 1 October Two thousand and nineteen.

For and on behalf of the University Court

SARAH SMITH

University Secretary

**UNIVERSITY OF EDINBURGH**

**Resolution of the University Court No. 70/2019**

**Foundation of a Jason Reese Chair of Multiscale Fluid Mechanics**

At Edinburgh, the Second day of December, Two thousand and nineteen.

WHEREAS the University Court deems it expedient to found a Jason Reese Chair of Multiscale Fluid Mechanics

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1. There shall be a Jason Reese Chair of Multiscale Fluid Mechanics in the University of Edinburgh.
2. The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.
3. This Resolution shall come into force with effect from 1 August Two thousand and nineteen.

For and on behalf of the University Court

SARAH SMITH

University Secretary

**UNIVERSITY OF EDINBURGH**

**Resolution of the University Court No. 71/2019**

**Foundation of a Chair of Behavioural Sciences**

At Edinburgh, the Second day of December, Two thousand and nineteen.

WHEREAS the University Court deems it expedient to found a Chair of Behavioural Sciences.

THEREFORE the University Court, after consultation with the Senatus Academicus and in exercise of the powers conferred upon it by Section 3 of the Universities (Scotland) Act, 1966, with special reference to paragraph 5 of Part II of Schedule 2 to that Act, hereby resolves:

1. There shall be a Chair of Behavioural Sciences in the University of Edinburgh.
2. The patronage of the Chair shall be vested in and exercised by the University Court of the University of Edinburgh.
3. This Resolution shall come into force with effect from 1 October Two thousand and nineteen.

For and on behalf of the University Court

SARAH SMITH

University Secretary

**Senate**

**2 October 2019**

**University of Edinburgh Library Committee Membership 2019/20**

**Description of paper**

1. The paper details the proposed Library Committee members for the session 2019/20

**Action requested / recommendation**

2. Senate is invited to approve the attached membership.

**Resource implications**

3. None.

**Risk Management**

4. Not applicable

**Equality and diversity**

5. Yes, we anticipate no negative impact on any of the protected characteristics. Membership of this Committee was chosen on the basis of those staff able to speak for their relevant areas. The Committee is able to seek specialist advice on the protected characteristics if they feel they are not fully represented on the Committee e.g. information on disability from the IS disability information officer.

**Communication, implementation and evaluation of the impact of any agreed action**

6. Any agreed actions should be communicated to the Secretary of the Committee who will ensure communication with relative stakeholders.

**Author**

Louise Tierney  
Secretary to the Library Committee, Information Services  
October 2019

**Freedom of Information**

Open paper.

# University of Edinburgh Library Committee

## Membership List for 2019/20

	<i>Expiry</i>
<b>Student Representatives:</b>	
Stephanie Vallancey (Vice-President Education)	2020
Student Rep 2 (PG) - TBC	2020
Student Rep 3 (UG) – TBC	2020
<b>Appointed by the Knowledge Strategy Committee:</b>	
Professor Dorothy Miell (Convener/Chair)	
<b>College of Arts, Humanities &amp; Social Science:</b>	
Professor Melissa Terras (College Library Committee Convener)	
Dr Alasdair Raffe	2021
Dr Alex Lawrie	2021
<b>College of Medicine &amp; Veterinary Medicine:</b>	
Dr Steve Morley (College Library Committee Convener)	
Michelle Evans	2021
Sharon Boyd	2021
<b>College of Science &amp; Engineering:</b>	
Professor Simon Kelley (College Library Committee Convener)	
Dr Gail Duursma	2021
Claire Vallance ( <i>temporary cover for Alex Laidlaw</i> )	2021
<b>Library and Related Professional Staff Representatives:</b>	
Gavin McLachlan (Chief Information Officer & Librarian)	ex-officio
Jeremy Upton (Director of Library & University Collections)	ex-officio
Christine-Love Rodgers (Library and University Collections)	2021
Barry Croucher (User Services Division)	2021
<b>External Representative:</b>	
Diane Job (Director of Library Services, University of Birmingham)	
<b>In Attendance:</b>	
Fiona Wood (Assistant Data Protection Officer)	
Jo Craiglee (Head of Knowledge Management and Planning)	
Kirsty Lingstadt (Head of Digital Library & Deputy Director of Library and University Collections)	
Louise Tierney (Secretary to the Committee)	
<b>To Receive Papers (not in attendance):</b>	
Natalie Hay ( <a href="mailto:natalie.hay@eusa.ed.ac.uk">natalie.hay@eusa.ed.ac.uk</a> – EUSA administration support)	
Anna Maciulewicz ( <a href="mailto:anna.maciulewicz@eusa.ed.ac.uk">anna.maciulewicz@eusa.ed.ac.uk</a> – EUSA Administration support)	
Vicky Watters ( <a href="mailto:Vicky.watters@ed.ac.uk">Vicky.watters@ed.ac.uk</a> – PA to Chair)	
Amanda Hogg ( <a href="mailto:Amanda.hogg@ed.ac.uk">Amanda.hogg@ed.ac.uk</a> – PA to Director of Library & University Collections)	

**Senatus Academicus**

**2 October 2019**

**Knowledge Strategy Committee Membership**

**Description of paper**

1. The paper:
  - i) briefs Senate on the current membership of Knowledge Strategy Committee; and,
  - ii) seeks approval to appoint Professor Colm Harmon, Vice-Principal Students, as a Senate appointee to Knowledge Strategy Committee.

**Action requested / recommendation**

2. To approve the appointment of Professor Colm Harmon, Vice-Principal Students, as a Senate appointee to Knowledge Strategy Committee

**Background and context**

3. Knowledge Strategy Committee is a joint committee of both the University Court and Senate. The Committee's purpose is to oversee the University's knowledge management activities in the areas of Library, Information Technology, technology enhanced learning, Management Information and e-Administration on behalf of Court and Senate. This includes oversight of the Library Committee, IT Committee and University Collections Advisory Committee.
4. The Committee comprises 12 members plus attendees including representatives from the three Colleges. The membership consists of 5 members appointed by Court (including the Committee's Convener), 5 members appointed by Senate, 1 student representative nominated by the Students' Association (normally the Vice-President Education) and the Chief Information Officer. The 5 Senate members have included the Conveners of Senate Committees to aid strong linkages between the work of the Senate Committees and Knowledge Strategy Committee.
5. The current membership is:

*Court appointees*

Ms Doreen Davidson (Convener), Court General Council Assessor  
Dr Claire Phillips, Court Senate Assessor  
Professor Elizabeth Bomberg, Court Senate Assessor  
Ms Sue Currie, external member (IT professional)  
*Vacancy*

*Senate appointees*

*Vacancy (position was held by the former Senior Vice-Principal in capacity of Convener of the Senate Learning and Teaching Committee)*  
Assistant Principal Professor Tina Harrison (Convener of Quality Assurance Committee)  
Assistant Principal Professor Alan Murray (Convener of Academic Policy and Regulations Committee)  
Assistant Principal Ms Melissa Highton  
Assistant Principal Professor Siân Bayne

*Chief Information Officer (ex officio)*

Mr Gavin McLachlan

*Student Representative*

Ms Steph Vallancey (Vice-President Education)

### **Discussion**

6. It is proposed to appoint the Convener of the Senate Education Committee, Professor Colm Harmon, Vice-Principal Students, to fill the vacancy on Knowledge Strategy Committee for a Senate appointee. This will continue to ensure that all Senate Committee Conveners are members of Knowledge Strategy Committee.

### **Resource implications**

7. N/A

### **Risk management**

8. Including the Conveners of Senate Committees within the membership of Knowledge Strategy Committee aids a joined-up approach between the work of the Senate Committees and the Knowledge Strategy Committee and helps mitigate risk in this area.

### **Equality & diversity**

9. Equality and diversity implications are considered when proposing committee memberships.

### **Communication, implementation and evaluation of the impact of any action agreed**

10. If agreed, University webpages and documentation will be updated to reflect the decision.

### **Author**

Lewis Allan

Head of Court Services and Clerk to the Knowledge Strategy Committee

### **Presenter**

N/A

### **Freedom of Information**

11. Open paper.